



STATE OF TENNESSEE
DEPARTMENT OF FINANCE AND ADMINISTRATION

INFORMATION SYSTEMS COUNCIL

901 REP JOHN LEWIS WAY NO.

NASHVILLE, TENNESSEE 37243

(615) 741-3700

FAX (615) 532-0471

PUBLIC MEETING MINUTES

Information Systems Council (ISC)

Nashville Room / Live Stream

3rd Floor, Knoxville Room

Recording: <https://sts.streamingvideo.tn.gov/Mediasite/Play/a2e42310aeda409baa187a0572654e6a1d>

Dec 11, 2024

11:30 AM – 1:30 PM CT

Council Membership

Chair

Commissioner Jim Bryson

Dept of Finance & Administration

Vice Chair

Mr. Vinay Dattu

*Office of Legislative Information
Services*

Members

Commissioner Matt Van Epps

Dept. of General Services

Jason Mumpower

Comptroller of the Treasury

Senator Bo Watson

District 11

Senator Bill Powers

District 22

Senator Jeff Yarbro

District 21

Representative Susan Lynn

District 57

Representative Gary Hicks

District 9

(Representative Vacancy)

Michelle Long

Office of the Supreme Court

Private Sector Members

Elise Cambournac

Nashville Technology Council

Andrew Spragg

Atmus Filtration Technologies

Non-Voting Members

Jennifer Williams

ITPA Chair 2024

Hugh Hale

TennCare

Staff

Stephanie Dedmon, CIO

Dept of Finance & Administration

Addy Newsom

Dept of Finance & Administration

Members Present: Commissioner Jim Bryson (Chairman); Vinay Dattu (Vice Chair); Commissioner Matt Van Epps; Senator Bill Powers; Senator Jeff Yarbro; Representative Gary Hicks; Director Michelle Long; Andrew Spragg; Jennifer Williams; and Hugh Hale.

Members Not Present: Representative Patsy Hazelwood; Jason Mumpower; Comptroller Senator Bo Watson; Elise Cambournac; and Representative Susan Lynn.

Opening Remarks: Commissioner Jim Bryson welcomed everyone to the meeting at 11:32 AM. A quorum was not yet present but expected. Therefore, the approval of minutes and policy review were postponed. Bryson announced the upcoming retirement of the State CIO, Stephanie Dedmon, effective June 30, 2025. He shared that the State CIO position would be listed publicly soon and requested members share the information with any qualified interested candidates.

Public Comment: No members of the public submitted a request to speak at least three business days in advance note (noted deadline was 12/09/24 6PM CT).

Review Executive Branch Enterprise AI Policy: At 11:37AM, Roger Waynick from STS gave ISC members an overview of the active Executive Branch Enterprise Artificial Intelligence (AI) policy and answered accompanying questions.

State IT Project Status Reports: At 11:40 AM, Donna Odom from STS began the review of State IT project statuses. Departmental Business and Technology Sponsors for the following IT projects presented status to the ISC and answered accompanying questions:

- TDOC – Electronic Health Record (11:40 AM)
- TDOC – Offender Management System (OMS) (11:43 AM)

Quorum: At 11:50AM, a member quorum of at least eight voting members was achieved with the arrival of a member. A motion was made by Michelle Long for a finding of necessity to include virtual attendee Vinay Dattu in order to achieve official quorum. Jeff Yarbro



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seconded the motion, and all members present voted to approve at 11:51AM. Quorum was obtained and the previously postponed agenda items resumed.

Approval of Minutes: The minutes from the ISC meeting of May 22, 2024 were reviewed and a motion was made by Jeff Yarbrow to approve as drafted. The motion was seconded by Bill Powers, and all members present voted to approve at 11:51 AM.

ISC Policy Review and Renewal: At 11:52 AM, a brief overview of Policy 2 (IT Audit of Confidential Information) was given by Emily Gibson from STS; there were no recommended changes to the policy. Members were given an opportunity to ask questions, then a motion was made by Jeff Yarbrow to renew the policy as drafted. The motion was seconded by Michelle Long, and all members present voted to approve at 11:54 AM.

At 11:55 AM, Gibson then gave a brief overview of Policy 14 (Electronic and Digital Signatures). After brief discussion regarding policy scope, a motion was made by Bill Powers to renew the policy as drafted. The motion was seconded by Gary Hicks, and all members present voted to approve at 11:56 AM.

At 11:57 AM, Gibson then gave an overview of all ISC policies, which is required at least annually by the Council. At 11:59 AM, Jerry Jones from STS provided a response to ISC members to a question that was asked at the August 2024 ISC meeting regarding ISC Policy 13.

State IT Project Status Reports: At 12:08 PM, review of State IT project statuses resumed. Departmental Business and Technology Sponsors for the following IT projects presented status to the ISC and answered accompanying questions:

- Health – Electronic Health Record System (12:08PM CT)
- TDEC – Modernization (12:11PM CT)
- DDA – Integrated Waiver Alignment – Modernization (12:18PM CT)

At 12:23 PM, Stephanie Dedmon presented the STS Project Dashboard report to the Council.

Closing of Meeting to Public – At 12:28PM, the ISC meeting was closed pursuant to Tenn. Code Ann. § 4-53-5509 in order to discuss subject matter made confidential by Tenn. Code Ann. § 10-7-504(i).



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Review of Confidential IT Security Audit Findings – At 12:36PM, Jeff White and Chase Tramel from the Comptroller's Division of State Audit presented a summary of confidential IT security audit findings from the below Departments. Departmental staff were present to respond, report on mitigations taken, and answer accompanying questions from ISC members.

- Peace Officer Standards and Training Commission (performance audit report released September 2024)
- Department of Economic and Community Development (performance audit report released September 2024)
- Department of Mental Health and Substance Abuse Services (performance audit report released October 2024)
- Tennessee Bureau of Investigation (performance audit report released October 2024)

Closing Remarks and Meeting Adjournment: Commissioner Jim Bryson gave closing remarks. and adjourned the meeting at 12:58 PM.

Public meeting notices are posted on TN.gov Public Meeting calendar: <https://www.tn.gov/finance/events>

ISC Membership Listing and Current ISC Policies located here: <https://www.tn.gov/finance/strategic-technology-solutions/strategic-technology-solutions/sts-security-policies/isc-information-resources-policies.html>