

Who we are:

The Department of Environment and Conservation exists to enhance the quality of life for citizens of Tennessee and to be stewards of our natural environment.

We foster a work environment that's inclusive as well as diverse, where our people can be themselves. Every idea and perspective is valued so that our culture reflects the people we serve.

Our Department is committed to providing a cleaner, safer environment that goes hand-in-hand with economic prosperity and increased quality of life in Tennessee. We deliver on our mission through managing regulatory programs that maintain standards for air, water and soil quality while providing assistance to businesses and communities in areas ranging from recreation to waste management. We manage the state park system and programs to inventory, interpret and protect Tennessee's rich natural, historical and archaeological heritage.

About the Tennessee State Parks:

From its beginning in 1937, Tennessee State Parks were established to protect and preserve the unique natural, cultural, and historic resources of Tennessee. The public interest has also been served by a variety of benefits for citizens and communities produced by our state park system, promoting stronger communities and healthier citizens across the state through diverse resource-based recreation while conserving the natural environment for today and tomorrow – preserving authentic Tennessee places and spaces for future generations to enjoy. As stewards of the resources in our parks, we seek to manage Tennessee's state parks in order to preserve and protect valued resources and to provide a balance of services and benefits for the enjoyment of the people.



Parks & Conservation Specialist 2 Interpretive Programs and Education Annual Salary Range \$53,400 - \$79,896

Our Tennessee State Parks are among the most beautiful in the United States. The Division of Interpretive Programming and Education (IP&E) has a position as a Parks and Conservation Specialist to work with the Planning and Exhibits team to support field-level interpreters and interpretive planning in a state-wide capacity.

The position will also be responsible for supporting interpretive scoping meetings and drafting reports. This position works in alternative workspaces from their home with the flexibility to have scheduled time in their assigned office. The position requires scheduling two days per week in the Nashville, TN, Central Office. Duties include park site visits requiring overnight travel and some weekends and holidays. Candidates should be comfortable with interpretive writing and panel layout. They should also be able to provide logistical planning and meeting material creation. This position is self-directed but also works with a collaborative team. This position requires a bachelor's degree with preferred concentrations in History, Parks and Recreation Management, Graphic Design, Biology, or other similar fields. To apply for this position, visit: <https://www.tn.gov/careers>.

Highlighted Responsibilities:

- Track the Interpretive Programming and Education (IP&E) strategic plan, develop communications, and provide quarterly strategic plan updates.
- Support exhibit and interpretive panel design, fabrication, and installation through inhouse design and project management.
- Conduct site visits to assigned state parks and create reports related to planning and exhibits.
- Manage program development and supportive materials using SharePoint.
- Compile, edit, and send newsletters to field staff and stakeholders.
- Use Adobe Suite to provide graphic design services to IP&E
- Support other members of the IPE team and coordinate with team captains from other areas of IPE. Assist with other projects or trainings as assigned by leadership.

Pursuant to the State of Tennessee's Workplace Discrimination and Harassment policy, the State is firmly committed to the principle of fair and equal employment opportunities for its citizens and strives to protect the rights and opportunities of all people to seek, obtain, and hold employment without being subjected to illegal discrimination and harassment in the workplace. It is the State's policy to provide an environment free of discrimination and harassment of an individual because of that person's race, color, national origin, age (40 and over), sex, pregnancy, religion, creed, disability, veteran's status or any other category protected by state and/or federal civil rights laws.