



# TN STRONG FAMILIES GRANT PROGRAM

INTENT TO APPLY

FY 2024

# Agenda



What is the Intent to Apply?



Where is it located?



Instructions to complete



When is it due?

## Intent to Apply - General Information

Please complete the information below related to the specific grant with the Office of Criminal Justice Programs for which your agency is applying.

## Fund Source Selection

**Project Title\***

TN Strong Families

**Please choose the appropriate fund source type for your application.**

- VCIF
- CESF - Coronavirus Emergency Supplemental Funding Program
- Complete Count Census
- Evidence-based Programming - State
- FVPSA - Family Violence Prevention and Services Act
- JAG - Justice Assistance Grant
- MHT - Mental Health Transport
- PSN-Project Safe Neighborhoods
- SASP - Sexual Assault Services Program
- STOP Violence Against Women
- STATE
- TN Strong Families
- VOCA - Victims of Crime Act

**Have you ever received State of Tennessee Funding?\***

Yes

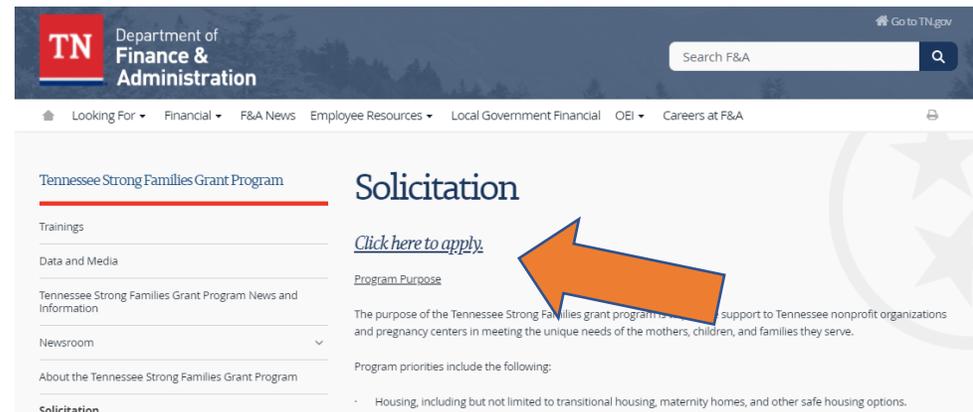
Please Choose Yes or no

**State (Edison) Vendor ID #\***

(If agency has one)

# What is the Intent to Apply?

# Where do I find it?



## 1.5. Grant Solicitation Communications

1.5.1. The State has assigned the following Grant Solicitation identification title that must be referenced in all communications regarding this Grant Solicitation:

- **Supplies and Assistance Grant**
- **Support Services Grant**

1.5.2. Prospective Applicants must direct communications concerning this Grant Solicitation to the following email designated and indicate which Grant Solicitation Title in the subject line:

family.advocacy.unit@tn.gov

## 1.6. Notice of Intent to Apply

Applicants should complete the [Intent to Apply](#) by the deadline detailed in the Grant Solicitation Section 3, Schedule of Events.

**Completion of the Intent to Apply form creates no obligation but is a prerequisite for applying and necessary to ensure receipt of any Grant Solicitation updates or other notices and communications relating to this Grant Solicitation. The Intent to Apply and all documents must reference the Grant Solicitation Title found in section 1.5.1.**

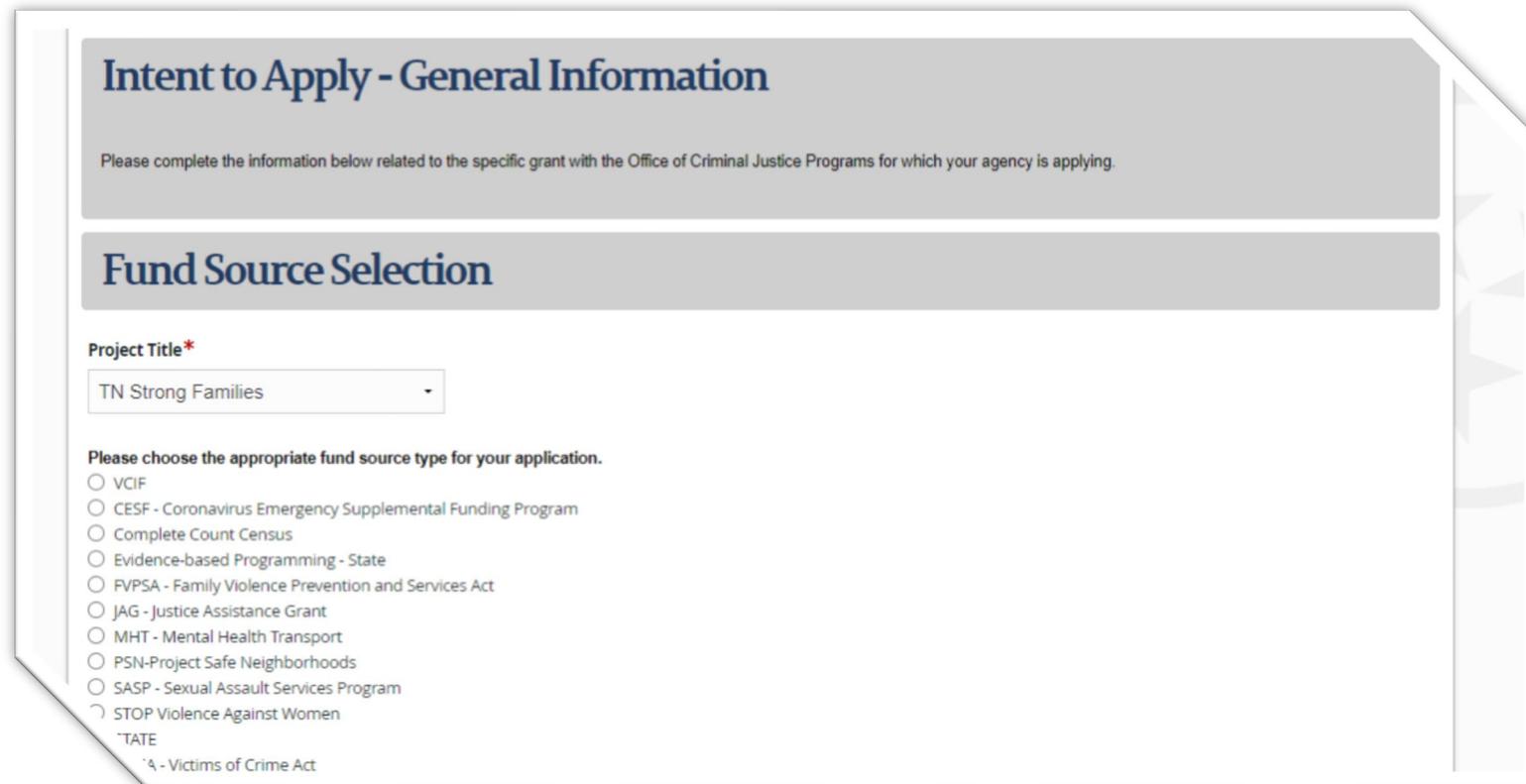
## 1.7. Application Deadline

An Applicant must ensure that the State receives an application no later than the application deadline time and date detailed in the Grant Solicitation Section 3, Schedule of Events. An Applicant must apply, as required, to this Grant Solicitation (including all attachments). The State

# How Do I Complete It?

Step 1: Select “TN Strong Families” as the Project Title

Step 2: Select “TN Strong Families” as the Fund Source Type



**Intent to Apply - General Information**

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**Fund Source Selection**

**Project Title\***

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- SASP - Sexual Assault Services Program
- STOP Violence Against Women
- TATE
- VCA - Victims of Crime Act

# How Do I Complete It?

## Step 3: Fill in the Contact Information.

Have you ever received State of Tennessee Funding?\*

Please Choose Yes or no

State (Edison) Vendor ID #\*

(If agency has one)

### General Information

Person Completing this Form\*

First Name Last Name

Title of Person Completing Form

Authorizing Agency Name\*

Implementing Agency Name\*

Phone Number\*

E-Mail Address\*

Confirm E-Mail Address \*

Agency ID # of Authorizing Agency\*

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# How Do I Complete It?

Step 4: Submit

Step 5: Save the pdf emailed to you after you submit.

Step 6: Submit pdf copy with application. (see checklist)

Congressional District(s)

Enter the number of the congressional district(s) in which the project will operate. If you do not know your Congressional District then please visit: <http://www.house.gov/representatives/find/>

County 1\*

ALL

County 8+

Enter the federal congressional district(s) in which grant will operate.\*

Lookup House District(s) at: [www.house.gov/representatives/find](http://www.house.gov/representatives/find)

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# How Do I Complete It?

## Note:

- Enter all zeroes for Federal ID and Unique Entity Identifier if you don't have one.
- Enter any date for the SAM Expiration Date if you don't have a SAM.
- By submitting the intent to apply you will receive all correspondence related to the solicitation. If you intend to apply, you should fill out the form as soon as possible.
- There is no obligation to complete the application if the intent to apply has been completed.
- Save a PDF version of the Intent to Apply and submit with other documentation when completing the application

## Key Positions:

- Authorized Official- Individual legally authorized to sign a contract on behalf of the applicant agency (Commissioner, Mayor, Non-profit Board Chair)
- Project Director- main point of contact for the grant project
- Fiscal Director- Individual responsible for fiscal matters relating to the grant-funded project and responsible for accounting, management of funds, etc.

\*All 3 Positions must be different individuals

Due Date:

11/01/2023





QUESTIONS:



PLEASE EMAIL  
[FAMILY.ADVOCACY.UNIT@TN.GOV](mailto:FAMILY.ADVOCACY.UNIT@TN.GOV)



THANK YOU