

UDM Platform | How to View Your Bills in the Buildings & Meters Module

The screenshot shows the UDM Platform interface for the State of Tennessee - General Government. The sidebar on the left contains a hierarchy tree with the following structure:

- Buildings & Meters
 - Environment and Conservation
 - #TBD-Environment and Conservation
 - Environmental Monitoring
 - Regional Maintenance Office
 - TN State Parks
 - Area 1
 - Big Hill Pond State Park
 - Chickasaw State Park
 - Fort Pillow Historic Area
 - Meeman Shelby State Park
 - Paris Landing State Park
 - Pickwick Landing State Park
 - Pinson Mounds Archaeological Area
 - Reelfoot Lake State Park
 - #TBD-Reelfoot Lake State Park
 - 283_Unk - WS** (Selected)
 - Hwy 21 Service Meter/Lights - ELE
 - Hwy 21 Yard Meter/Lights - ELE
 - Hwy 22 Blue Bank State Park - WS
 - Hwy 22 Ellington Hall Center - WS
 - Hwy 22 Kiwans Park - WS
 - Hwy 22 Maintenance Shop - WS
 - Hwy 22 Stat Park Boat Ramp - WS
 - Hwy 22 State Park Eagle Cage - WS
 - Keystone Park - WS
 - Airpark Air Terminal Building
 - Airpark Campground Area
 - Airpark Entrance Sign
 - Airpark Fish Cleaning Pier
 - Airpark Tennis Court

The main content area displays a table of bills for the selected meter. The table has the following columns: Account Code - 2, Billing Period - 1, Bill Begin Date, Bill End Date, Total Cost, Use, Usage Unit, Use/Day, Unit Cost, and Demand. The table shows a list of bills for the meter 283, with dates ranging from July 2017 to October 2018. The bills are sorted by date, with the most recent bill at the top.

The top navigation bar includes a search bar and a user profile icon. The sidebar also includes a search bar and a user profile icon.

1. Select the Buildings & Meters module to access your hierarchy tree
2. Click the ► next to your agency or school's organization
3. If necessary – click the ► next to your area or campus' organization
4. If necessary – click the ► next to your next organization to get to the building level

5. Once at the building level select your meter

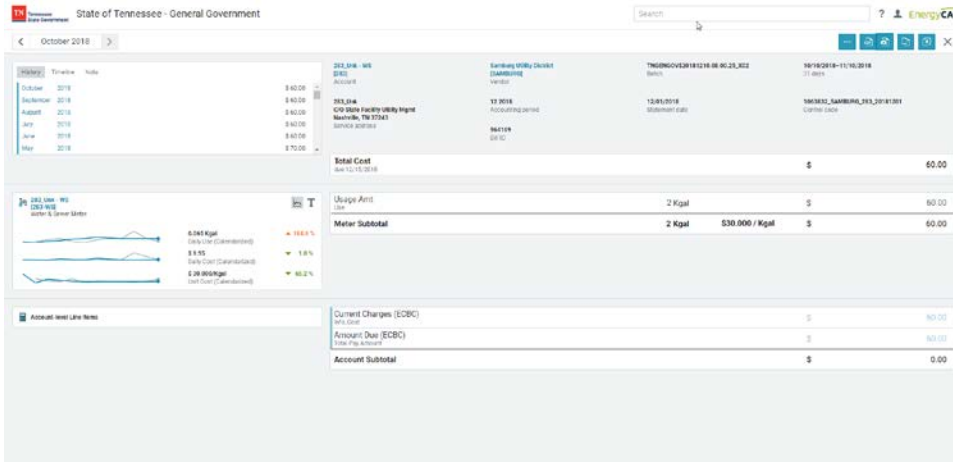
6. Select the bills tab

7. Select the appropriate icon for the desired bill type
 - View bill in UDM Platform
 - View EnergyCAP Generated PDF bill
 - View scanned image from utility vendor

UDM Platform | Bill Types



View Bill



View Generated PDF

Vendor: **Samburg Utility District [SAMBURG]**

Account: **283_Unk - WS [283]**

283_Unk, C/O State Facility Utility Mgmt, Nashville, TN 37243

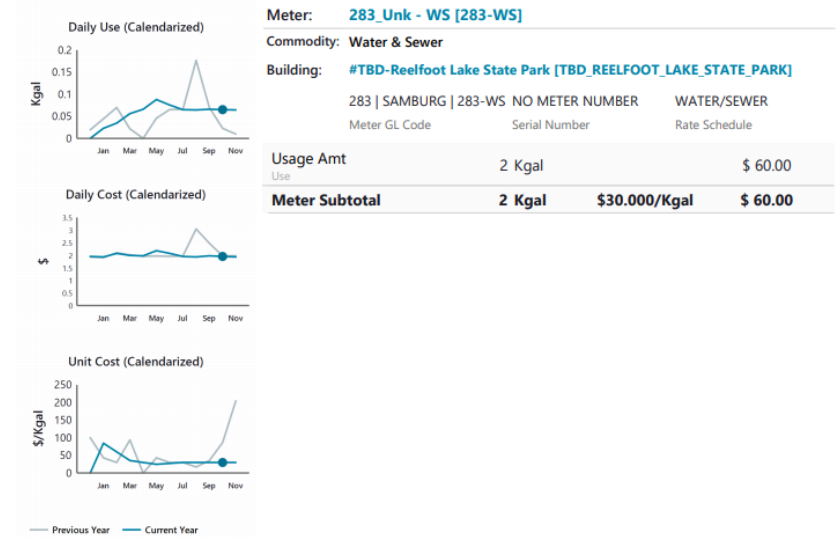
Bill: **964169**

Original Bill Image

10/10/2018 - 11/10/2018 (31 days)

Pay Amount: \$ 60.00

vendor bill			
Oct 2018	TNGENGOV\$20181210.08.00.25_X02		
Billing Period	Batch		
12 2018	12/01/2018	12/15/2018	1063832_SAMBURG_283_20181201
Accounting period	Statement date	Due date	Control code
Created	12/10/2018 by BILLCAPTURE by Automatic		
Batch Closed	12/10/2018		



View Scanned Image

DBID:68920 BBID:416185 BID:1063832 CID:64 VID:882 CAID:38544 RECEIVED ON:12/07/2018:09:53.00

Office Hours
Monday 8-12
Wednesday 1-5
Friday 8-12

SAMBURG UTILITY DISTRICT
P.O. Box 126 - Ph. 538-9702
Samburg, TN 38254

PRESORTED
FIRST CLASS MAIL
US POSTAGE PAID
SAMBURG, TN
PERMIT NO. 01

METER READING		USED	TYPE SERV.	CHARGES	
Previous	Present			USAGE AMT:	
276	278	2		\$60.00	
Tax Amount:				\$0.00	
Prev Balance:				\$0.00	
TOTAL AMT:				\$60.00	

Meeting: 1st Wednesday Each Quarter
10% Late Charge After 15th of Month.

RETURN THIS STUB WITH PAYMENT:
State of Tenn. Dept.
312 Rosa L.Parks Ave.
10th Floor
Nashville, TN
37243-

ACCOUNT NO:	NET AMOUNT:
283	\$60.00

SERVICE FROM:	NET AMOUNT:	GROSS AMOUNT:
10/11/2018		

SERVICE TO:	ACCOUNT NO:	PAY GROSS AFTER:
11/10/2018	283	

BILL DATE:	SAVE THIS:
12/1/2018	

PAY GROSS AFTER:	GROSS AMOUNT: