



Who we are:

The Department of Environment and Conservation exists to enhance the quality of life for citizens of Tennessee and to be stewards of our natural environment by:

- Protecting and promoting human health and safety.
- Protecting and improving the quality of Tennessee's land, air and water.
- Conserving and promoting natural cultural and historic resources.
- Providing a variety of quality outdoor recreational experiences.

TDEC has approximately 3,000 employees statewide supported by a total budget of more than \$400 million. TDEC is the chief environmental and natural resource regulatory agency in Tennessee with delegated responsibility from the U.S. EPA to regulate sources of air pollution, radiological health issues, solid and hazardous waste, underground storage tanks, water pollution, water supply, and groundwater pollution.

About the Tennessee Division of Archaeology

The Tennessee Division of Archaeology (TDOA) is dedicated to the documentation and preservation of Tennessee's historic and prehistoric archaeological resources. The Division's responsibilities include 1) maintaining the official State archaeological Site File and site information archive; 2) working with other State agencies to protect and manage archaeological sites on State lands; 3) surveying the state to identify and record archaeological sites; 4) archaeological site protection and preservation; and 5) archaeological research with the results published in professional and popular formats.

Archaeologist 2

Tennessee Division of Archaeology
Annual Salary Range \$36,636 - \$58,620

Overview

This preferred service position is a new Collections Manager responsible for managing and organizing the Tennessee Division of Archaeology (TDOA) artifact collections in accordance with accepted industry standards. The majority of TDOA artifacts are stored at Pinson Mounds State Archaeological Park, with smaller collections distributed in locations across the state.

Responsibilities

- Implement a new electronic tracking system for TDOA collections.
- Create and maintain an accurate database of TDOA collections that includes an inventory of bags contained within each box.
- Facilitate all loan and/or transfer requests made for TDOA collections.
- Facilitate the receipt of new specimens into the TDOA collections.
- Exchange current TDOA collections into acid-free boxes and bags, as well as cull specimens as appropriate.

Preferred Candidate:

- Experience working with archaeological collections.
- Archaeological field/lab experience, preferably in the southeastern US.
- Ability to transport artifact boxes with or without accommodation.
- Ability to work independently.
- Possess good organizational, time management, and people skills.

Information about the TDOA is available on our web site <https://www.tn.gov/environment/program-areas/arch-archaeology.html> .

TDEC is an AA/EEO/ADA employer.