

Grants Workgroup Contact Information

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Grants Information Sharing Website:

*Grants information
and grant job aids
posted on this website:
Click [here](#).*

Grants Related Article/Links:

Once again, single
audit season is upon us.
The AICPA has provided
some useful tips on
quality improvement for
auditees. Click [here](#) to
access the website.

Grants Updates



Grants Workgroup Updates

- The following update has been made to the Grants Information Sharing website:
 - The September newsletter was added to the Newsletter section.

Click [here](#) to access the site.

- With FY 2018 single audit in progress, we will soon be collecting information for the corrective action plan (CAP) for the current year audit findings. Since this task is only performed once a year, it can be difficult to remember all the required components detailed in Uniform Guidance Subpart F section [200.511 \(c\)](#). The below components can serve as a reminder for when you fill out the CAP template we provide to you:

1. The corrective action plan on each audit finding must be prepared by the auditee.
2. Provide the name of the contact person responsible for the corrective action plan, the corrective action planned, and the anticipated completion date.
3. If the auditee does not agree with the audit findings or believes that corrective action is not required, include an explanation along with specific reasons as support.

You can find the Corrective Action Plan (CAP) Template at Grants Information Sharing>Grant Job Aids. Click [here](#) to access the site.

Federal Government Updates

- The partial Federal government shutdown is still ongoing. Affected agencies include: Transportation, Agriculture, Interior, Commerce, the Environmental Protection Agency, Department of Justice, Homeland Security, and Housing and Urban Development. This may have a direct or indirect impact on the Federal programs that your agency is administering. More information or resources are listed on OPM.gov and can be found [here](#). Federal agency contingency plans and OMB FAQ's concerning a lapse in appropriations can be found [here](#).

Grants.gov Workspace

Click [here](#) to watch the webcast event.

There are several notable updates on the Grants.Gov Mobile App. To learn more about the Grants.Gov mobile app, click [here](#).

Have you heard about the GAO-Watchdog Report? This podcast site features interviews with GAO officials who cover important topics and recent reports. Click [here](#) to access the site's inventory of available podcasts.

The US Office of Management and Budget (OMB) publishes the Compliance Supplement each year. Click [here](#) to access the 2018 Compliance Supplement.

Important Dates:

March 20, 2019 – Single Audit Report and Corrective Action Plan.

Next issue:

The next issue of our Newsletter will be in March 2019.



The Grants.gov community has posted the following tips and tricks. More information can be found [here](#).

For questions you may have, Grants.gov has a Support Center that can be reached 24/7 (except on Federal Holidays) by phone (1-800-518-4726) or email (support@grants.gov).

Memorandum M-18-24



➤ The OMB issued Memorandum [M-18-24](#) on September 5, 2018. The Memorandum outlined a few steps that the Federal Government is taking to reduce the reporting burden for grants recipients. The Grants community will be impacted by the following changes:

1. [SF-424B](#) form Phase-out: Effective January 1, 2019, the SF-424B will become optional and agencies shall make plans to phase out use in Funding Opportunity Announcements.
 2. Central repository of [SAM.gov](#): Effective January 1, 2020, the System for Award Management (SAM) will become the central repository for common government-wide certifications and representations required of Federal grants recipients. The registration in SAM is required for eligibility for a Federal award and registration must be updated annually. Federal agencies will use SAM information to comply with award requirements and avoid increased burden and costs of separate requests for such information unless the recipient fails to meet a Federal award requirement.
 3. Integrating new data standards: Government-wide core grants management data standards are expected to be finalized by the Grants Management Federal Integrated Business Framework ([FIBF](#)) and Federal agencies must submit a plan to OMB that describes their strategy for integrating the new data standards into current and future grant system by April 30, 2019.
- After issuing this memorandum, additional progress has been made. The proposed data standards cover the following areas: 010 Grant Program Administration; 020 Grant Pre-Award Management; 030 Grant Award Management; 040 Grant Post-Award Management and Closeout; 050 Grant Program Oversight; 060 Grant Recipient Oversight.

Period of Performance (POP)



In an effort to reduce audit findings that are related to Period of Performance (POP), agency personnel need to be aware of grants start and end dates listed on the Notice of Award or Grants Agreement from the Federal awarding agency. Other factors that also need to be considered include:

- Common causes for noncompliance:
 1. Insufficient internal control.
 2. Adjusting journal entries or allocating journal entries done without proper review of Period of Performance.
 3. Reimbursement made to subrecipients without proper review of Period of Performance.
- How to prevent noncompliance:
 1. Use the Grant entry information template and grant entry checklist template when entering new grants into Edison.
 2. Review adjusting journal entries or allocation journal entries before posting to make sure those are within the proper time period.
 3. Conduct a review of documentation of Period of Performance before reimbursing the funds to subrecipients.
 4. If necessary, request an extension of period of performance to the Federal awarding agency or pass-through entities.

The Grants Workgroup has developed the Grants Entry Template for federal awards (this was provided previously through “Entering Grants Training” and a Federal Required Information Template that can be used for awards to subrecipients). More information will be provided during the Grants Workshop (scheduled below).

Grant Reporting Efficiency and Agreements Transparency Act (GREAT) ACT



The GREAT Act is a continuation of open data to modernize and standardize a reporting system for recipients of Federal awards. The GREAT Act directs the executive branch to adopt a standardized data structure for the information that grantees must report to agencies.

The bill was introduced in the Senate on September 24, 2018 but was never passed in the Senate last year. With a new Congress, the bill has to be reintroduced since it was never passed in the Senate. For more information related to this bill, click [here](#).

Training Opportunities



Grants Workshop – Period of Performance

A Grants Workshop-Period of Performance will be held on January 24, 2019. This Workshop will provide an opportunity for attendees to discuss any issues that have been identified and present questions related to Period of Performance.

The course can be found through ELM in Edison via the following: Navigator>ELM>Self Service>Learning>Find Learning >Type in "GWPP2019". Please contact a member of the workgroup if you have difficulty registering.

The Workshop is scheduled for the following times and location:

- Thursday, January 24, 2019 8:30-9:30 AM.
- Thursday, January 24, 2019 10:00-11:00 AM.
- Location - Conference Room D



Basic Grant Training

The courses can be found through ELM in Edison via the following: Navigator>ELM>Self Service>Learning>Find Learning >type in "GWBT2019". Please contact a member of the workgroup if you have difficulty registering.

The training is scheduled for the following times and location:

- 1) Tuesday, February 5, 2019, 1:00 to 2:00 PM – Modifications to Customer Contracts & Project Budgets "GWCCPB_2.5.2019". Location-Conference Room A.
- 2) Tuesday, March 12, 2019, 1:00 to 2:00 PM – Rate Sets and Accounting Rules "GWRSAR_3.12.2019". Location-Conference Room B.
- 3) Tuesday, April 16, 2019, 1:00 to 2:00 PM – Indirect Cost "GWIDC_4.16.2019". Location-Conference Room A.
- 4) Tuesday, May 14, 2019, 1:00 to 2:00 PM – Commitment Control & Grant Projects "GWCCGP_5.14.2019". Location-Conference Room B.
- 5) Tuesday, June 11, 2019, 8:30 to 10:30AM and 12:00 to 2:00 PM – Entering Grants "GWEG_6.11.2019_8:30-10:30AM and GWEG_6.11.2019_12:00-2:00PM". Location-Conference Room C.

A few recorded sessions are available on the Grants Information Sharing Website: Training Opportunities>Grants Processing Training:

- Basic 2 Elements of Grant, click [here](#) to play recording
- Basic 3 Analysis Types, click [here](#) to play recording



Grants Training in Nashville, TN
February 28-March 1, 2019

Grants Training

The Grants Writing Class will be hosted by The Department of Economic and Community Development. Registration and detailed information can be found [here](#).

The time and location are:

- February 28 – March 1, 2019, 9:00AM to 4:00PM.
- Location : Multi-Media Room, 3rd floor TN Tower