

STATE OF TENNESSEE

**DIVISION OF UNDERGROUND STORAGE
TANKS**

GUIDANCE MANUAL UPDATE

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Guidance Manual Update

- All current Guidance Documents, Excel spreadsheets, report templates, etc., located on the Division UST website are being reviewed and revised. This includes:
 - Environmental Assessment Guidelines
 - Fund Reimbursement Guidance Document
 - Technical Guidance Documents
 - TGD 002, 003, 004, 005, 006, 007, 009, 010, 012, 013, 016, 017, 018, 019, 020
 - Risk Analysis Report Reference Tables
 - Field Logs (MEME, Soil Gas Survey, etc.)
 - Tables (used for completing reports)
 - Application Templates
 - Report Templates

Guidance Manual Format

➤ Organized based on Rules:

- Each section is titled in accordance with the Rule that it applies to:
 - “Guidance Related to Rule 0400-18-01-.XX”
- Most information is contained within the section “Guidance Related to Rule 0400-18-01-.06, which includes Environmental Assessment, Monitoring, and/or Corrective Action and Related Activities.
- Following these sections are two appendices:
 - Appendix 1 contains report templates and all necessary links required to complete all applications and reports.
 - Appendix 2 contains the Fund Reimbursement Guidance (FRG) related to Rule 0400-18-01-.09 Petroleum Underground Storage Tank Fund (formerly Reimbursement Guidance Document (RGD) -002) and Task Cost Sheets.

Guidance Manual Update and Timeline

- The entire manual has been reviewed and revised.
- Scheduled for release for public comment in Summer 2026, with 30-day review period.



THANK YOU