

Vehicle Emissions Inspection Hardship Waiver Instructions

A *Waiver* allows you to renew your Vehicle's Registration without a Passing Vehicle Emissions Inspection and is only available for *Residents of Hamilton, Rutherford, Sumner, Williamson and Wilson Counties*

****Only The Owner Of A Vehicle Can Apply For A Waiver****

TO APPLY:

1. Complete a **Vehicle Emissions Testing Waiver Application**.
2. Schedule an **Appointment** with a *State Appointed Mechanic* (see Contacts at bottom of page).
3. Write A Letter To: Michelle Walker Owenby (see details below for what needs to be included)
4. Have the Vehicle's **Under-hood Tampering Inspection** completed.
5. Get **Application Signed** by that *State Appointed Mechanic* (Documentation must be submitted at the time of the appointment with the *State Appointed Mechanic* who will submit the paperwork for you).

****Information you will need to bring with you to the Appointment****

- ✓ **Proof of County Residency** (Driver's License, Vehicle Registration, Utility bill, Renewal Notice, etc.)
- ✓ **Vehicle Emissions Inspection Report** (Most recent failure document)
- ✓ Any **Receipts** (for Emissions related repairs to the Vehicle)
- ✓ Any **Estimates** for Repairs needed(to get vehicle to Pass Inspection)
- ✓ A **Letter** addressed to **Michelle Walker Owenby, Director of Air Pollution Control**
Detailing your Hardship circumstance(s) please include copies of:
 - Documentation detailing any health issues (medical bills)
 - Documentation confirming any government assistance
 - Documentation confirming financial condition (income versus bills)

The letter MUST explain in detail why the vehicle repair would create a financial hardship for you.

UNDER-HOOD INSPECTIONS ARE DONE BY APPOINTMENT ONLY

Schedule an Appointment with a State Appointed Mechanic by calling:

For Residents of:

Rutherford, Sumner, Williamson, or Wilson Counties	615-687-7041
Hamilton County	423-892-8972
Toll Free	866-329-9632

All paperwork will then be submitted by the State Appointed Mechanic to the central office of Air Pollution Control for processing and review. Please allow 7-10 days for completion.

The owner of the vehicle will be notified by phone or email.

Please indicate on the application the best way to contact you