

Who we are:

The Department of Environment and Conservation exists to enhance the quality of life for citizens of Tennessee and to be stewards of our natural environment.

Our Department is committed to providing a cleaner, safer environment that goes hand-in-hand with economic prosperity and increased quality of life in Tennessee. We deliver on our mission through managing regulatory programs that maintain standards for air, water and soil quality while providing assistance to businesses and communities in areas ranging from recreation to waste management. We manage the state park system and programs to inventory, interpret and protect Tennessee's rich natural, historical and archaeological heritage.

About the Division of Internal Audit (DIA):

The Division of Internal Audit's mission is to enhance and protect organizational value by providing risk-based and objective assurance, advice, and insight. The DIA assists the Department in accomplishing its strategic objectives by bringing a systematic, disciplined approach to evaluate and improve the effectiveness of governance, risk management, and control processes.



Auditor 4 Division of Internal Audit Nashville Central Office Annual Salary Range: \$67,764 - \$87,912

Looking for an opportunity to work with a collaborative team at the Tennessee Department of Environment and Conservation (TDEC)? TDEC's Division of Internal Audit has a position in our Nashville Central office to work with a collaborative team in protecting our environment, public health, and air and water quality. Currently, TDEC employees are working in alternative workspaces from their home with some scheduled time in their assigned office.

This position requires a specific knowledge base to perform completeness reviews and an accuracy to obtain an understanding and reasonable assessment of the audited entity's operations. Additionally, this position requires candidates to act with the prudence and comprehension of an experienced auditor, by maintaining a great attention to detail and possessing the skills commensurate to handle high degrees of difficulty. The ideal candidate will be able to think critically, communicate effectively and efficiently, and display the confidence and ability to identify and act in situations indicative of fraud, waste, and abuse.

Candidates must possess a bachelor's degree from an accredited college or university, preferably in accounting, and experience equivalent to five years of full-time auditing work. Additional graduate coursework in audit may be substituted for the required experience. Preference may be given to those possessing the following certifications: Certified Public Accountant (CPA), Certified Internal Auditor (CIA), Certified Fraud Examiner (CFE), Certified Government Financial Manager (CGFM), or Certified Information Systems Auditor (CISA).

Candidates must meet the minimum qualifications (MQs) for this position. For MQs and how to apply, please visit:

<http://www.tn.gov/careers>.

Highlighted Responsibilities:

- Lead and manage select audit processes and engagements.
- Assist with Bureaus of Environment and Conservation investigations performed to provide reasonable assurance that non-federal entities receive awards and carry out part of a federal or state program in accordance with federal and state rules and regulations, policies, and procedures.
- Lead and manage select audit processes and engagements.
- Properly plan and schedule audit engagements.
- Complete audit fieldwork by analyzing financial and technical data through electronic applications.
- Draft audit reports to management and external stakeholders.
- Work cooperatively and effectively with internal and external customers.

Pursuant to the State of Tennessee's Workplace Discrimination and Harassment policy, the State is firmly committed to the principle of fair and equal employment opportunities for its citizens and strives to protect the rights and opportunities of all people to seek, obtain, and hold employment without being subjected to illegal discrimination and harassment in the workplace. It is the State's policy to provide an environment free of discrimination and harassment of an individual because of that person's race, color, national origin, age (40 and over), sex, pregnancy, religion, creed, disability, veteran's status or any other category protected.