



Department of
**Environment &
Conservation**



**TENNESSEE DEPARTMENT OF ENVIRONMENT AND CONSERVATION
TENNESSEE STATE PARKS**

**COMMERCIAL USE AUTHORIZATION APPLICATION INSTRUCTIONS
ATTACHMENT C: FEE SCHEDULE AND PAYMENT INFORMATION**

Application Fee: The application fee is \$300 for the first park. A \$50 fee is applied to each subsequent park selected. The application fee is due when an application is submitted. The application fee covers the administrative costs of processing the application. This fee is non-refundable but will be applied as a credit toward the holder's market fee.

Market Fee: The market fee rate for an authorization is 3% of the gross receipts derived from commercial park activities. However, the commissioner may approve an alternative fee arrangement if it is in the Department's best interests to do so.

Payments and Reports: Within 60 days after (i) each anniversary of the issuance of an authorization and (ii) the expiration date of an authorization, the holder must file proof of all gross revenues from commercial park activities under the authorization and pay all market fees owed. Such statement of gross revenue must be broken down by commercial park activity(ies) and park(s).

Application Fee Credit: In calculating the market fees owed, the holder shall be given a single credit equal to the amount of the application fee paid for the authorization. However, no part of the application fee shall be refunded even if gross revenues do not result in market fees greater than the application fee. A credit for an application fee shall not be carried over to any future authorization or applied to any authorization other than the one for which it was paid. No credit shall be given for any other fee.

Payment Methods: The application fee is due at application submission.

The market fee can be paid by contacting TSP.Commercial.Use@tn.gov.