

Grants Workgroup Contact Information

Finance and Administration –
Division of Accounts

312 Rosa L Parks Ave.,
21st Floor
Nashville, TN 37243

Carrie Dawson
Phone: 615-741-9562
carrie.dawson@tn.gov

Jeong Robinson
Phone: 615-770-3978
jeong.robinson@tn.gov

Mary (Lou) Goins
Phone: 615-253-8502
mary.goins@tn.gov

Website link:

Job aids posted on F&A
website under Grants
Accounting:

<http://www.tn.gov/finance/articulate/fa-accfin-swa>

Grants Related Article/Links:

There is now a “Grants Learning Center” on the Grants.gov Website. Using this website, users can learn about grants and also provide feedback and ask questions about grants through “Community Blog”. Click [here](#) to participate.

The Common Data Element Repository Library (C-DER) is an online searchable repository of federal government program data elements, definitions, and

Quick Updates from the Grants Workgroup



1. We continue to move forward outlining grant policy topics. Please let us know if you have any other topics or concerns you would like to submit for consideration.
2. We are in the process of creating a “Grant Information Sharing” website. This website will provide a central location to access information and resources related to the grants.
3. As previously communicated, Memorandum [M-17-26](#) eliminated the COFAR. Information that was posted on the COFAR website (www.cfo.gov/COFAR) has been transitioned to www.cfo.gov/grants. The group’s policy priorities will now be considered part of the President’s management agenda for the CFO Council.
4. Each year the U.S. Office of Management and Budget (OMB) publishes the Compliance Supplement which is a document published for auditors that provides information on Federal program objectives, procedures, and compliance requirements relevant to the audit. As an Auditee, this document can also be used to gain an understanding of the Federal program objectives and compliance requirements in order to manage programs and prevent noncompliance issues. The 2017 Compliance Supplement is available on the OMB website: Click [here](#).

Tips on SEFA (Schedule of Expenditures of Federal Awards) & SIS (Supplementary Information Schedule) Reporting



Here are some tips –

1. Payments to subrecipients are required to be reported separately on the SEFA and SIS. For assistance in determining whether a payee should be considered a subrecipient or a contractor (vendor), click [here](#) to access a helpful checklist on the Association of Government Accountants’ website.
2. Edison query **TN_GRO6_V_SEFA_DETAILS** was expanded with additional fields that may be used to help identify amounts to be reported on the SEFA as passed through to

attributes and can be accessed by both public and Federal users. This site also invites users to comment on any data element or form in the C-DER Library. Public users can sign up with a simple self-registration process. Click [here](#) to access to C-DER Library.

In Fall 2017, USASpending.gov will release a new version of the website. Currently, Beta.usaspending.gov is available to explore and search how the Federal government is spending taxpayer dollars. Users are encouraged to ask questions, give feedback, or share ideas related to the site. Click [here](#) to provide your input. Spending data from before 2017 is still available at USASpending.gov and will be transferred throughout the summer to this new site.

Important Dates:

September 18, 2017 – Submit Schedule of Expenditures of Federal Awards (SEFA) to Division of Accounts.

September 11, 2017 – Submit Supplementary Information Schedule (SIS) to Primary Agency and primary state agency.

Next issue:

The next issue of our Newsletter will provide an update on the Audit findings Analysis & Corrective Action Plan, and the Pre-Award Risk Assessment.

subrecipients; because of its size and scope, this query should be scheduled. Analysis of the transactions in this query will be required to identify amounts provided to subrecipients.

3. Since state agencies (which include all state departments and commissions, all state colleges and universities, and other component units of the state) are all considered part of the overall reporting entity for SEFA/SIS reporting purposes, amounts passed from one state agency to another should not be reported separately as amounts passed through to subrecipients. However, if the recipient state agency passes those amounts provided by your agency through to subrecipients, those amounts need to be reported on your agency's SEFA separately as passed through to subrecipients. This information should be included on the recipient state agency's SIS and reconciled with your agency's accounting records.
4. Amounts passed through to subrecipients should be reported by grant award, not by individual subrecipient, and should be reconciled to the general ledger.
5. Amounts reported on your agency's SIS as being passed through to subrecipients must also be reported as passed through to subrecipients on the SEFA of the state agency from which your agency received the federal grant funds. Therefore, your agency's completed SIS must be shared with all state agencies from which your agency received federal grant funds.

Website to SEFA & SIS Instructions & Other:
F&A website under Grants Accounting:
<http://www.tn.gov/finance/article/fa-accfin-swa>

OMB Updates –Uniform Guidance, Frequently Asked Questions (FAQs)



The Frequently Asked Questions (FAQs) were originally issued by COFAR with the intent to provide additional context and background on the policy changes made with the issuance of the Uniform Guidance at 2 CFR Part 200. The existing document was updated in July 2017 and can be found under the Uniform Guidance Resources on the Chief Financial Officers Council ([CFO website](#)). This update included a revision to 4 existing questions and the addition of 24 new questions.

See the full version of FAQs, click [here](#).

Training Opportunities



Grants Workshop – SEFA & SIS Reporting

A Grants Workshop-SEFA & SIS Reporting will be held on August 31, 2017. This Workshop will provide an opportunity for attendees to bring any questions and issues identified while preparing the SEFA & SIS schedules. We will also cover the FAQ document that was updated in July 2017. The course can be found through ELM in Edison by the following: Navigator>>ELM>>Self-Service>>Learning>>Find Learning >>type in "SEFA2017". Please contact a member of the workgroup if you have difficulty registering. **Be prepared to discuss your questions or issues.**

The Workshop is scheduled for the following times:

- **Thursday, August 31, 2017 1:00 to 2:00 PM.**
- **Thursday, August 31, 2017 2:30 to 3:30 PM.**



Basic Grant Training, Entering Grants is scheduled for the following times:

- **Wednesday, September 13, 2017 8:00 to 11:00 A.M.**
- **Wednesday, September 13, 2017 12:00 to 3:00 P.M.**

Registration for the classes is available through Edison by the following: *Navigator>>ELM>>Self Service>>Learning>>Find Learning>>type in"GWEG2017".*