



Department of  
**Environment &  
Conservation**

# SmartSimple

Grants Management System (GMS)

# Agenda

- New Items
- Friendly Reminders
- Submitted Questions
- Q&A



New in 2026

# Items Available in 2026

- Dashboard Changes
  - Application Summary
  - Resources tab (see next slide)
    - Draft grant templates
      - Only cycles launched in 2026
  - Additional “How To” videos
    - Reimbursements
    - General system navigation

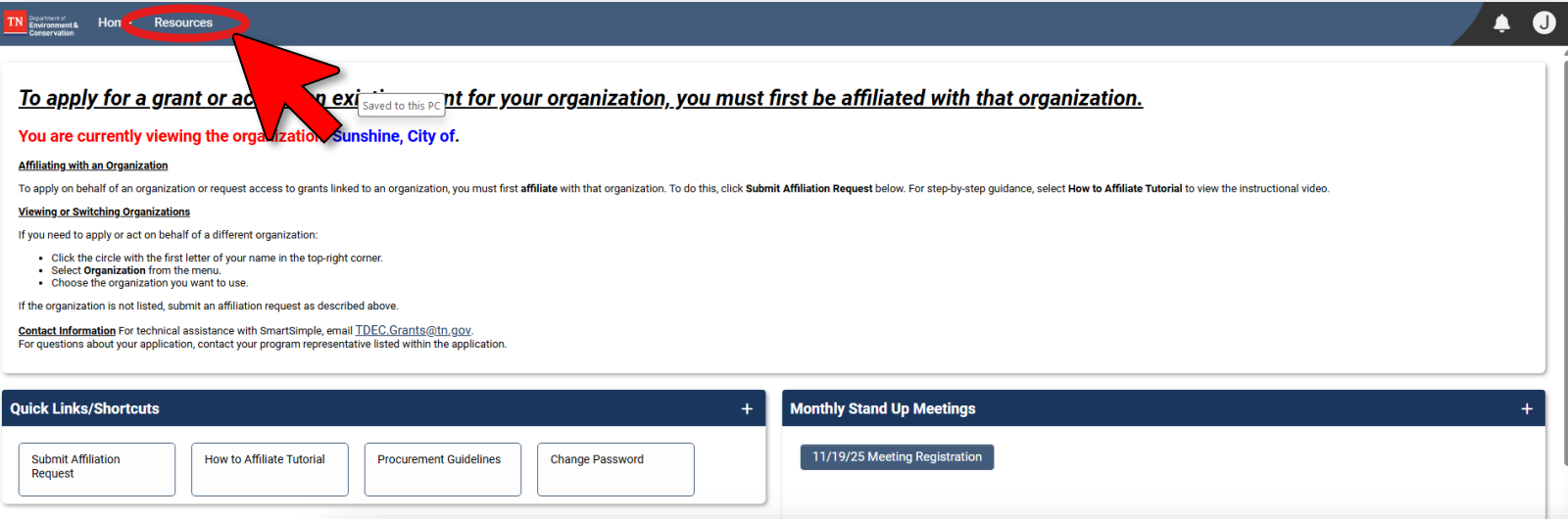
The screenshot shows the TN Department of Environment & Conservation grants portal. At the top, there is a navigation bar with 'Home' and 'Resources'. Below this, a prominent message states: **To apply for a grant or access an existing grant for your organization, you must first be affiliated with that organization.** The user is currently viewing the organization: **Sunshine, City of.**

Key sections include:

- Quick Links/Shortcuts:** Buttons for 'Submit Affiliation Request', 'How to Affiliate Tutorial', 'Procurement Guidelines', and 'Change Password'.
- Monthly Stand Up Meetings:** A button for '11/19/25 Meeting Registration'.
- Funding Opportunities:** A list of opportunities, currently showing 'DWR-BIL Lead Service Line Inventory Grant' with a deadline of 01/06/2026 and an 'Apply Now' button.
- My Applications:** A table showing the user's application status.

#	Application ID	Grant Cycle	Application Type	Organization	Status	Last Modified
1	2025-13139		OEP GRID	Sunshine, City of	Draft	11/13/2025 10:26AM
2	2024-11366		Used Oil Grant	Sunshine, City of	Draft	11/12/2025 10:46AM

# Resources on Your Dashboard



TN Department of Environment & Conservation

Home Resources

**To apply for a grant or act on behalf of an existing organization for your organization, you must first be affiliated with that organization.**

You are currently viewing the organization: [Sunshine, City of.](#)

**Affiliating with an Organization**

To apply on behalf of an organization or request access to grants linked to an organization, you must first **affiliate** with that organization. To do this, click **Submit Affiliation Request** below. For step-by-step guidance, select **How to Affiliate Tutorial** to view the instructional video.

**Viewing or Switching Organizations**

If you need to apply or act on behalf of a different organization:

- Click the circle with the first letter of your name in the top-right corner.
- Select **Organization** from the menu.
- Choose the organization you want to use.

If the organization is not listed, submit an affiliation request as described above.

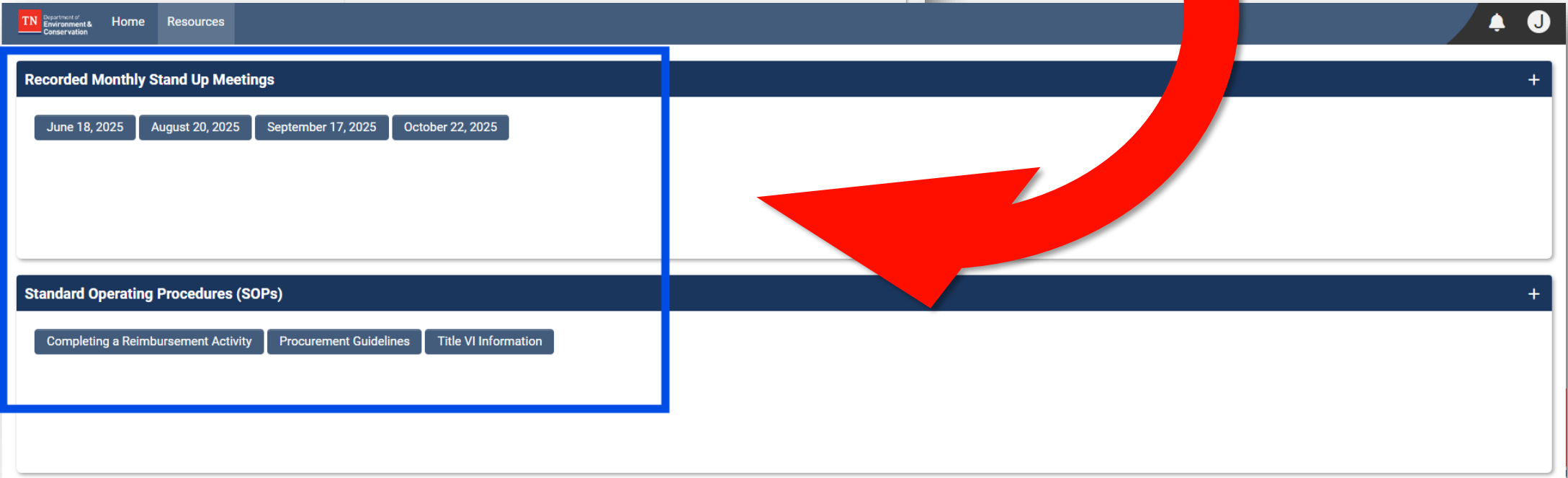
**Contact Information** For technical assistance with SmartSimple, email [TDEC.Grants@tn.gov](mailto:TDEC.Grants@tn.gov). For questions about your application, contact your program representative listed within the application.

**Quick Links/Shortcuts**

Submit Affiliation Request | How to Affiliate Tutorial | Procurement Guidelines | Change Password

**Monthly Stand Up Meetings**

11/19/25 Meeting Registration



TN Department of Environment & Conservation

Home Resources

**Recorded Monthly Stand Up Meetings**

June 18, 2025 | August 20, 2025 | September 17, 2025 | October 22, 2025

**Standard Operating Procedures (SOPs)**

Completing a Reimbursement Activity | Procurement Guidelines | Title VI Information

# Items Available in 2026

- All-in-one budget change/amendment/extension request activity
- WebEx meetings next year, not TEAMS
  - Can join from web; no need to download app
  - Will still need to register for monthly meetings





Friendly Reminders

# Friendly Reminders

- Review/update your organization's information
- Dates for next year
  - All meetings at 9am Central
  - *No meeting December 2025*

Dates for 2026 Meetings	
Month	Date
January	21-Jan
February	18-Feb
March	18-Mar
April	15-Apr
May	20-May
June	17-Jun
July	15-Jul
August	19-Aug
September	16-Sep
October	21-Oct
November	18-Nov
December	16-Dec



Q&A Section

# Submitted Questions (not already covered)

- Closing out a grant
  - Talk to your division contact
- Contract budgets
  - Talk to your division
- Invoices for reimbursement
  - Resources Tab
    - “How To” doc
    - Last meeting recording (10/22/25)
  - Talk to your division for questions specific to your reimbursement request
- Wetland and wastewater grants
  - Wetland: Debbie Duren
    - [Debbie.Duren@tn.gov](mailto:Debbie.Duren@tn.gov)
  - Wastewater: Chris Marlow
    - [Christopher.S.Marlow@tn.gov](mailto:Christopher.S.Marlow@tn.gov)
- Title VI
  - Video currently on the resources page
- Where to find grants
  - TDEC → About → Grants
  - Dashboard → Left Navigation

# Questions?

# Grants and Contracts Team

## Jennifer Jones

*Grants and Contracts Assistant Director*

[Jennifer.L.Jones@tn.gov](mailto:Jennifer.L.Jones@tn.gov)

### SmartSimple

*(GMS)*

- Savannah Motl  
*GMS System Admin  
(Data Specialist)*
- Teja Kodamala  
*GMS System Admin  
(Programmer)*
- Cody Sivley  
*GMS System Admin  
(ASA 3)*
- Abthab Shaik  
*GMS System Admin  
(Programmer)*

[TDEC.Grants@tn.gov](mailto:TDEC.Grants@tn.gov)

### Grants & Contracts

*Processing/Payments*

- Becky Johns  
*Grants & Contracts Admin  
(ASA 4)*
- Tiara McIntosh  
*Grants & Contracts Admin  
(ASA 3)*

[TDEC.Contracts@tn.gov](mailto:TDEC.Contracts@tn.gov)

Thank  
you!