



Metro Public Health Dept

Nashville / Davidson County

Protecting, Improving, and Sustaining Health

PLEASE READ

INSTRUCTIONS TO APPLY FOR A TEMPORARY EMISSIONS TEST EXEMPTION

To receive an exemption you will need

- Renewal notice or copy of registration
- Proof of Address (current utility bill, property tax statement or lease agreement are accepted)
not necessary for college students and military personnel
- Original Passing emissions test (where vehicle is currently located) within 90 days of tag expiration
(no copies)
- Check or money order made payable to Davidson County Clerk for the amount on renewal form or credit card authorization form*

In addition, if you are...

Military Personnel

- LES Papers (with TN listed as tax state)
- Station Orders

College Student

- Student ID or Copy of current tuition payment

***Contact the County Clerk's Office at 615-862-6251 for amount due**

Exceptions can be made based on the following: *There is no guarantee that an exemption will be granted based on these criteria as each situation is handled independently.*

1. Persons who have dual residencies in states that have vehicle property taxes may be eligible for exemptions. Vehicles in states where emission tests are available may be granted exemptions with an emission test from the state if other criteria are met. If emission tests are not available in the state, verification of the vehicle's location is required to issue an exemption. Other options include:
 - registering the vehicle in the resident state;
 - bringing the vehicle back to Davidson County once per year for an emissions test;
 - or
 - visiting a neighboring state for an emissions test.
2. With the purchase of a used vehicle (vehicle that has had more than one registered owner) out of state, original passing emissions are required; title and/or bill of sale are also accepted in lieu of renewal notice/copy of registration.
3. Family emergencies.

APPLICATION FOR VEHICLE EMISSION TEST EXEMPTION

For Residents of Davidson County

NAME OF REGISTERED OWNER _____ PHONE NUMBER _____ EMAIL ADDRESS _____

ADDRESS _____ CITY _____ ST _____ ZIP CODE _____

PERSONAL CERTIFICATION

I, _____, ATTEST THE ABOVE VEHICLE IS LOCATED IN (City) _____ (State) _____ AND IS OUT OF STATE OR TESTING AREA. THE EXPECTED RETURN DATE OF THE VEHICLE IS (Month) _____ (Year) _____ AT WHICH TIME I AGREE TO HAVE THE VEHICLE'S EMISSIONS TESTED AND OBTAIN A PASSING EMISSIONS CERTIFICATE OF COMPLIANCE.

NOTICE: FAILURE TO HAVE THE VEHICLE TESTED UPON ITS RETURN TO THE AREA CAN RESULT IN NO FUTURE EXEMPTIONS BEING GRANTED FOR THIS VEHICLE.

IN THE SPACE BELOW GIVE A FULL DESCRIPTION OF WHY YOUR VEHICLE IS CURRENTLY OUT OF THE STATE OR TESTING AREA.

DATE VEHICLE WENT OUT OF STATE _____

APPLICANT SIGNATURE _____

DATE _____

Please mail my stickers to: _____
NAME

ADDRESS _____ CITY _____ STATE _____ ZIP CODE _____

Mail this form with all required information to:

Metro Public Health Department
Vehicle Inspection Division
2500 Charlotte Avenue
Nashville, TN 37209
615-340-5657

Other Information:

Upon receipt, the Vehicle Inspection Program will review your application for completeness. If your vehicle qualifies, the Division will issue a Certificate of Exemption; incomplete applications will be returned.

Exemptions granted without an emissions test are granted for a period not exceeding six (6) months. When the vehicle returns to an emissions testing area it must pass an emissions test. Please mail the **original** passing test to the address on the application form. Davidson County testing locations and operating hours are available by visiting <http://www.nashvillevip.org>.

If a passing test is not received, a registration hold will be requested of the County Clerk's Office on our behalf until a passing emissions test is received. Registration holds will prevent any future transactions on the vehicle.

PAYMENT

Please include a check or money order made payable to the Davidson County Clerk for the amount stated on the renewal notice plus \$2.00 (\$3.00 if receiving a new plate) for mailing. Please contact the Davidson County Clerk's office at 615-862-6251 for additional information.

Out-of-state checks will not be accepted.

Credit Card Authorization Form

To pay by credit card, please complete the information below and include with your submission.

NOTE: A convenience fee of 2.30% will be assessed by the electronic processing company. No part of this fee goes to Metro. Your signature authorizes this fee to be added to the total amount of your transaction.

VISA MASTERCARD Authorized Amount \$ _____

CARD NUMBER

EXPIRATION DATE: MM/YY

NAME AS APPEARS ON CARD

PHONE

SIGNATURE