

INSERT COUNTY LETTERHEAD

Date

Dear **contact name of local government**,

County name County is preparing the **20__** Annual Progress Report (APR) in accordance with TCA § 68-211-861. As such, each county reports efforts toward meeting a 25% waste reduction and recycling goal. All local governments, businesses and industry actively engaged in the recovery or recycling of materials are encouraged to contribute their **20__** waste reduction and diversion efforts and be included in the measurement toward achieving the goal. Enclosed/Attached is a Recycling and Diversion Survey that can easily be completed and submitted for inclusion in the APR.

Inclusion in the APR may benefit local business or industry through improved end markets for recovered materials, identification of needed infrastructure to better manage materials being generated, and increased opportunities for materials exchanges with other industries that needing feedstock. The county will benefit toward achieving the 25% waste reduction and diversion goal, by demonstrating a need for collection or processing infrastructure, and by identifying opportunities for improved marketing or diversion.

Please submit the completed Recycling and Diversion Survey by **day of the week, date** to ensure inclusion in the APR.

If you have any other questions regarding the form or need clarification you may contact **Local Contact Name** at **phone number** or by email at **email address**.

You may also contact the Division of Solid Waste Management for more details:

Trey White at (615) 532-0075 or at Trey.White@tn.gov

Ashby Barnes at (615) 532-8010 or at Ashby.Barnes@tn.gov

Bishop Wagener at (615) 253-9929 or at Bishop.Wagener@tn.gov

Christina Perez at (615) 532-0814 or at Christina.Perez@tn.gov

Thank you for your efforts toward helping **county name** County and the state achieve their waste reduction and diversion goals.

Sincerely,

Name

Title, Organization

INSERT COUNTY NAME

MUNICIPAL SOLID WASTE REGION

RECYCLING & DIVERSION SURVEYS

The Recycling & Diversion Surveys are to be completed by all collectors or primary collection point recyclers. Processors and end-users are exempt from having to complete this report. The survey should be completed early enough to allow the Annual Progress Report (APR) to be reviewed, approved by the solid waste board for the region and submitted to the Tennessee Department of Environment prior to March 31 of the year immediately following the reporting year.

Should the Region have difficulty collecting the information the statute allows the Region to compel those actively engaged in the collection, transportation, and/or disposal of solid waste to provide the necessary information [T.C.A. § 68-211-871(c) and (d)].¹

Amounts can be reported in tons, pounds (Lbs.), cubic yards (Yd³) or gallons. Make sure the correct unit of measure is indicated.

County of Origin:

Name:	Contact:	Phone:
Address:	Email:	Fax:

Select the type of recycling or diversion:

Residential (Curbside, Drop-off, Public) <input type="checkbox"/>	
Special Events (Festivals, annual activities) <input type="checkbox"/>	Other (Call TDEC) <input type="checkbox"/> Please specify:

¹ T.C.A. § 68-211-871(c) and (d)

Residential Recycling Survey:

Recycling: Means the process by which recovered materials are transformed into new products, including the collection, separation, processing, and reuse of recovered materials either directly or as raw materials for the manufacture of new products.

Commodity	Amount - Curbside (Tons, Lbs., Yd ³ , or Gallons)	Amount - Drop-Off (Tons, Lbs., Yd ³ , or Gallons)	Average Sale Price Per Ton (not required)
Metals			
Steel			\$
Tin			\$
Iron			\$
Copper			\$
Aluminum Beverage Containers			\$
Other Aluminum			\$
Bronze & Brass			\$
Mixed Metal			\$
Auto Body Scrap			\$
Oil Filters			\$
Fiber			
Sorted Office Paper (SOP)			\$
Mixed Office Paper (MOP)			\$
Old Newsprint Paper (ONP)			\$
Old Corrugated Cardboard (OCC)			\$
All other grades			\$
Plastics			
PET #1			\$
HDPE #2			\$
PVC #3			\$
LDPE #4			\$
PP #5			\$
PS #6			\$
Other #7			\$
ABS			\$
Mixed 1&2			\$
Mixed 3-7			\$
Mixed All Plastic			\$
Glass			
Clear (Flint)			\$
Green			\$
Amber			\$
Blue			\$
Non-ABC			\$
Mixed Glass			\$
Batteries			
Lead-Acid			\$
Dry Cell			\$
Automotive Fluids			
Used Oil			\$
Antifreeze			\$
Transmission Fluid			\$
Other			\$
Scrap Tires			
Scrap Tires			\$

Residential Survey (continued):

Commodity	Amount - Curbside (Tons, Lbs., Yd ³ , or Gallons)	Amount - Drop-Off (Tons, Lbs., Yd ³ , or Gallons)	Average Sale Price Per Ton (not required)
Single Stream			
Single Stream Recycling			\$
Other Recyclables			
Latex Paint			\$
White Goods/Appliances			\$
Textiles			\$
Pallets			\$
Electronics			\$
Mattresses			\$
Cooking Oil/Grease			\$
Carpet and Padding			\$
Recycled C & D (not landfilled)			\$

Residential Diversion Survey:

Diversion: Items Diverted away from Class I or III/IV landfills but do not fit the definition of recycling in the previous section. State credit will still be given to this material.

Commodity	Amount - Curbside (Tons, Lbs., Yd ³ , or Gallons)	Amount - Drop-Off (Tons, Lbs., Yd ³ , or Gallons)	Average Sale Price Per Ton (not required)
Organics			
Food Waste (composted)			\$
Food Waste (donated)			\$
Yard Trimmings (composted)			\$
Yard Trimmings (mulched)			\$
Bio-Solids			
Bio-Solids (land applied)			\$
Bio-Solids (composted)			\$
Alternative Daily Cover			
Alternate Daily Cover			\$
Permanent HHW Facilities			
Permanent HHW Facilities			\$
Temporary HHW Collection Sites			\$
HHW Collection Events/Milk Runs			\$

Residential Diversion Survey(continued):

Diversion: Items Diverted away from Class I or III/IV landfills but do not fit the definition of recycling in the previous section. State credit will still be given to this material.

Commodity	Amount - Curbside (Tons, Lbs., Yd ³ , or Gallons)	Amount - Drop-Off (Tons, Lbs., Yd ³ , or Gallons)	Average Sale Price Per Ton (not required)
Construction and Demolition Debris			
C & D (not landfilled, not recycled)			\$
Crushed Glass for civil engineering projects (not landfilled, not recycled)			\$

Residential Disposal Report/Survey:

Disposal: Material under the control of the local government that was disposed of in Class I or III/IV landfills, in Tennessee or out-of-state. This data will be entered on Page 4 of the Residential Recycling, Diversion and Disposal.

Landfill: Means a facility where solid wastes are disposed of by burial in excavated pits or trenches or by placement on land and covering with soil or other approved material.

Class I Disposal Facility: Refers to a sanitary landfill which serves a municipal institutional, and/or rural population and is used or to be used for disposal of domestic wastes, commercial wastes, institutional wastes, municipal solid wastes, bulky wastes, landscaping and land clearing wastes, industrial wastes, construction/demolition wastes, farming wastes, shredded automotive tires, dead animals, and special wastes.

Class III Disposal Facility: refers to a landfill which is used or to be used for the disposal of farming wastes, landscaping and land clearing wastes, demolition/construction waste, shredded automotive tires, and/or certain wastes having similar characteristics and approved in writing by the Department.

Class IV Disposal Facility: refers to a landfill which is used or to be used for the disposal of demolition/construction wastes, shredded automotive tires, and certain wastes having similar characteristics and approved in writing by the Department.

TDEC will enter total solid waste disposal tonnages reported by landfills and transfer stations, in the "All Municipal Solid Waste Disposal Generated within the Region Survey". These tonnages will be used towards the Region's 25% Waste Reduction and Diversion Goal.

In State Disposal		
Landfill Class (I or III/IV)	Landfill Name	Amount (Tons)
Out-of-State Disposal		
Landfill Class (I or III/IV)	Landfill State	Amount (Tons)

Comments: Please write any comments to explain why a certain material was recycled or diverted or why there may have been a significant increase or decrease from previous years.