



**Tennessee Heritage Conservation Trust Fund
Board of Trustees**

Called Meeting for Tuesday January 13th, 2026, at 11:00 a.m. CST.

*Clover Bottom Mansion
(Home of the Tennessee Historical Commission)
2941 Lebanon Pike, Nashville TN 37214*

1. Call to Order.....Chairman Drew Goddard
 2. Roll Call, Attendance Bill Avant
 3. Reading of the minutesBill Avant
 4. Budget Review.....Bill Avant
 5. Review of deferred grant applications:
 - a. Town of Coalmont – Pryor & Pryor Tract
 - b. Wolf River Conservancy – Briggs Tract
 6. Discussion of Legacy Parks contract
 7. Business items:
 - a. Discussion of available Board staff support roles
 - b. Review of HCTF Manual
 - i. Recent changes to board members, open meeting laws, per-diem allowances
 - c. Review of HCTF Bylaws
 - d. Review of HCTF Agreement Contract
 - i. Necessity of due diligence (procurement of title, appraisal, survey, restrictions)
 - ii. Due diligence documentation procurement timeline
 - iii. Awarding grant amounts within 10% of appraised value
 - e. Discussion of methods to ensure grantees’ compliance
 - i. Annual reports
 - ii. HCTF in the media
 - iii. HCTF signage
 1. Funding mechanism
 2. Enforcement of on-site signage
 - f. Proposed application process guideline for prospective and current applicants
 8. Public comment period
 9. Adjournment
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