

TENNESSEE TEXTBOOK and INSTRUCTIONAL MATERIALS ADOPTION SCHEDULE*

SECTION D – **Social Studies** (roll up to C for a one-time 5 year cycle); **World Languages** (roll to C next time creating a one-time 5 year cycle); **CTE: Marketing**; Finance; Business Management & Administration; (roll up to C for a one-time, 5-year year cycle)
2017-2019

September 18, 2017	Approval of Section D Schedule by Textbook Instruction Materials Quality Commission
October 18, 2017	Preliminary Notification of Invitation to Bid for Section D, Intent to Bid Documentation Available
November 30, 2017	Intent to Bid Due
December 1, 2017	Call for Advisory Panelists
December 19, 2017	Official Notification of Invitation to Bid, Section D
January 9, 2018	Pre-Bid Conference, Section D (Location: TBD) Content Writers and Bid Managers for publishers are expected to attend.
January 12, 2018	Deadline for Advisory Panel Application Submission
February 8-9, 2018	Advisory Panel Review and Selection
March 2, 2018	10:00 a.m. CST Deadline for Delivery of OFFICIAL BIDS Section D
March 19, 2018	Meeting of State Textbook Commission, recognition of Preliminary List of Textbooks and Instructional Materials Bid (Location TBD)
April 27, 2018	All Bid Materials must be available for Review On-Line; Public Review Process Begins
April 28-29, 2018	Textbook Review Committee Orientation and Training (Standards Review and screening Instrument); Publisher Presentations (TBD)
April 30, 2018	Deadline for: (1) Delivery of Official Sample Textbooks to State Collection Site (MTSU James E. Walker Library, 1301 E. Main, Murfreesboro, TN 37132), (2) Delivery of Sample Textbooks to Textbook Advisory Panel Members, and (3) Delivery of Sample Textbooks to State Textbook Commission Members (if requested)
June 4, 2018	All public comments received by 12:00 PM (CST) will be shared with publishers and the advisory panelists as part of the Section 1 Reviews.
June 11, 2018	Section 1 Review Submission; Section 2 Review Begins
June 18, 2018	Deadline for Advisory Panelists' Reviews and Public Comments shared with Publishers

July TBD, 2018	Preliminary Adoption List (Section D) Presented at State Board of Education Meeting – Location TBD
August 6, 2018	All public comment received by 12:00 PM (CST) will be shared with the State Textbook Commission as part of the Section 2 Reviews.
August 10, 2018	Deadline for publishers to submit revised content (both in print and online) for review
August 11-12, 2018	Publisher hearings; Advisory Panelists continue reviewing materials; Location TBD
August 23, 2018	Deadline for Advisory Panel's Final Recommendations (Sections 1 and 2)
August 31, 2018	Final Advisory Panelists' Reviews (Sections 1 and 2) shared with Publishers
September 10, 2018	Deadline for Publishers' Written Responses (Electronic Submission Required) to Reviews is 12:00 PM (CST)
September 4, 2018	Deadline for Amendments to Free Materials Offerings. Review of online materials will end.
September TBD, 2018	Meeting of State Instructional Materials Quality Commission; Publisher Comments; Advisory Panel's Final Reviews - Location TBD
September TBD, 2018	Meeting of State Instructional Materials Quality Commission : Recommendation of Books for Section D -(Location TBD)
October 1, 2018	Advisory Panelists Reviews , Public Comments and Publishers' Written Responses Available Online for Public Viewing
October TBD, 2018	Final Textbook Adoption List (Section D) Presented at State Board of Education Meeting - Location TBD
Week of October 29, 2018	OFFICIAL LIST OF TEXTBOOKS for Section D to Local School Systems
January 11, 2019	Deadline for Samples for Section D to be delivered to Local School Systems
January - March, 2019	Local School Systems conduct internal reviews
April 15, 2019	Deadline for Filing Local Adoption Report for Section D

* Dates and places may change due to scheduling conflicts. The schedule listed here is based on revisions made after receiving feedback from educators, publishers, and the Textbook and Instructional Materials Commission.

Dates in **red** are Textbook and Instructional Materials Commission Meeting Dates

Dates in **blue** are State Board of Education Meeting Dates

Dates in **bold** are important dates for Publishers