



STATE OF TENNESSEE
 DEPARTMENT OF ENVIRONMENT AND CONSERVATION
 DIVISION OF SOLID WASTE MANAGEMENT - TOXIC SUBSTANCES PROGRAM
 DAVY CROCKETT TOWER, 7TH FLOOR
 500 JAMES ROBERTSON PARKWAY
 NASHVILLE, TN 37243

RETAIN A COPY OF THIS DOCUMENT ON SITE DURING LBP ABATEMENT AND LEAD-HAZARD REDUCTION ACTIVITIES

OCCUPANT PROTECTION PLAN

* A UNIQUE OCCUPANT PROTECTION PLAN (OPP) WILL BE DEVELOPED FOR EACH ABATEMENT PROJECT *			
REFER TO THE RULES OF THE DEPARTMENT OF ENVIRONMENT AND CONSERVATION, DIVISION OF SOLID WASTE MANAGEMENT, CHAPTER 0400-13-01-.01(f)(5), LEAD-BASED PAINT ABATEMENT; AND REFER TO OTHER DOCUMENTED METHODOLOGIES FOUND IN 0400-13-01-.01(6)(a)(3).			
A. DESCRIPTION OF WORKSITE			
PROPERTY NAME	ADDRESS	CITY	STATE ZIP
OCCUPANT NAME	PHONE	PROPERTY OWNER PHONE	
OWNER NAME	ADDRESS	CITY	STATE ZIP
B. FIRM / CONTRACTOR INFORMATION			
FIRM / CONTRACTOR NAME	CERTIFICATION NUMBER	EXPIRATION DATE	
STREET ADDRESS	CITY	STATE ZIP	
PHONE	FAX	EMAIL ADDRESS	
C. PROJECT SITE SUPERVISOR			
NAME	CERTIFICATION NUMBER	EXPIRATION DATE	
PHONE	FAX	EMAIL ADDRESS	
D. ABATEMENT ACTIVITY			
SITE DESCRIPTION:	PROJECT INCLUDES:	OTHER ACTIVITIES:	
<input type="checkbox"/> WOOD SIDING	<input type="checkbox"/> INTERIOR WORK	<input type="checkbox"/> _____	
<input type="checkbox"/> VINYL SIDING	<input type="checkbox"/> EXTERIOR WORK	<input type="checkbox"/> _____	
<input type="checkbox"/> METAL SIDING	<input type="checkbox"/> SOIL REMOVAL	<input type="checkbox"/> _____	
<input type="checkbox"/> BRICK / BLOCK	<input type="checkbox"/> INTERIOR WINDOW REMOVAL	<input type="checkbox"/> _____	
<input type="checkbox"/> STUCCO	<input type="checkbox"/> EXTERIOR WINDOW REMOVAL	<input type="checkbox"/> _____	
E. WORKSITE PREPARATION — EXTERIOR			
#	TASK	PROCEDURE	
1.	RESIDENT LOCATION	<input type="checkbox"/> CHILDREN WILL NOT BE PRESENT IN AREAS OF ABATEMENT, AND/OR WHERE 6-MIL POLY IS BEING USED DUE TO SUFFOCATION HAZARD. <input type="checkbox"/> RESIDENT(S) WILL BE RELOCATED FROM THE DWELLING FOR THE DURATION OF THE PROJECT UNTIL AFTER FINAL CLEARANCE IS ACHIEVED. <input type="checkbox"/> RESIDENT(S) MAY REMAIN INSIDE THE DWELLING BUT MUST BE AWAY FROM THE WORK AREA FOR THE DURATION OF THE PROJECT UNTIL AFTER FINAL CLEANUP AND CLEARANCE HAS BEEN ACHIEVED. <input type="checkbox"/> RESIDENT(S) WILL HAVE ACCESS TO LEAD-SAFE ENTRY/EGRESS PATHWAYS.	

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E. WORKSITE PREPARATION — EXTERIOR (CONTINUED)

#	TASK	PROCEDURE
1.	RESIDENT LOCATION (CONTINUED)	<input type="checkbox"/> RESIDENT(S) WILL LEAVE THE DWELLING WHILE WORK IS IN PROGRESS BUT MAY RETURN AFTER DAILY CLEANUP (NOTE: REFER TO CHARTS AND SCENARIOS LOCATED IN CHAPTER 8 OF THE HUD GUIDELINES)
2.	SIGNS	<input type="checkbox"/> WARNING SIGNS WILL BE POSTED ON THE BUILDING AT ALL ENTRANCES AND AT A 20-FOOT PERIMETER AROUND THE BUILDING. <input type="checkbox"/> WARNING SIGNS AND BARRIER TAPE WILL BE PLACED ON THE LOCKED DUMPSTER WHERE DEBRIS IS STORED BEFORE DISPOSAL.
3.	SECURITY	<input type="checkbox"/> TEMPORARY FENCING OR BARRIER TAPE WILL BE ERECTED AT A 20-FOOT PERIMETER AROUND THE WORKING SURFACES. <input type="checkbox"/> A LOCKED DUMPSTER WILL BE USED FOR THE DISPOSAL OF ALL DEBRIS.
4.	CONTAINMENT AND BARRIER SYSTEM	<input type="checkbox"/> ONE LAYER OF 6-MIL POLY WILL BE LAID ON GROUND EXTENDING 10 FEET BEYOND THE PERIMETER OF THE SURFACES UNDERGOING ABATEMENT. <input type="checkbox"/> FOR WORK ABOVE THE GROUND FLOOR, THE SHEETING WILL EXTEND 20 FEET BEYOND THE PERIMETER OF THE SURFACES UNDERGOING ABATEMENT. <input type="checkbox"/> 6-MIL POLY WILL BE ATTACHED TO THE BUILDING BY USING DUCT TAPE. A SECOND LAYER OF 6-MIL POLY WILL BE LAID ON TOP OF THE FIRST LAYER AND SECURED. <input type="checkbox"/> ALL WINDOWS WITHIN 20 FEET OF THE WORKING SURFACES WILL REMAIN CLOSED. <input type="checkbox"/> EDGES OF 6-MIL POLY WILL BE SLIGHTLY RAISED TO PREVENT RUNOFF OF CONTAMINATED WASTE IF GENERATED.
5.	PLAYGROUND EQUIPMENT: SANDBOX, TOYS, ETC.	<input type="checkbox"/> ALL MOVABLE ITEMS WILL BE REMOVED TO A 20-FOOT DISTANCE FROM THE WORKING SURFACES. <input type="checkbox"/> ALL ITEMS THAT ARE NOT MOVED WILL BE SEALED WITH 6-MIL POLY SHEETING.
6.	PORCHES	<input type="checkbox"/> ONE LEAD-SAFE ENTRYWAY MUST BE MADE AVAILABLE TO RESIDENT(S) AT ALL TIMES. <input type="checkbox"/> ALL DOORS LEADING INTO THE HOME WILL NOT BE TREATED SIMULTANEOUSLY.
7.	CLEANUP	<input type="checkbox"/> DEBRIS AND PLASTIC WILL NOT BE LEFT OUT OVERNIGHT IF WORK IS NOT COMPLETED BY END OF WORKDAY. <input type="checkbox"/> ALL DEBRIS WILL REMAIN IN A SECURE AREA UNTIL PROJECT IS COMPLETE.
8.	WEATHER	<input type="checkbox"/> WORK WILL NOT BE CONDUCTED WHEN WIND SPEEDS ARE IN EXCESS OF 20 MPH. <input type="checkbox"/> WORK WILL NOT CONTINUE IF RAINY CONDITIONS EXIST.

F. WORKSITE PREPARATION — INTERIOR, NOT INCLUDING WINDOWS

#	TASK	PROCEDURE
1.	RESIDENT LOCATION	<input type="checkbox"/> CHILDREN WILL NOT BE PRESENT IN AREAS OF ABATEMENT, AND/OR WHERE 6-MIL POLY IS BEING USED DUE TO SUFFOCATION HAZARD. <input type="checkbox"/> RESIDENT(S) WILL BE RELOCATED FROM THE DWELLING FOR THE DURATION OF THE PROJECT UNTIL FINAL CLEARANCE IS ACHIEVED. <input type="checkbox"/> RESIDENT(S) MAY REMAIN INSIDE THE DWELLING BUT MUST BE OUTSIDE THE WORK AREA FOR THE DURATION OF THE PROJECT UNTIL FINAL CLEANUP AND CLEARANCE HAS BEEN ACHIEVED. <input type="checkbox"/> IF RESIDENT(S) REMAIN INSIDE THE DWELLING DURING WORK HOURS, THEY WILL HAVE LEAD SAFE ACCESS TO SLEEPING AREAS, BATHROOM AND KITCHEN FACILITIES. <input type="checkbox"/> RESIDENT(S) WILL HAVE ACCESS TO LEAD-SAFE ENTRY/EGRESS PATHWAYS. <input type="checkbox"/> RESIDENT(S) WILL LEAVE THE DWELLING WHILE WORK IS IN PROGRESS, BUT MAY RETURN AFTER DAILY CLEANUP (NOTE: REFER TO CHARTS AND SCENARIOS LOCATED IN CHAPTER 8 OF THE HUD GUIDELINES)
2.	SIGNS	<input type="checkbox"/> WARNING SIGNS WILL BE POSTED ON THE BUILDING AT ALL ENTRANCES AND AT A 20-FOOT PERIMETER AROUND THE BUILDING. <input type="checkbox"/> IF RESIDENT(S) ARE NOT RELOCATED, WARNING SIGNS WILL BE POSTED AT THE ENTRY TO ROOMS WHERE ABATEMENT ACTIVITIES ARE OCCURRING. <input type="checkbox"/> WARNING SIGNS AND BARRIER TAPE WILL BE PLACED ON THE LOCKED DUMPSTER WHERE DEBRIS IS STORED PRIOR TO DISPOSAL.
3.	SECURITY	<input type="checkbox"/> TEMPORARY FENCING OR BARRIER TAPE WILL BE ERECTED AT A 20-FOOT PERIMETER AROUND THE WORKING SURFACES. <input type="checkbox"/> LOCKED DUMPSTERS WILL BE USED FOR THE DISPOSAL OF ALL DEBRIS.

F. WORKSITE PREPARATION — INTERIOR, NOT INCLUDING WINDOWS (CONTINUED)

#	TASK	PROCEDURE
4.	CONTAINMENT AND BARRIER SYSTEM	<input type="checkbox"/> TWO LAYERS OF 6-MIL POLY WILL BE PLACED ON THE ENTIRE FLOOR OF THE WORK AREA. <input type="checkbox"/> ALL DOORS WILL BE SEALED OR COVERED WITH 6-MIL POLY AIRLOCK FLAPS TO PREVENT CONTAMINATION IN ADJACENT ROOMS.
5.	VENTILATION SYSTEM	<input type="checkbox"/> VENTILATION SYSTEM(S) WILL BE SHUT OFF AND ALL VENTS IN WORK AREA WILL BE SEALED WITH 6-MIL POLY.
6.	FURNISHINGS	<input type="checkbox"/> FURNITURE AND FURNISHINGS WILL BE REMOVED FROM WORK AREA. <input type="checkbox"/> IN SOME INSTANCES, FURNITURE AND APPLIANCES WILL BE LEFT IN THE WORK AREA, BUT WILL BE COVERED USING 6-MIL POLY AND SEALED WITH MASKING TAPE.
7.	CLEANUP	<input type="checkbox"/> CONTAMINATED ITEMS WILL BE PROPERLY WRAPPED BEFORE REMOVING FROM THE WORK AREA. <input type="checkbox"/> DEBRIS WILL BE WRAPPED OR BAGGED AND STORED IN A SECURE AREA. <input type="checkbox"/> PROTECTIVE SHEETING AND AIRLOCK FLAPS WILL BE PATCHED AND REPAIRED. <input type="checkbox"/> PROTECTIVE SHEETING ON FLOORS AND BELONGINGS WILL BE VACUUMED WITH HEPA VACUUM. <input type="checkbox"/> OTHER HORIZONTAL SURFACES WITHIN 6 FEET OF TREATED SURFACES WILL BE HEPA VACUUMED. <input type="checkbox"/> FLOORS USED AS PASSAGEWAYS TO THE WORK AREAS AND ANY AREAS USED FOR STORAGE OF TOOLS AND DEBRIS WILL BE VACUUMED AND WET CLEANED.
8.	DUST SAMPLING	<input type="checkbox"/> CLEARANCE SAMPLING WILL BE PERFORMED WHEN WORK IS COMPLETE AND BEFORE REOCCUPANCY.

G. WORKSITE PREPARATION — WINDOW TREATMENT

#	TASK	PROCEDURE
1.	RESIDENT LOCATION	<input type="checkbox"/> RESIDENT(S) WILL BE RELOCATED FROM THE DWELLING FOR THE DURATION OF THE PROJECT UNTIL FINAL CLEARANCE IS ACHIEVED. <input type="checkbox"/> RESIDENT(S) WILL LEAVE THE DWELLING WHILE WORK IS IN PROGRESS BUT MAY RETURN AFTER DAILY CLEANUP. <input type="checkbox"/> RESIDENT(S) MAY REMAIN INSIDE THE DWELLING, BUT MUST BE AWAY FROM THE WORK AREA FOR THE DURATION OF THE PROJECT UNTIL FINAL CLEANUP AND CLEARANCE HAS BEEN COMPLETED. RESIDENT(S) WILL HAVE ACCESS TO LEAD-SAFE ENTRY/EGRESS PATHWAY. <input type="checkbox"/> CHILDREN WILL NOT BE PRESENT IN AREAS OF ABATEMENT, AND/OR WHERE 6-MIL POLY IS BEING USED DUE TO SUFFOCATION HAZARD. <p>(NOTE: REFER TO CHARTS AND SCENARIOS LOCATED IN CHAPTER 8 OF THE HUD GUIDELINES)</p>
2.	SIGNS	<input type="checkbox"/> WARNING SIGNS WILL BE POSTED ON THE BUILDING AT ALL ENTRANCES AND AT A 20-FOOT PERIMETER AROUND THE BUILDING. <input type="checkbox"/> WARNING SIGNS AND BARRIER TAPE WILL BE PLACED ON THE LOCKED DUMPSTER WHERE DEBRIS IS STORED BEFORE DISPOSAL.
3.	SECURITY	<input type="checkbox"/> TEMPORARY FENCING OR BARRIER TAPE WILL BE ERECTED AT A 20-FOOT PERIMETER AROUND THE WORKING SURFACES. <input type="checkbox"/> LOCKED DUMPSTER(S) WILL BE USED FOR THE DISPOSAL OF ALL DEBRIS.
4.	CONTAINMENT AND BARRIER SYSTEM - INTERIOR WINDOW REMOVAL	<p>INTERIOR WINDOW REMOVAL / TREATMENT SCENARIO</p> <input type="checkbox"/> ALL WINDOWS IN ADJACENT DWELLINGS THAT ARE CLOSER THAN 20 FEET TO THE WORK AREA WILL BE CLOSED. <input type="checkbox"/> TWO LAYERS OF 6-MIL POLY WILL BE PLACED ON THE INTERIOR FLOOR DURING WINDOW REMOVAL AND/OR TREATMENT. <input type="checkbox"/> TWO LAYERS OF 6-MIL POLY WILL BE TAPED TO THE EXTERIOR OF THE WINDOW WALL WHEN WINDOWS ARE REMOVED FROM THE INSIDE <input type="checkbox"/> ONE LAYER OF 6-MIL POLY WILL BE PLACED ON THE GROUND EXTENDING 6 FEET BEYOND PERIMETER OF WINDOW BEING REMOVED AND/OR TREATED.
5.	CONTAINMENT AND BARRIER SYSTEM - EXTERIOR WINDOW REMOVAL	<p>EXTERIOR REMOVAL / TREATMENT SCENARIO</p> <input type="checkbox"/> ALL WINDOWS IN ADJACENT DWELLINGS THAT ARE CLOSER THAN 20 FEET TO THE WORK AREA WILL BE CLOSED. <input type="checkbox"/> ONE LAYER OF 6-MIL POLY WILL BE PLACED ON THE INTERIOR FLOOR IF WINDOWS ARE REMOVED FROM THE OUTSIDE. <input type="checkbox"/> TWO LAYERS OF 6-MIL POLY WILL BE TAPED TO THE INTERIOR OF THE WINDOW WALL WHEN WINDOWS ARE REMOVED FROM THE OUTSIDE. <input type="checkbox"/> ALL 6-MIL POLY ON THE EXTERIOR WILL BE SECURED BY SOME TYPE OF ANCHORING SYSTEM SUCH AS TWO BY FOURS.

G. WORKSITE PREPARATION — WINDOW TREATMENT (CONTINUED)

#	TASK	PROCEDURE
6.	PLAYGROUND EQUIPMENT: SANDBOX, TOYS, ETC.	<input type="checkbox"/> ALL MOVABLE ITEMS WILL BE MOVED 20-FOOT FROM THE WORK SURFACES. <input type="checkbox"/> ALL ITEMS THAT ARE NOT MOVED WILL BE SEALED WITH 6-MIL POLY SHEETING.
7.	CLEANUP	<input type="checkbox"/> 6-MIL POLY WILL BE REMOVED DAILY. <input type="checkbox"/> ALL ABATED SURFACES WILL BE HEPA VACUMMED, WET WASHED, RINSED, AND HEPA VACUUMED AGAIN. PATHWAYS TO WORK SURFACES WILL ALSO BE CLEANED USING THIS CLEANING CYCLE.
8.	WEATHER	<input type="checkbox"/> WORK WILL NOT BE CONDUCTED WHEN WIND SPEEDS ARE IN EXCESS OF 20 MPH. <input type="checkbox"/> WORK WILL NOT CONTINUE IF RAINY CONDITIONS EXIST.

H. FINAL CLEANUP

- ALL WINDOW TROUGHS WILL BE CLEANED.
- ALL HORIZONTAL SURFACES WITHIN 6 FEET OF WORK AREAS WILL BE VACUUMED AND WET CLEANED.
- PROTECTIVE SHEETING ON FLOORING WILL BE CLEANED AND REMOVED.
- THE FLOORS IN ADJACENT AREAS USED AS PATHWAYS TO THE WORK AREA WILL BE VACUUMED AND WET CLEANED.

I. WORK SITE PREPARATION

WORK SITE PREPARATION WILL COINCIDE WITH THE RULES OF THE DEPARTMENT OF ENVIRONMENT AND CONSERVATION, DIVISION OF SOLID WASTE MANAGEMENT, CHAPTER 0400-13-01-.01 LEAD-BASED PAINT ABATEMENT; AND REFER TO OTHER DOCUMENTED METHODOLOGIES FOUND IN 0400-13-01-.01(6)(a)(1-4).

J. CERTIFICATION AND SIGNATURE

FOR PROJECTS LESS THAN TEN UNITS, THIS OPP MUST BE PREPARED BY A LEAD SUPERVISOR OR PROJECT DESIGNER. FOR PROJECTS WITH TEN OR MORE UNITS, THE PLAN MUST BE PREPARED BY A PROJECT DESIGNER.

- LESS THAN 10 UNITS (SUPERVISOR OR PROJECT DESIGNER)
- 10 OR MORE UNITS (PROJECT DESIGNER)

The occupant protection plan shall be signed by a principal of the certified firm that is under contract to perform the lead hazard control and abatement activities and the person who prepared the plan.

I certify under penalty of law that this document and all attachments were prepared by me, or under my direction or supervision. The submitted information is to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment. As specified in Tennessee Code Annotated Section 39-16-702(a)(4), this declaration is made under penalty of perjury.

_____ FIRM / CONTRACTOR REPRESENTATIVE SIGNATURE (DIGITAL SIGNATURE LOCKS FORM, DO THIS LAST)	_____ (PRINT) NAME OF REPRESENTATIVE
_____ (PRINT) NAME OF FIRM / CONTRACTOR	_____ DATE SIGNED (mm / dd / yyyy)
_____ REPRESENTATIVE CERTIFICATION #	_____ EXPIRATION DATE (mm / dd / yyyy)

SUBMIT OCCUPANT PROTECTION PLAN BY MAIL OR MYTDEC

MAIL FORM TO: STATE OF TENNESSEE DEPARTMENT OF ENVIRONMENT AND CONSERVATION DIVISION OF SOLID WASTE MANAGEMENT - TOXIC SUBSTANCES PROGRAM DAVY CROCKETT TOWER, 7TH FLOOR 500 JAMES ROBERTSON PARKWAY NASHVILLE, TN 37243	FAX: Not acceptable for 'official documents'	SUBMIT FORM: Submit form via MyTDEC Online Submissions Portal
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REVIEWED BY:	PROJECT #
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