

SmartSimple

Grants Management System (GMS)

Introduction



Email: TDEC.Grants@tn.gov

Operational Administrative IJ Services 615-922-8382 Jennifer.L.Jones@tn.gov Katherine Kimbrough KK GMS System Administrator / Administrative Assistant Savannah Motl SM GMS System Administrator Teja Kodamala ΤK GMS System Administrator Abthab Shaik AS GMS System Administrator

Jennifer L. Jones Assistant Director



Agenda

- Basic GMS Functionality
- Accrued Liabilities
- Reimbursements
- Q&A



Purpose of Monthly Trainings

- Build working relationships
- Discuss common issues
- Mini training sessions
- Collaborative conversation/questions
- Brand new, limitless opportunities





Accessing Grant Information/Resources

View TDEC Grants
 External Webpage

https://www.tn.gov/environment/about-tdec/grants.html

- Information about the Grants
 Management System
- Information about TDEC Grant Opportunities/Programs

Grants

Back to TDEC Home



The new TDEC Online Grants System is now available. Potential applicants will be able to register, find funding opportunities and apply completely online.

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Office of Energy Programs (OEP)



Office of Outdoor Recreation (OOR)

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Division of Remediation Grants

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Solid Waste Management (SWM)

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Office of Sustainable Practices (OSP)

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Tennessee and the Volkswagen Diesel Settlement

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Tennessee Historical Commission Grants (THC)

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Division of Water Resource Grants (DWR)

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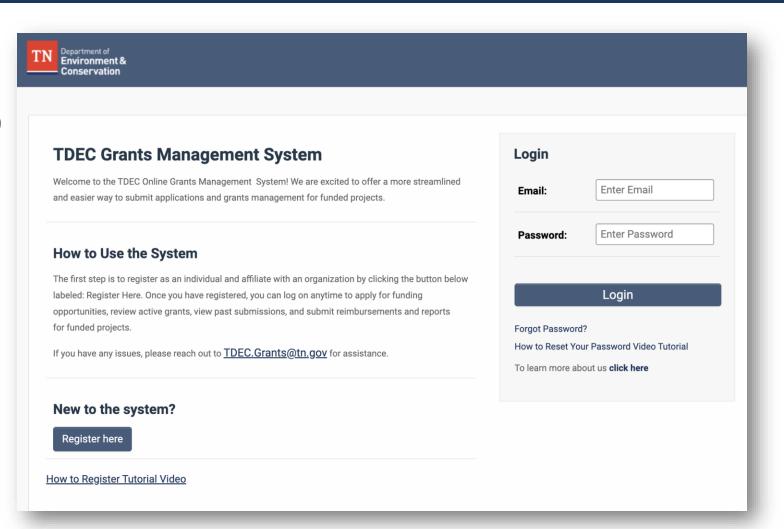
Accessing Grant Information/Resources

Access SmartSimple (GMS)

tdec.smartsimple.com

Where you apply for TDEC grants

NOTE: TDEC no longer accepts paper applications for grants





System Permissions

- Primary Contact
- Affiliate with Organization
- Access to Grant Application





Basic Walk Through

TDEC.SmartSimple.com



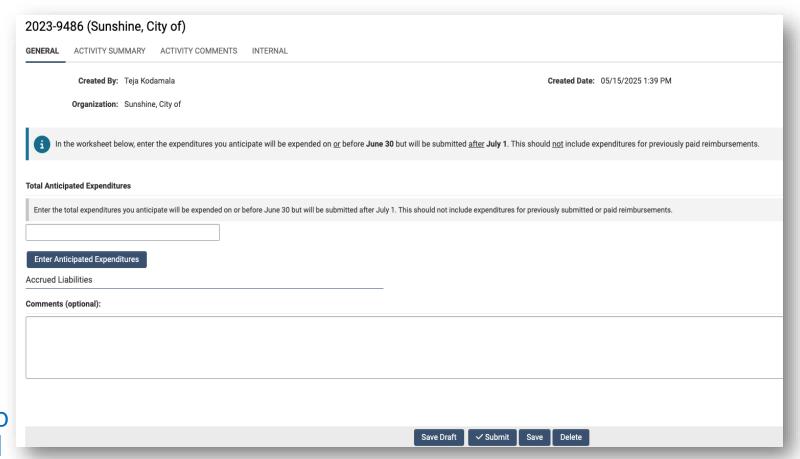
Accrued Liabilities

- What is an accrued liability?
 - An expense the business has incurred, but has not yet requested payment (reimbursement)
- TDEC Fiscal Year
 - July 1 June 30
- Payment will be requested during the next fiscal year
 - EX: Work was completed in May of 2025, but the payment/reimbursement will not be requested until August 2025



Accrued Liabilities Activity

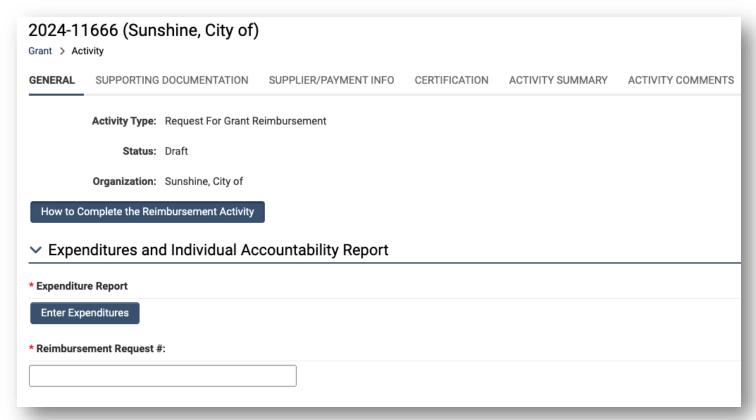
- Accrued Liabilities
 - Within awarded application
- Total Anticipated Expenditures
 - Total expenditures that you expect to incur on or before June 30, but will be submitted after July 1
- Anticipated Expenditures
 - Worksheet that allows you to complete how much you will request within each line item





Reimbursements

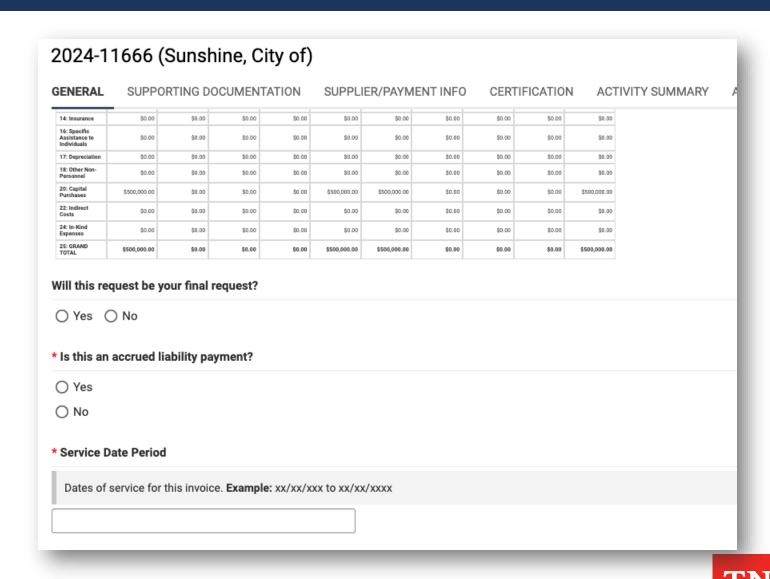
- Request for Grant Reimbursement
 - Within awarded application
- Enter Expenditures
 - Expenditures that you are requesting to be reimbursed
- Reimbursement Request #
 - EX: First reimbursement request would be #1, Second reimbursement request would be #2





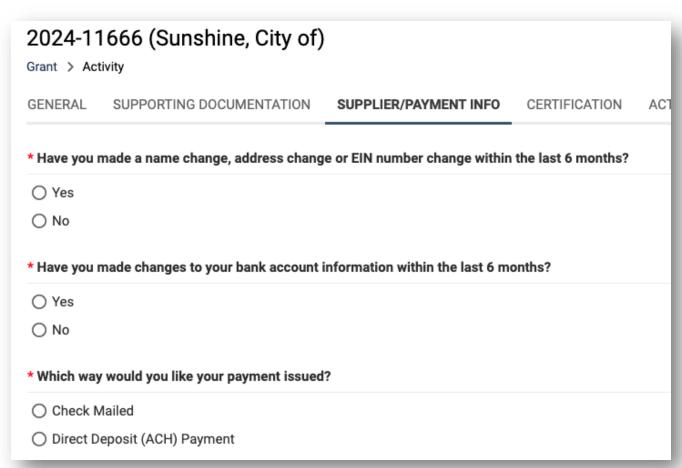
Reimbursements

- Will this request be your final request?
- Is this an accrued liability payment?
 - If yes, enter in Fiscal Year
- Service Date Period
 - Dates of service for the invoice(s)



Reimbursements

- Supporting Documentation
 - Invoices for expenses
 - GMS Documentation for Grantee
 Staff Workforce
 - Vendor Proof of Payment
 - In-Kind Labor Proof of Payment
- Supplier/Payment Info
 - Name change, EIN change, etc.
 - Bank Account change
 - Payment Type
- Certification
 - Name, Title, Date of individual who completed the reimbursement





Questions?



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Jennifer L. Jones

