



Department of
**Environment &
Conservation**

WebEx Instructions for Virtual Meetings

To join a WebEx meeting you can:

- Following the meeting link from the public hearing notice/website;
- Or type the web address into your bar;
- And enter the Webinar password

Example: **Join link:**

<https://tn.webex.com/tn/j.php?MTID=maf08b699637be3f6bb199c8f9a05f7b8>

Webinar password:

meeting123! (63384642 when dialing from a phone or video system)

For Video Conferencing or Dial In

- **For Video Conferencing follow the WebEx link and type in the Video Conference Webinar Number:**
 - Example **Video Webinar Number:** 2303 293 4175
- **Dial in by phone:**
 - +1 615-747-4911 Webex Call-In
 - +1 415-655-0001 US Toll

Once Logged In

- You'll be directed to the Public Hearing
 - Enter Your Name and Email Address
 - Click Join Meeting

test

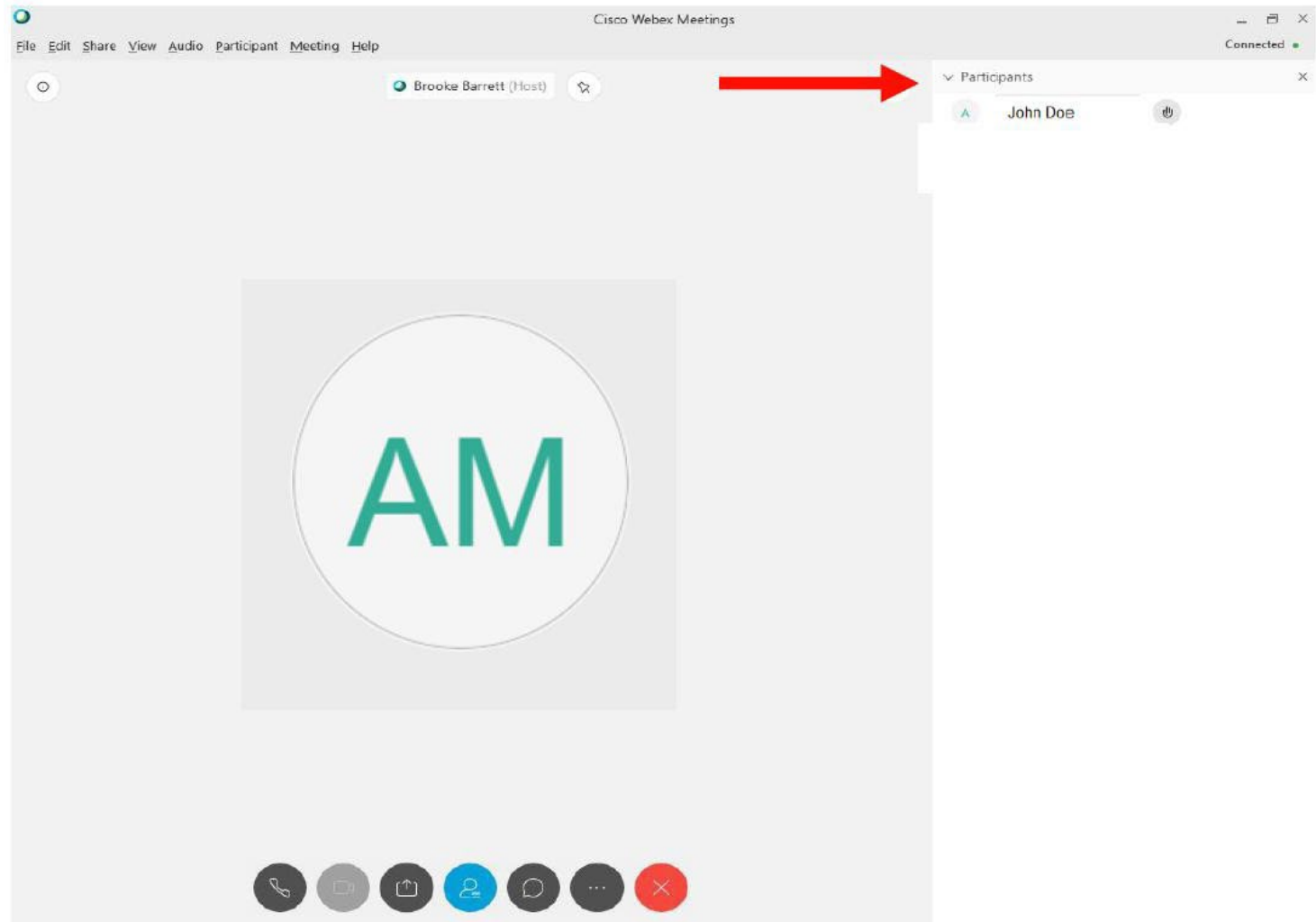
Hosted by Brooke Barrett

● 12:35 PM - 1:35 PM | Wednesday, Feb 12 2020 |
(UTC-06:00) Central Time (US & Canada)

Join Meeting



Your Name Will Appear in the Participants Sidebar



Important Tips

- If the host has not started the meeting yet, you will not be able to join the meeting. Simply wait for the host to start the meeting, you can refresh the page to check to see when the host has started the meeting.
- If your computer is not set up with a microphone, you will need to call the meeting using the phone number provided in addition to joining on the computer in order to communicate with the group. You will need to dial the number and enter the meeting number followed by the # sign.
- If you join this way be sure to set up with 'no audio' when you are connected to the WebEx or simply mute your computer using the red microphone button on the bottom of your screen.