

## Who we are:

The Department of Environment and Conservation exists to enhance the quality of life for citizens of Tennessee and to be stewards of our natural environment.

We foster a work environment that's inclusive as well as diverse, where our people can be themselves. Every idea and perspective is valued so that our culture reflects the people we serve.

Our Department is committed to providing a cleaner, safer environment that goes hand-in-hand with economic prosperity and increased quality of life in Tennessee. We deliver on our mission through managing regulatory programs that maintain standards for air, water and soil quality while providing assistance to businesses and communities in areas ranging from recreation to waste management. We manage the state park system and programs to inventory, interpret and protect Tennessee's rich natural, historical, and archaeological heritage.

## About the Tennessee State Parks

From its beginning in 1937, Tennessee State Parks were established to protect and preserve the unique natural, cultural, and historic resources of Tennessee. The public interest has also been served by a variety of benefits for citizens and communities produced by our state park system, promoting stronger communities and healthier citizens across the state through diverse resource-based recreation while conserving the natural environment for today and tomorrow – preserving authentic Tennessee places and spaces for future generations to enjoy. As stewards of the resources in our parks, we seek to manage Tennessee's state parks in order to preserve and protect valued resources and to provide a balance of services and benefits for the enjoyment of the people.



## Park Interpretive Specialist Interpretive Programming and Education Annual Salary Range: \$38,472 - \$61,524

Our Tennessee State Parks are among the most beautiful parks in the United States. The Division of Interpretive Programming and Education has a position as a Parks Interpretive Specialist to work with the Planning and Exhibits team as support for field level interpreters and interpretive planning in a state-wide capacity. The position will also be responsible for the facilitation of Interpretive scoping meetings and drafting reports. Currently, TDEC employees are working in alternative workspaces from their home with the flexibility to have scheduled time in their assigned office. The position requires scheduling 2 days per week in the Nashville, TN Central Office.

Preferred candidates will have at least 3 years' experience working in interpretation with a park, museum, zoo, or similar institution, and/or have Certified Interpretive Guide training. Preferred candidates will possess strong organizational and communication skills. The position requires the knowledge and experience of using of Adobe and Microsoft 365 software. Work will include site visits to parks which will require overnight travel and may include some weekends and holidays when necessary. Candidates should be comfortable with public speaking and meeting facilitation and have the ability to handle logistical planning and agenda creation. This position is self-directed but also works with a collaborative team. To be considered for this position you must have a bachelor's degree with preferred degrees in History, Parks and Recreation Management, or Biology or other similar fields. To apply for this position visit: <https://www.tn.gov/careers>.

### Highlighted Responsibilities:

- Track the Interpretive Programming and Education (IPE) strategic plan; develop communications, provide quarterly strategic plan updates and coordinate trainings.
- Curate program development and supportive materials through the use of SharePoint.
- Plan and facilitate Interpretive Scoping meetings. Draft interpretive plans and Scoping reports.
- Conduct site visits to assigned state parks.
- Support other members of the Planning and Exhibits team and coordinate with team captains from other areas of IPE.
- Assist with other projects or educational outreach efforts as assigned by leadership.

*Pursuant to the State of Tennessee's Workplace Discrimination and Harassment policy, the State is firmly committed to the principle of fair and equal employment opportunities for its citizens and strives to protect the rights and opportunities of all people to seek, obtain, and hold employment without being subjected to illegal discrimination and harassment in the workplace. It is the State's policy to provide an environment free of discrimination and harassment of an individual because of that person's race, color, national origin, age (40 and over), sex, pregnancy, religion, creed, disability, veteran's status or any other category protected by state and/or federal civil rights laws.*