

Who we are:

The Department of Environment and Conservation exists to enhance the quality of life for citizens of Tennessee and to be stewards of our natural environment.

We foster a work environment that's inclusive as well as diverse, where our people can be themselves. Every idea and perspective is valued so that our culture reflects the people we serve.

Our Department is committed to providing a cleaner, safer environment that goes hand-in-hand with economic prosperity and increased quality of life in Tennessee. We deliver on our mission through managing regulatory programs that maintain standards for air, water and soil quality while providing assistance to businesses and communities in areas ranging from recreation to waste management. We manage the state park system and programs to inventory, interpret and protect Tennessee's rich natural, historical, and archaeological heritage.

About the Division of Water Resources (DWR):

The Division Water Resources is responsible for managing, protecting and enhancing the quality of the state's water resources for all Tennesseans through voluntary, regulatory and educational programs. Division activities include establishment of water quality criteria; issuance of permits and certifications; evaluation of monitoring data; conducting inspections; management of financial assistance for infrastructure and oversight activities related to stream channel modification, wetland alterations, dredging, groundwater protection, wellhead protection, safe dams, septic systems, pretreatment, bio solids application, and storm water.



TDEC Accountant 3 Division of Water Resources State Revolving Fund Loan Program Annual Salary Range: \$42,408 – \$67,836

Looking for an opportunity to work with a collaborative team in Tennessee State government? Interested in protecting our environment, public health and water quality? The Division of Water Resources has a position in our State Revolving Fund (SRF) Loan Program that ensures fiscal accountability and responsibility for high-visibility financial and programmatic reporting to the Environmental Protection Agency, state and local finance divisions, the public, and internal and external stakeholders. The position is located in our Central Office and offers a hybrid schedule of in-office and alternative workspace for technical and administrative staff.

We think this is an outstanding opportunity for someone who is self-directed, enjoys managing projects and has strong knowledge and experience in financial analysis. The preferred candidate will have great customer service to effectively represent the Division with key stakeholders and customers. A history of managing and analyzing large data sets, generating reports, and presenting data/reports to a varied audience are key competencies for consideration. To apply for this preferred service position: <https://www.tn.gov/careers>

Highlighted Responsibilities:

- Review and manage monthly SRF operational budget.
- Conduct financial analysis on loan applications to ensure funds are awarded to qualified loan applicants.
- Prepare and submit annual mandatory grant applications for Clean and Drinking Water into the federal database (Grants.gov); complete mandatory federal Clean and Drinking Water Intended Use Plans.
- Oversee and complete the EPA mandatory Clean and Drinking Water Annual Reports.
- Review for approval reimbursement requests for borrowers and process submission to State Government Finance division.
- Provide data entry in EPA's Clean Water Benefits Reporting (CBR) and Projects Benefits Reporting (PBR) databases.
- Respond to detailed internal and external file review and audit requests.

Pursuant to the State of Tennessee's Workplace Discrimination and Harassment policy, the State is firmly committed to the principle of fair and equal employment opportunities for its citizens and strives to protect the rights and opportunities of all people to seek, obtain, and hold employment without being subjected to illegal discrimination and harassment in the workplace. It is the State's policy to provide an environment free of discrimination and harassment of an individual because of that person's race, color, national origin, age (40 and over), sex, pregnancy, religion, creed, disability, veteran's status or any other category protected by state and/or federal civil rights laws.