

# Request to Speak Before the Textbook Commission

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Name of person making request:

Address of person making request:

Phone number of person making request:

Email of the person making request:

Name of organization/agency you are representing if other than self:

Provide a brief explanation of the purpose for your appearance before the commission below. Please submit a copy of all other documentation related to this matter that the Commission members might review before the scheduled meeting. Submit this form and other documents fifteen (15) business days prior to the commission meeting date. All documents should be submitted in one email. Request will be reviewed by the Chairman of the Commission prior to seeing the agenda. The email should be sent to [tennessee.textbooks@tn.gov](mailto:tennessee.textbooks@tn.gov). Only one representative will be allowed to speak from an organization. Individuals submitting a request to speak who have followed the guidelines outlined here will be notified via email as to whether or not they will be allowed to speak to the commission and as to the time allotted for public comment.

Brief overview of topics you will discuss: