

[PRINT ON COMMUNITY/UTILITY LETTERHEAD]

Date

Ms. Jennifer Dodd
Director, Division of Water Resources
ATTN: Engineering Services Unit
William R. Snodgrass, Tennessee Tower
312 Rosa L. Parks Avenue, 11th Floor
Nashville, Tennessee 37243

RE: **Public Water System** (PWSID No. TN000XXXX)
 Project Name
 City, County, Tennessee

Dear Ms. Dodd:

We have approved the design and construction documents for the above referenced project consisting of **PROJECT DESCRIPTION (XXX linear feet of pipe size and pipe material, pump station with pump rating XX gpm @ XX' TDH and XX Hp, water tank with storage capacity of XX,000 gallons and type)** and agree to own, operate, and maintain the proposed project once in operation.

We have conducted an analysis of the project water demands and determined the system has adequate capacity and that the project will not create or exacerbate pressure or flow problems.

Sincerely,

Name

Title

Contact email or phone number