



Department of  
**Environment &  
Conservation**

# 24-hour Non-Compliance and 5-day Follow up Report

Sarah Snyder, ESIII, KEFO



**24-hour Non-  
Compliance**

# Permit Requirement- Individual

## 2.3.1. Reporting of Noncompliance

### a) 24-hour Reporting:

In the case of any noncompliance, or any release (whether or not caused by improper operation and maintenance), which could cause a threat to human health or the environment, the permittee shall:

- i. Report the noncompliance or release to the Commissioner within 24 hours from the time the permittee becomes aware of the circumstances. Such noncompliance or release includes, but is not limited to, any unanticipated bypass exceeding any effluent limitation, any upset exceeding any effluent limitation, and violations of any maximum daily effluent limitation identified in the permit as requiring 24-hour reporting. (The EFO should be contacted for names and phone numbers of the environmental response team.)

# Permit Requirement- SOP

## 2. Reporting of Noncompliance

### a. 24-Hour Reporting

In the case of any noncompliance which could cause a threat to public drinking supplies, or any other discharge which could constitute a threat to human health or the environment, the required notice of non-compliance shall be provided to the appropriate Division environmental field office within 24 hours from the time the permittee becomes aware of the circumstances. (The environmental field office should be contacted for names and phone numbers of emergency response personnel.)

# Permit Requirement- TMSP

## 8.12. NONCOMPLIANCE

In the case of any noncompliance which could cause a threat to human health or the environment, the permittee shall report the noncompliance to the commissioner within 24 hours from the time the permittee becomes aware of the

Page 41 of 151



Tennessee General NPDES Permit No. TNR050000 (TMSP)  
Stormwater Discharges from Industrial Activities

circumstances. A written submission must be provided within five days of the time the permittee becomes aware of the noncompliance. The permittee shall provide the following information to the appropriate EFO (Section 2.2.4):

- a. A description of, and the cause of the noncompliance;
- b. The period of noncompliance, including start and end dates and times or, if not corrected, the anticipated time the noncompliance is expected to continue; and
- c. The steps being taken to reduce, eliminate, and prevent recurrence of the noncompliance.

# Permit Requirement- Filter Backwash (6.14)

In the case of any noncompliance which could cause a threat to human health or the environment, the permittee shall report the noncompliance to the commissioner within 24 hours from the time the permittee becomes aware of the circumstances. A written submission must be provided within five days of the time the permittee becomes aware of the noncompliance. The permittee shall provide the following information to the appropriate EFO (2.4):

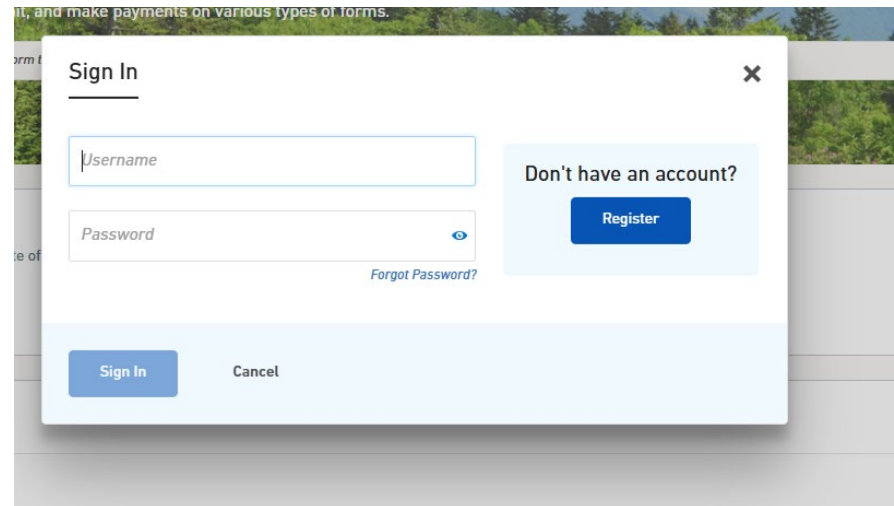
- a. A description of, and the cause of the noncompliance;
- b. The period of noncompliance, including exact dates and times or, if not corrected, the anticipated time the noncompliance is expected to continue; and
- c. The steps being taken to reduce, eliminate, and prevent recurrence of the noncompliance.



# 24-Hour Non-Compliance Form

# 24-Hour Non-Compliance

- Anyone who has a noncompliance that has a potential to cause harm to the environment or human health
  - Must have a myTDEC Forms account
  - Email on the account must be associated with the permit
- Field office personnel can fill out form



The image shows a 'Sign In' modal window overlaid on a webpage. The modal has a title 'Sign In' and a close button (X) in the top right corner. It contains two input fields: 'Username' and 'Password'. The 'Password' field has a toggle icon (an eye) to the right. Below the 'Password' field is a link that says 'Forgot Password?'. To the right of the input fields is a light blue box with the text 'Don't have an account?' and a blue 'Register' button. At the bottom of the modal, there are two buttons: a blue 'Sign In' button and a 'Cancel' button.

# 24-Hour Non-Compliance

## Form Search

Browse through a catalogue of forms, including applications and permits.

NPDES & SOP

RESULTS 32

### NPDES & SOP 24-Hour Notice of Non-Compliance

This form is to report a non-compliance that could be a threat to human health or the environment. Initial notification is required within 24 hours of becoming aware of the non-compliance and a detailed follow-up report is due within 5 days.

### Application for State Operating Permit (SOP)

SOP Permit Application

### Authorizations and Contact Update Form for NPDES and SOP Permits

This form is for the official contact of a permit to delegate signatory authority for reports; identify the certified operator in charge for the wastewater plant and collection system; and update contacts associated with the permit.

### Construction General Permit - Notice of Intent for Contractors

Notice of Intent (NOI) for General NPDES Permit for Stormwater Discharges from Construction Activities-Contractor Additions

### Construction General Permit - Notice of Termination for Contractors

Notice of Termination (NOT) for General NPDES Permit for Stormwater Discharges from Construction Activities (CGP)

### Harley Test

Harley Test -Notice of Intent (NOI) for General NPDES Permit for Stormwater Discharges from Construction Activities (

# 24-Hour Non-Compliance

## NPDES & SOP 24-Hour Notice of Non-Compliance

VERSION 1.3

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### INSTRUCTIONS

This form is not to be used for the 5-day report for Sanitary Sewer Overflows, Releases, Bypasses, or Upsets. Use the form titled ["NPDES Sewer Overflow/Release/Bypass/Upset Event Report"](#) to report those events.

Events that could cause a threat to human health or the environment, as defined in the permit, shall be reported using MyTDEC Forms no later than 24 hours after becoming aware of the non-compliance.

Additionally, a written report must be submitted within five days of the time the permittee becomes aware of the non-compliance. [DWR Notice of Non-Compliance 5-](#)

Permit Number (ex. TN00#####)

\*

Enter the permit number

Click here



Begin Form Entry

# 24-Hour Non-Compliance

General Information

24-Hour Notice Only

Review

Signing

CLEAR SECTION

General Information

For a non-compliance event that could cause a threat to human health or the environment as defined in the permit.

If the non-compliance is resolved within 24-Hours of becoming aware of the circumstances, please use the **5-day follow-up report or Overflow, Release, Bypass and Upset Report** to notify the division.

Permit Number  
TN0000000

Permittee Name  
Policy Record Applicable to all NPDES Individual Permits

Facility Name  
State of Tennessee

Verify the correct permit information appears on this screen

# 24-Hour Non-Compliance

Is the person submitting this form the contact person for this event?

Yes

No

No

Please enter information for the contact person for this event

* First Name	* Last Name	
Title		
* Phone Type	* Phone Number	
* Email		
ADDRESS <span>i</span>		
Address Line 1		
Address Line 2		
City	State/Area	Postal Code
VALIDATE ADDRESS		



NEXT SECTION  
24-Hour Notice Only

# 24-Hour Non-Compliance

## 24-Hour Notice Only

CLEAR SECTION

Enter the details of your 24-Hour Notice here, this does not satisfy the requirements of the 5-Day Follow up Report.

\* Is this event a sanitary sewer overflow/release/bypass/upset related event?

Yes

No



This will link to the overflow report

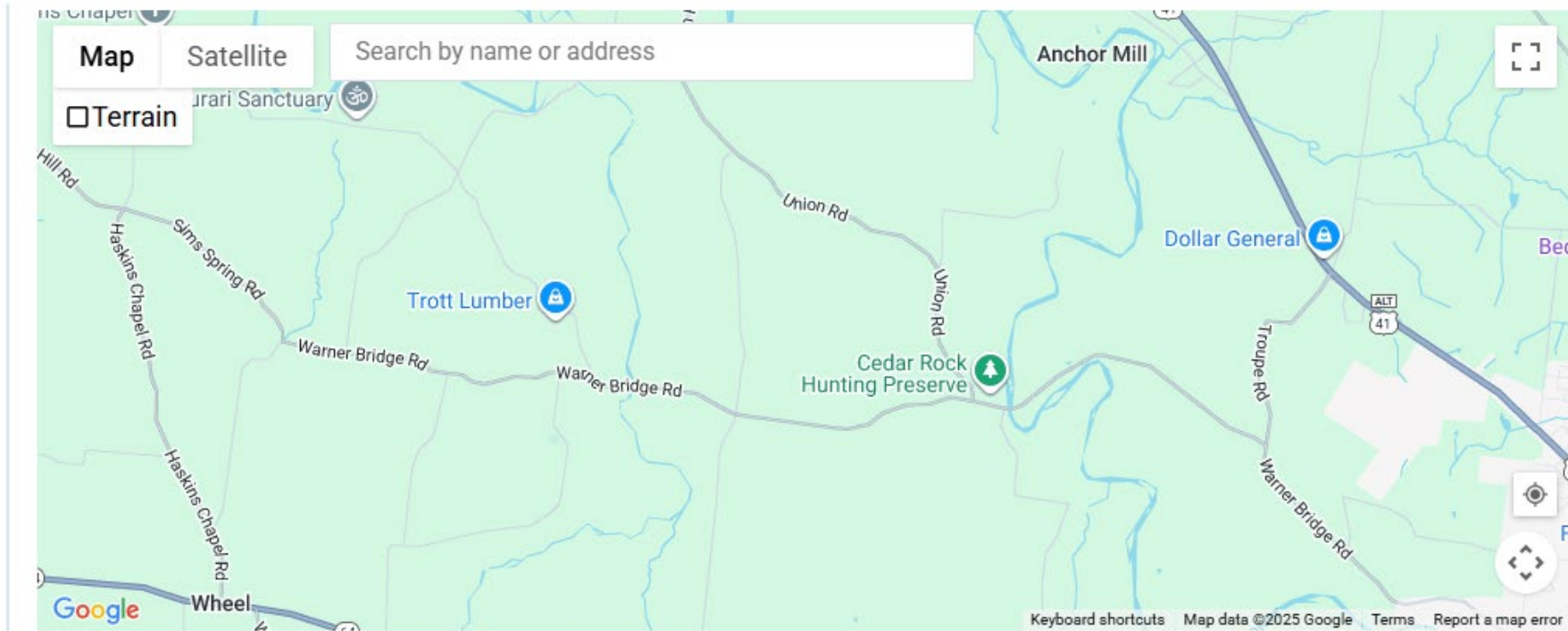
\* Has there been, or is there a potential for a fish kill?

Yes

No

# 24-Hour Non-Compliance

Please provide the specific location of where the event occurred



LOCATION COORDINATES

\* Latitude

\* Longitude

# 24-Hour Non-Compliance

Location Description of Non-Compliance Event (e.g. North side of Facility)

\*

Enter the date that the facility became aware of the non-compliance event

\*

Enter the time that the facility became aware of the non-compliance event

\*


Describe any information regarding noncompliance known at this time

\*

Additional Documentation

*Please be aware that files exceeding 500 MB in size are not recommended.*

Drop files here to upload



OR

# 24-Hour Non-Compliance



NEXT SECTION  
Review

## Review

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This step allows you to review the form to confirm the form is populated completely and accurately, prior to certification and submission.

Please note: Any work you perform filling out a form will not be accessible by Tennessee Department of Environment and Conservation staff or the public until you fully submit the form in the final step. At the time of submission, it will be transmitted to Tennessee Department of Environment and Conservation and it will become part of the public record, accessible per the Freedom of Information Act.

# 24-Hour Non-Compliance

## Signing

As an internal user, you may skip the signing process and proceed with submission if you choose.

SKIP SIGNING

### 1 Choose Signers

Will you need any others to sign this form?

No

I will be the only signer.

Yes

I need to invite other users to sign.

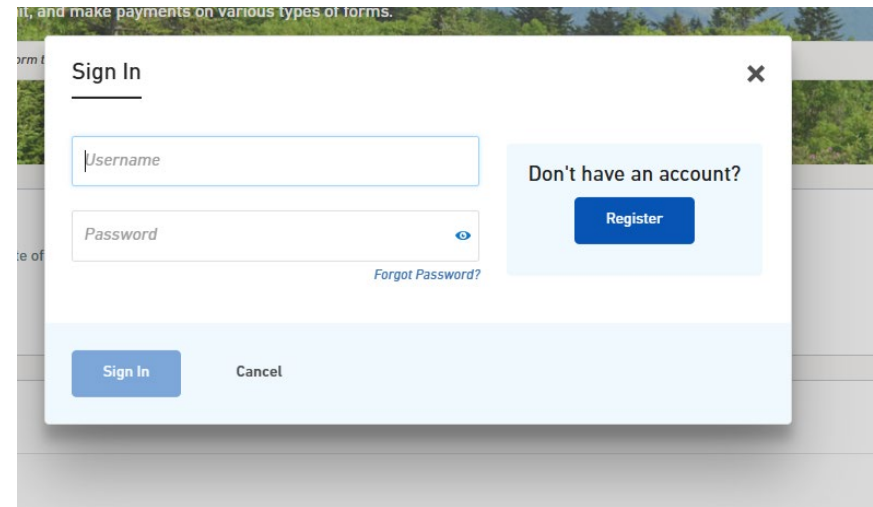
[Finish Later](#)



# 5 Day Follow-up Report

# 5-day Follow-up

- Anyone who has a noncompliance that has a potential to cause harm to the environment or human health
- Overflows, Bypasses, and Releases need to fill out that form.
- **DWR Employee cannot fill out this form**



it, and make payments on various types of forms.

orm t

Sign In ×

Username

Password 👁

[Forgot Password?](#)

Don't have an account?

[Register](#)

[Sign In](#) [Cancel](#)

# 5-day Follow-up

## Form Search

Browse through a catalogue of forms, including applications and permits.

5-day

RESULTS 38



### NPDES Notice of Non-Compliance 5-day Follow-Up Report

This form is to report a non-compliance that could be a threat to human health or the environment. Initial notification is required within 24 hours of becoming aware of the non-compliance and a detailed follow-up report is due within 5 days.

### Tennessee State Parks Commercial Use Authorization Market Fee

Tennessee State Parks Commercial Use Authorization Market Fee

### 10 Year Plan

### Application for Certificate of Approval and Safety of Dams

In accordance with the Safe Dams Act of 1973, Chapter 0400-45-7-04, an application for a Certificate of Approval and Safety for operation of an existing dam shall be made on forms available from the Commissioner within 30 days of being notified of the need.



### APR and Grant Questionnaires

### Asbestos Training Provider Application

Training provider application for accreditation or re-accreditation by Tennessee to teach asbestos accreditation courses, and/or roster modification for training managers and instructors.

# 5-day Follow-up

## NPDES Notice of Non-Compliance 5-day Follow-Up Report

VERSION 1.1

### INSTRUCTIONS

This form is NOT to be used for the 5-day report for Sanitary Sewer Overflows, Releases, Bypasses, or Upsets. Use the form titled "[NPDES Sewer Overflow/Release/ByPass/Upset Event Report](#)" to report those events.

Events that could cause a threat to human health or the environment, as defined in the permit, shall be reported using MyTDEC Forms no later than 5 days after becoming aware of the non-compliance. If you are wanting to submit a 24-Hour notice of non-compliance please do so here [DWR 24-Hour Notice of Non-Compliance](#)

Submit a written report within five days of the time the permittee becomes aware of the non-compliance. The permittee shall provide the following information: (i) a description of, and the cause of the noncompliance or release; (ii) the period of non-compliance or release, including start and end dates and times or, if not corrected, the anticipated time the non-compliance or release is expected to continue; and (iii) the steps being taken to reduce, eliminate, and prevent recurrence of the non-compliance or release

Permit Number (ex. TN00#####)

\*

Enter the permit number

Click here



Begin Form Entry

# 5-day Follow-up

## General Information

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CLEAR SECTION

For a non-compliance event that could cause a threat to human health or the environment as defined in the permit.

This is a 5-Day Follow up Report to report the details of the resolved non-compliance event. If the non-compliance is resolved within 24-Hours of becoming aware of the circumstances, this report will satisfy the requirements of both the 24-Hour Notice and the 5-Day Follow up Report.

### Permit Number

TN0000000

### Permittee Name

Policy Record Applicable to all NPDES Individual Permits

### Facility Name

State of Tennessee



# 5-day Follow-up

Is the person submitting this form the contact person for this event?

- Yes
- No

Is the person submitting this form the contact person for this event?

- Yes
- No

Please enter information for the contact person for this event

* First Name	* Last Name	
Title		
* Phone Type	* Phone Number	
* Email		
ADDRESS		
Address Line 1		
Address Line 2		
City	State/Area	Postal Code
VALIDATE ADDRESS		



NEXT SECTION  
5-Day Follow up Report

# 5-day Follow-up

Has a separate initial notification of non-compliance been submitted? i.e. the 24  
\* hour notification?

Yes

No

Has a separate initial notification of non-compliance been submitted? i.e. the 24  
hour notification?

Yes

No

Select the applicable 24-Hour Notice of Non-Compliance

[Fullscreen](#)

APPLICABLE NOTICE <span>▲</span>	SUBMISSION ID	DATE SUBMITTED	LOCATION DESCRIPTION
<input type="radio"/>	HQF-MEY6-00PPR	09/16/2025	at the outfall

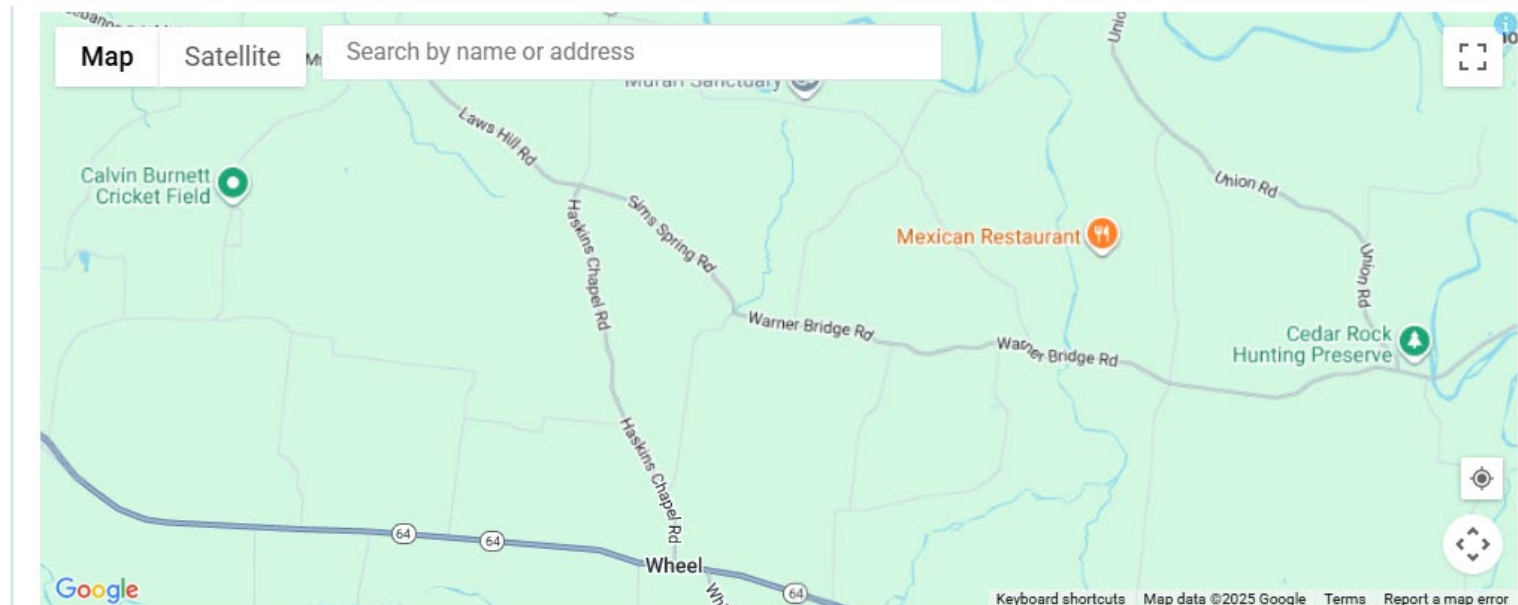
# 5-Day Follow-up

## 5-Day Follow up Report

CLEAR SECTION

Enter the information for your 5-Day Follow up report, this does satisfy the requirements for the 24-Hour Notice if received within 24 hours of becoming aware of the non-compliance.

### Location



### LOCATION COORDINATES

\* Latitude

\* Longitude

# 5-Day Follow-up

Describe the non-compliance.

\*

Describe the cause of the non-compliance.



\*

# 5-Day Follow-up

Start Date



\* 

Approximate Start Time

\*


Approximate/Anticipated End Date


\* 

Approximate/Anticipated End Time

\*

# 5-Day Follow-up

Describe the steps being taken to reduce, eliminate, and prevent recurrence of the noncompliance or release. 





NEXT SECTION  
Review

Click here

# 5-Day Follow-up

## Review

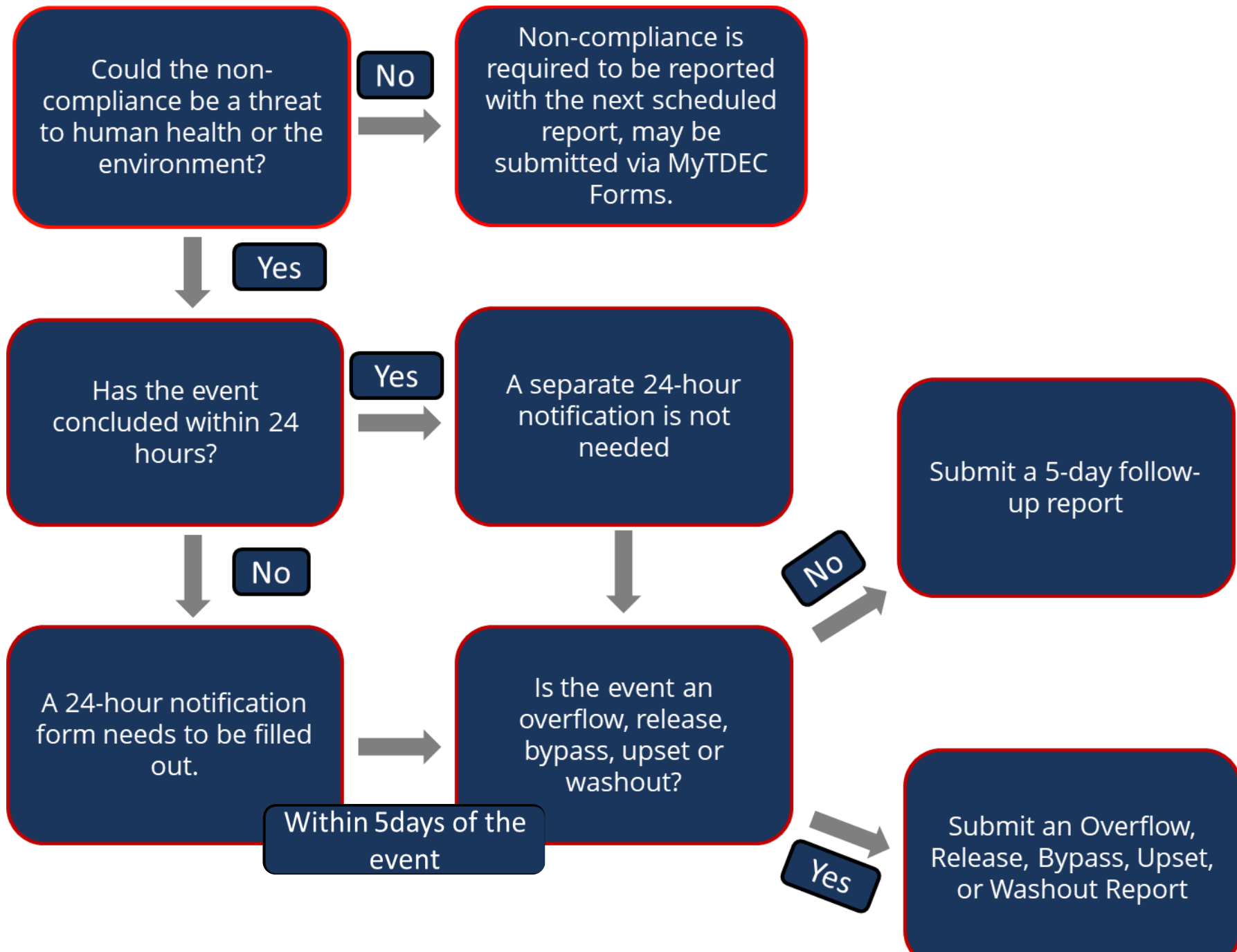
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This step allows you to review the form to confirm the form is populated completely and accurately, prior to certification and submission.

Please note: Any work you perform filling out a form will not be accessible by Tennessee Department of Environment and Conservation staff or the public until you fully submit the form in the final step. At the time of submission, it will be transmitted to Tennessee Department of Environment and Conservation and it will become part of the public record, accessible per the Freedom of Information Act.

# Final Notes:

- Refer to language in each individual permit or each general permit for program area specific requirements.
- All individual permits have the language requiring these reports and general language on electronic reporting. (except Memphis Until a new permit is issued after 2024)
- The language in general permits is being updated as they are issued.



# Frequently Asked Questions

- These forms are to be used for NPDES and SOP permits.
  - Industries in pretreatment programs will still report to their control authority
  - Direct dischargers with a NPDES permit will report using these forms.
- What if the overflow happens outside of the state lines?
  - Use the lat/long for where it enters the State of Tennessee.

# Frequently Asked Questions

- 2022 rule update, daily max violations were added as a threat to human health and the environment
  - These should be reported within 24 hours of becoming aware
  - 5-day follow up report
  - These violations can be filled out on one 24-hour report but need to be submitted on individual 5-day reports.

# Frequently Asked Questions

- How would this apply to drinking water facilities?
  - Filter back wash permits, daily max violations (rare instance)
  - Filter back wash permits, accidental releases (rare instance)
- Questions about lost usernames, passwords, and issues with MyTDEC Forms?
  - [Bg-help\\_desk@tn.gov](mailto:Bg-help_desk@tn.gov)
    - Subject line MyTDEC Forms
  - Field office training support staff
  - Katherine Jenkins

# Questions?

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