

## Tennessee Historical Commission Orientation Meeting

October 1, 2024

Microsoft Teams

### Draft Meeting Minutes

Members Present: Sam Elliott, Susan Williams, Jim Kay, Laura Todd, Warren Dockter, Tim Smith, Beverly Robertson, Dan Pomeroy, Victor Ashe, Beth Campbell, Phil Hodge

Staff Present: Patrick McIntyre, Executive Director; Miranda Montgomery, Senior Associate Counsel; Caty Dirksen, Outreach Coordinator; Barbara Grissom, Administrative Secretary; Laura Ragan, ASA III

Patrick McIntyre called the meeting to order at 9:00 am CDT.

Staff introductions were made.

Patrick McIntyre read the Determination of Necessity. There was no vote, since there were no actionable items on the agenda.

Patrick McIntyre gave a history of the Tennessee Historical Commission. Mr. McIntyre went over each program the THC oversees and the point of contact for each program. He additionally gave an brief history of each State Historic Site.

Miranda Montgomery provided information on the Tennessee Heritage Protection Act, the Conflict of Interest Statement that each member would have to complete and sign, the Tennessee Open Meetings Act, and Tennessee Public Records.

Victor Ashe asked for a resolution on Winfield Dunn to be added to the October 18, 2024 agenda.

Laura Ragan provided training on how to register in Edison as a vendor for travel reimbursements.

The meeting adjourned at approximately 10:18 am CDT.