

**Meeting Minutes**  
**Tennessee State Textbook and Instructional Materials Quality Commission**  
**September 18, 2017**

The State Textbook and Instructional Materials Quality Commission met for its regular meeting in Room 16, Legislative Plaza, Nashville, Tennessee, at 10:45 a.m. (immediately following the workshop) on September 18, 2017. The Chairman and the Secretary of the Commission were both present.

**I. Welcome and Introductions**

**A. Call to Order**

Chairman **Bill Campbell** called the meeting to order, welcomed members of the audience, and made opening remarks. Members of the Commission introduced themselves.

**B. Roll Call**

Present	Absent
Dr. Jason Vance	
Mr. Frank Cagle	
Mr. Kyle Mallory	
Ms. Kelsey Reece	
Dr. Craig Hammond	
Dr. Vicki Kirk, Commissioner of Education's designee	
Dr. Bill Campbell, Chairman	
<b>Total Present: 7</b>	<b>Total Absent: 0</b>

**C. Introductions of New Staff and Commission Member**

Dr. Bill Campbell, Chairman

**D. Opening Remarks**

Dr. Bill Campbell, Chairman

**E. Consent Items (Voice Vote)**

**A. Adoption of Agenda**

Dr. Bill Campbell, Chairman

**ACTION: Mr. Kyle Mallory** moved to recommend passing of the March 27, 2017 Meeting Minutes. The motion passed unanimously by voice vote.

**B. Approval of March 27, 2017 Meeting Minutes**

**ACTION: Mr. Kyle Mallory** moved to recommend passing of the March 27, 2017 Meeting Minutes. The motion passed unanimously by voice vote.

**F. Publisher's Presentations**

**A. Houghton Mifflin Harcourt**

**Mark Grayson** presented an appeal for the 3<sup>rd</sup> grade Houghton Mifflin Harcourt Science textbook to the Commission members.

**B. Science Bits**

**Jordi Majo** presented an appeal for the 7<sup>th</sup> and 8<sup>th</sup> grade Science Bits online textbooks to the Commission members.

**G. Action Items (Roll Call Vote)**

**A. Approve Rachel Brew as Recording Secretary**

**ACTION: Mr. Kyle Mallory** moved to recommend Rachel Brew as Recording Secretary. A roll call vote was taken as follows. The motion passed unanimously.

Member	Yes	No	Present Not Voting
Ms. Kelsey Reece	x		
Mr. Kyle Mallory	x		
Dr. Jason Vance	x		
Dr. Craig Hammond	x		
Mr. Frank Cagle	x		
Dr. Vicki Kirk, Commissioner of Education's designee	x		
Dr. Bill Campbell, Chairman	x		

**B. Recommend Textbook list Section C- First Read**

**Ms. Alison Gower**, Tennessee Department of Education, presented this item for first read.

**ACTION: Mr. Kyle Mallory** moved approval of the Recommended Textbook List for Section C. A roll call vote was taken as follows. The motion passed unanimously.

<b>Member</b>	<b>Yes</b>	<b>No</b>	<b>Present Not Voting</b>
Ms. Kelsey Reece	x		
Mr. Kyle Mallory	x		
Dr. Jason Vance	x		
Dr. Craig Hammond	x		
Mr. Frank Cagle	x		
Dr. Vicki Kirk, Commissioner of Education's designee	x		
Dr. Bill Campbell, Chairman	x		

**C. Review of Houghton Mifflin Harcourt and Science Bits Materials**

**ACTION: Mr. Kyle Mallory** moved to discuss the publisher's presentations and to hear responses from the panelists on why the textbooks were not passed at the October 2, 2017 meeting. A roll call vote was taken as follows. The motion passed unanimously.

<b>Member</b>	<b>Yes</b>	<b>No</b>	<b>Present Not Voting</b>
Ms. Kelsey Reece	x		
Mr. Kyle Mallory	x		
Dr. Jason Vance	x		
Dr. Craig Hammond	x		
Mr. Frank Cagle	x		
Dr. Vicki Kirk, Commissioner of Education's designee	x		
Dr. Bill Campbell, Chairman	x		

**D. Approve Tennessee Textbook and Instructional Materials Adoption Schedule Section D – First and Final Read**

**ACTION:** Mr. Kyle Mallory moved to approve the Textbook and Instructional Materials Adoption Schedule. A roll call vote was taken as follows. The motion passed unanimously.

Member	Yes	No	Present Not Voting
Ms. Kelsey Reece	x		
Mr. Kyle Mallory	x		
Dr. Jason Vance	x		
Dr. Craig Hammond	x		
Mr. Frank Cagle	x		
Dr. Vicki Kirk, Commissioner of Education's designee	x		
Dr. Bill Campbell, Chairman	x		

**E. Approve Removal of pre-K from Adoption Cycle and Adjustments to CTE Adoption Cycles – First and Final Read**

**ACTION:** Mr. Kyle Mallory moved approval of the removal of pre-K from Adoption Cycle and Adjustments to CTE Adoption Cycles. A roll call vote was taken as follows. The motion passed unanimously.

Member	Yes	No	Present Not Voting
Ms. Kelsey Reece	x		
Mr. Kyle Mallory	x		
Dr. Jason Vance	x		
Dr. Craig Hammond	x		
Mr. Frank Cagle	x		
Dr. Vicki Kirk, Commissioner of Education's designee	x		
Dr. Bill Campbell, Chairman	x		

**H. Revision to Policy 1.1 to Exclude AP, IB, and Cambridge Materials from State Review**

Dr. Tammy Shelton, Tennessee Department of Education

**ACTION:** Mr. Kyle Mallory moved approval of the removal of AP, IB, and Cambridge Materials from State Review. A roll call vote was taken as follows. The motion passed unanimously.

Member	Yes	No	Present Not Voting
Ms. Kelsey Reece	x		
Mr. Kyle Mallory	x		
Dr. Jason Vance	x		
Dr. Craig Hammond	x		
Mr. Frank Cagle	x		
Dr. Vicki Kirk, Commissioner of Education's designee	x		
Dr. Bill Campbell, Chairman	x		

**I. Announcements & Notices**

**Ms. Alison Gower, Tennessee Department of Education**

Alison Gower presented meeting date options to the Commission for the first Commission Meeting in March 2018. Monday, March 19, 2018 was the decided date for the meeting.

**Other Business from the Commission**

Mr. Kyle Mallory state that he is extremely concerned over compliance with statute requirement with the Commission. He stressed that the Commission and the Tennessee Department of Education needs to be proactive about having a full 10 member Commission present for each meeting. Ms. Joanna Collins clarified that the Department does not actually make the appointments, but we are working closely with our legislative office to ensure that this concern is addressed.

Mr. Frank Cagle agreed with Mr. Kyle Mallory that it is important to have enough members in order to hold a quorum.

**Adjournment**

Chairman Dr. Campbell adjourned the meeting at 12:10pm. CST.

Approved by: Rachel Brew Date: 10/2/2017

