

Tennessee Historical Commission Selection Committee Meeting Minutes April 17, 2026

Call to Order

The Tennessee Historical Commission's Selection Committee meeting opened at 2:08 pm Central Daylight Time.

Committee Members present: Dr. Warren Dockter (Chair), Hobart Akin, Beth Campbell, Loni Harris, Dan Pomeroy, Dr. Ray Smith

Tennessee Historical Commission Staff Members Present: Caty Dirksen, Outreach Coordinator; Barbara Grissom, Administrative Secretary; and Chelsea Sudbury, Legal Counsel

Members of the public present: Lynn Anyea

Public Comment

No public comments.

Approval of Executive Director Job Description

The committee discussed clerical corrections to the long and short forms of the Executive Director job description, focusing on minor typographical errors and phrasing adjustments. These changes are important to ensure accuracy and clarity before the document is finalized and posted publicly. Barbara Grissom was tasked with implementing these corrections.

The committee reviewed and approved the shortened job posting document prepared by Jennifer Katzenmiller. They agreed to post the job advertisement on the Wire website and distribute it widely through various national historical associations to maximize reach. This step is critical to attract qualified applicants for the position.

Ray Smith and Warren Dockter compiled a list of national historical organizations for posting, including TAM, AASLH, AAM, and AHA.

The chair emphasized that while the initial document preparation is complete, the committee's main work will begin upon receiving applications. Members will need to review and evaluate candidates, indicating a significant upcoming workload. Appreciation was expressed for the preparatory efforts, but members were reminded to stay engaged for the next phase.

Motion

Dan Pomeroy made the motion to accept all changes to the job posting document. Ray Smith seconded the motion. Motion passed after a roll call vote.

Adjournment

The meeting was adjourned at 2:15 PM CDT.



Submitted by:

Dr. Warren Dockter, Chair of the Selection Committee