



State of Tennessee
Department of Environment and Conservation
Division of Solid Waste Management
Davy Crockett Tower, 7th Floor
500 James Robertson Parkway
Nashville, TN 37243

Instructions For Completing The Hazardous Waste Transporter Fee Determination, Form CN-0783 (TRFDS)

WHO MUST SUBMIT THIS FORM

- Companies wishing to apply for a new hazardous waste transporter permit to operate in the state of Tennessee
- Companies renewing their existing or expired Tennessee hazardous waste transporter permit
- Permitted hazardous waste transporters notifying that they will begin operating a 10-day hazardous waste transfer facility within the state of Tennessee
- Permitted hazardous waste transporters submitting annual notification to continue operating as a 10-day hazardous waste transfer facility within the state of Tennessee.

AUTHORITY

Rule 0400-12-01-.04(2)(a) states that *“Each person who transports in Tennessee a hazardous waste that originates or terminates in Tennessee must have a valid hazardous waste transporter permit obtained from the Department in accordance with subparagraph (b) of this paragraph, and is subject to the requirements of subparagraphs (c) and (d) of this paragraph. This permit is not required if the hazardous waste shipment is passing through the State.”*

Rule 0400-12-01-.04(1)(c)1. states that *“A hazardous waste transfer facility shall not operate without having received an installation identification number from the Department”*

and

Rule 0400-12-01-.08(4)(a)2. states that *“Each person operating a hazardous waste transfer facility shall submit to the Commissioner by December 31 of each year an annual facility maintenance fee of 850 dollars.”*

WHERE TO SUBMIT THIS FORM

The hazardous waste transporter renewal application and/or the hazardous waste transfer facility annual documentation and maintenance fee payment are due by December 31 of each year. Please contact the Waste Activity Audit Section at 615-532-0780 or Waste.Activity@tn.gov with any questions regarding the application process.

If submitting the renewal application or maintenance documentation by mail, a hard copy of the completed Form CN-1446 (Hazardous Waste Environmental Activity Notification (Form HN-EA)) and Form CN-0783 (Form TRFDS) should be mailed to the address below:

Department of Environment and Conservation
Division of Solid Waste Management
ATTN: Waste Activity Audit Section
Davy Crockett Tower, 7th Floor
500 James Robertson Parkway
Nashville, Tennessee 37243

A scanned copy of the completed form can be emailed to Waste.Activity@tn.gov.

If paying by check, make the check payable to “Treasurer, State of Tennessee” and include the facility’s EPA ID number on the remittance. Mail the completed form and check to:

Department of Environment and Conservation
Division of Fiscal Services - Consolidated Fee Section
Davy Crockett Tower, 6th Floor
500 James Robertson Parkway
Nashville, Tennessee 37243

INSTRUCTIONS

A transporter and/or transfer facility submitting an application to renew its Tennessee hazardous waste transportation permit and/or annual maintenance fees will also need to submit the Form CN-1446 (Form HN-EA) along with Form CN-0783 (Form TRFDS) to complete the initial or renewal application for each activity. For transporters within the state of Tennessee, Form HN-EA can be completed online in RCRAinfo, although this form must be submitted electronically or by hardcopy with fee payment in order to have a complete application.

Type or print, in black ink, an “X” in all items that apply (if “Yes”, type or print an “X” in the “Y” box, if “No”, type or print an “X” in the “N” box) and then type or print an “X” in all other boxes that apply. In Part 5, provide the required ink signatures. Signatures must be original – stamped or photocopied signatures are not acceptable.

Permit Year

The permit year is the calendar year the notified activity is/will be occurring. For transporters and transfer facilities, this is the calendar year for which a transporter is applying for a transporter permit from the state of Tennessee or for which a transfer facility is paying their annual maintenance fees.

Part 1: Required Transporter and/or Transfer Facility Information

EPA ID Number

Provide the EPA Identification Number for this site. If the facility is located in the state of Tennessee and does not have an EPA ID number, leave this item blank.

Site Name

Provide the legal name of this site. For out-of-state hazardous waste transporters, the site name should match the site name listed in RCRAInfo as notified to their respective state agency.

Is this Facility A:

Indicate if the facility completing this form has the following hazardous waste activities occurring at the site indicated by the EPA ID number listed in Part 1. Select only ONE option.

Hazardous Waste Transporter – Select this if the facility associated with the EPA ID number listed on this form is only a hazardous waste transporter.

Hazardous Waste Transfer Facility – Select this if the facility associated with the EPA ID number listed on this form is only a hazardous waste transfer facility.

Both – Select this if the facility associated with the EPA ID number listed on this form is both a hazardous waste transporter and transfer facility.

Mailing Contact Name

List the full name of the person who should be contacted regarding the site's hazardous waste transporter and/or transfer facility activities, including the submission of this application.

Mailing Contact Address

List the full mailing address associated with the contact indicated above.

Environmental Activity Questions

The answers to the following 2 questions will determine which remaining parts of the forms need to be completed. If the answer to both questions is no, complete parts 4 and 5.

Does this transporter operate a 10-day transfer facility located in the state of Tennessee?

If the hazardous waste transporter associated with the EPA ID number listed in Part I operates a separate hazardous waste transfer facility located within the state of Tennessee, mark “Yes.” If not, mark “No.”

If the answer to this question is “Yes,” the facility will need to complete Parts 2, 4, and 5.

Is this site beginning or continuing to operate as a 10-day hazardous waste transfer facility?

If the facility associated with the EPA ID number listed in Part I operates as or is beginning to operate as a 10-day hazardous waste transfer facility, mark “Yes.” If not, mark “No.”

If the answer to this question is “Yes,” the facility will need to complete Parts 3, 4 and 5.

Part 2: 10-Day Transfer Facilities

If the transporter associated with the EPA ID number listed in Part 1 operates at least one (1) 10-day hazardous waste transfer facility within the state of Tennessee, the following information needs to be provided.

Transporters that operate transfer facilities within the state of Tennessee will need to provide the name and EPA ID number for each transfer facility that they currently operate within the state. If more than five (5) transfer facilities are operated by the same transporter, an addendum sheet can be added. The transporter’s name and EPA ID number, along with the permit year, should be listed in the top righthand corner of the continuation sheet for tracking purposes.

EPA ID Number – the EPA ID number issued by the state of Tennessee to the 10-day transfer facility under the control of the permitted hazardous waste transporter identified in part 1.

Site Name – the legal name of the hazardous waste transfer facility. This name should match the name already associated with the EPA ID number in state records.

Part 3: Permitted Hazardous Waste Transporter

If the 10-day hazardous waste transfer facility associated with the EPA ID number listed in Part 1 is submitting this form as part of the payment of its annual maintenance fees, it must indicate the permitted hazardous waste transporter that controls the site.

EPA ID Number – the EPA ID number issued by the state of Tennessee to the 10-day transfer facility under the control of the permitted hazardous waste transporter identified in part 1.

Transporter Name – the legal name of the hazardous waste transporter that controls this 10-day transfer facility. This name should match the name already associated with the EPA ID number in state records.

Date Permit Issued – This should be the issuance date of the valid Tennessee hazardous waste transporter permit for this transporter. This permit issuance date may also be referred to on the permit as the “Effective Date.”

Part 4: Transporter/Transfer Facility Fees

A transporter and/or transfer facility will need to use this section to calculate the fee owed for this application/notification. Please use the guidance below when selecting a fee option.

Renewing A Current, Valid Tennessee Hazardous Waste Transporter Permit

Select this item if the facility submitting the application already has a valid Tennessee issued transportation permit and is applying to renew it for the coming permit year.

Renewing An Expired Tennessee Hazardous Waste Transporter Permit

Select this item if the facility submitting the application form does NOT have a valid Tennessee issued transportation permit and is applying to renew it for the coming permit year.

Applying For A New Tennessee Hazardous Waste Transporter Permit, Facility Already Has EPA ID Number

Select this item if the facility submitting the application form has previously been issued an EPA ID number by the state of Tennessee for other hazardous waste activities and wishes to add hazardous waste transportation activity to this EPA ID number.

Applying For A New Tennessee Hazardous Waste Transporter Permit, Facility Does Not Have An EPA ID Number

Select this item if the facility submitting the application meets the following criteria:

1. Is located within the state of Tennessee,
2. Has not previously applied for, nor been issued, an EPA ID number, and
3. Wishes to operate as a hazardous waste transporter within the state of Tennessee.

In-State Transporter Notifying Of A Change Of Ownership, With Re-Issued Permit

Select this item if the facility submitting the application has been issued an EPA ID number by the state of Tennessee and is notifying of a change in the business owner of record. The facility will be issued a new permit under the new facility name and owner, if applicable.

Out-Of-State Transporter Applying For New Tennessee Hazardous Waste Transporter Permit, Facility Already Has EPA ID Number

Select this item if the facility submitting the application meets the following criteria:

1. Is located outside of the state of Tennessee,
2. Has been issued an EPA ID number by its home state environmental agency, and
3. Wishes to operate as a hazardous waste transporter within the state of Tennessee.

Out-Of-State Transporter Notifying Of A Change Of Ownership With Re-Issued Permit

Select this item if the facility submitting the application has been issued an EPA ID number by a state outside of Tennessee and is notifying of a change in the business owner of record. The facility will be issued a new permit under the new facility name and owner, if applicable.

Applying For An EPA ID Number

Select this item if the facility submitting the application meets the following criteria:

1. Is located in the state of Tennessee,
2. Has not previously applied for, nor been issued, an EPA ID number, and
3. Does not wish to operate as a hazardous waste transporter within the state of Tennessee.

This facility will be issued an EPA ID number and listed as a transporter only so that it can operate outside of the state of Tennessee. If the facility wishes to operate as a hazardous waste transporter within the state of Tennessee, then it should select the fee line item “Applying For A New Tennessee Hazardous Waste Transporter Permit, Facility Does Not Have An EPA ID Number” (described above).

Hazardous Waste Transfer Facility Annual Maintenance Fee

Select this item if the facility submitting the application has been issued an EPA ID number by the state of Tennessee and is either submitting the initial notification of 10-day hazardous waste transfer facility activity or is submitting the annual re-notification of hazardous waste transfer facility activity.

Part 5: Certification

Complete all fields of the signature block to validate this fee calculation. The form will not be considered valid unless a signature and date are included.

Fees can be paid by check or credit card. If paying by credit card, please complete the credit card authorization form (can be requested from the Waste Activity Audit Section or Consolidated Fee Section) and submit it along with the completed Form CN-0906 (Form G-FDS) to tdec.fees@tn.gov.

If paying by check, please make the check payable to "Treasurer, State of Tennessee" and include the facility's EPA ID number on your remittance. The check and a copy of the completed form should be sent to:

Department of Environment and Conservation
Division of Fiscal Services - Consolidated Fee Section
Davy Crockett Tower, 6th Floor
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