



STATE OF TENNESSEE
DEPARTMENT OF FINANCE AND ADMINISTRATION

INFORMATION SYSTEMS COUNCIL
901 5th AVENUE NO.
NASHVILLE, TENNESSEE 37243
(615) 741-3700
FAX (615) 532-0471

ISC Meeting Minutes

PUBLIC MEETING

Information Systems Council (ISC)

TN Capitol, ECR Ground Floor

Feb 27th, 2019

11:30AM-1:00PM

Council Membership

Chair

Commissioner Stuart McWhorter
Dept of Finance & Administration

Vice Chair

Mr. Vinay Dattu
*Office of Legislative Information
Services*

Members

Commissioner Christi Branscom
Dept. of General Services

Mr. Justin Wilson
Comptroller of the Treasury

Senator Bo Watson
District 11

Senator Mike Bell
District 9

Senator Jeff Yarbro
District 21

Representative Susan Lynn
District 57

Representative Gary Hicks
District 9

Representative Patsy Hazelwood
District 27

Deborah Taylor Tate
Office of the Supreme Court

Private Sector Members

Don Enfinger
Metro Nashville

Elise Cambournac
Parallon

Non-Voting Members

Vicky Hutchings
ITPA Chair

Hugh Hale
TennCare

TN Public Utility Commission

Lisa Cooper, Director
TPUC

Staff

Stephanie Dedmon
Dept of Finance & Administration

Addy Newsom
Dept of Finance & Administration

Members Present:

Commissioner Stuart McWhorter (Chairman); Vinay Dattu (Vice Chair); Vicky Hutchings; Representative Gary Hicks; Senator Mike Bell; Commissioner Christi Branscom; Hugh Hale; Senator Jeff Yarbro; Representative Susan Lynn; Senator Bo Watson; Comptroller Justin Wilson; Representative Patsy Hazelwood; Elise Cambournac; and Don Enfinger.

Members Not Present:

Deborah Taylor Tate and Lisa Cooper.

1. **Welcome and Introductions** - Chairman Commissioner Stuart McWhorter called the meeting to order and gave opening remarks at 11:35AM. All members introduced themselves.
2. **Minutes** - Review of the minutes from March 15th, 2018 occurred at 11:36AM. Following review, Mike Bell motioned to approve the minutes as presented; Patsy Hazelwood seconded, and all members present affirmed.
3. **ISC Policy 14.00 Review** - At 11:37AM. Chairman Commissioner McWhorter introduced Emily Gibson, Exec Director of Governance and Administration at Strategic Technology Solutions (STS), and asked her to review the proposed changes for ISC Policy 14.00 regarding electronic and digital signatures.



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These changes were presented, reviewed, and members were given the opportunity to ask questions and discuss. Following the presentation, a motion was made to approve the ISC Policy 14.00 changes as written; the motion was seconded; and all members present affirmed. ISC Policy 14.00 changes were approved at 11:41AM.

4. **ISC Policy 2.00 Proposal** – At 11:42AM, Emily Gibson then reviewed the proposed addition to ISC Policy 2.00, regarding memorializing the practice of reviewing confidential IT audit findings at designated ISC meetings. The new policy was presented, reviewed, and members were given the opportunity to ask questions and discuss. Following the presentation, a motion was made to approve the addition of ISC Policy 2.00 as written; the motion was seconded; and all members present affirmed. ISC Policy 2.00 was approved at 11:46AM.
5. **State IT Project Status Reports** – Beginning at 11:47 AM, Gabrielle Authier, Executive Director of Business Solutions Delivery at STS, introduced the Department Business and Technology Sponsors for each project. The sponsors presented their status reports to the ISC and answered accompanying questions. The following projects were reviewed at this meeting: DIDD – *Project Titan*; MHSAS – *Electronic Clinical Records*; TennCare – *Tennessee Eligibility Determination System (TEDS)*; Health – *Next Gen PTBMIS*; and Health – *Vital Records Information Systems Management*; Correction – *COMET*. Due to delays in its project schedule, significant discussion time was spent on reviewing the Department of Correction's *COMET* project. This resulted in time constraints, and not all reports were reviewed in completion. Senator Watson also expressed a desire for critical project updates to come as needed, rather than waiting until the next scheduled project review meeting. Members present agreed to this and communicated that they were open to out-of-cycle meetings for additional project updates when necessary.



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ISC members agreed to reconvene for a short meeting in March to review the final status report, Labor – *Employer Tax Modules*.

6. **Meeting Adjournment** – The meeting was closed and adjourned at 1:01 PM by Commissioner McWhorter, Chairman.

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