

Special Called Textbook Commission Workshop & Meeting Minutes

July 25, 2022

11:00 A.M. to 2:00 P.M. CST

Location: Virtual

Livestream

Textbook Commission Workshop Agenda*

1. Introductions of Commission Members, Opening Remarks, and Reading of Statement of Necessity for Electronic Workshop
Dr. Linda Cash, Commission Chair

Mr. William "Billy" Bryan	Present
Dr. Linda Cash	Present
Ms. Deborah "Deb" Chancellor	Present
Dr. John Combs	Present
Dr. Mark Gonyea	Present
Dr. Kathy Hickie	Present
Ms. Lee Houston	Present
Dr. Lisa Coons (Commissioner Designee)	Present

A quorum was met. Seven (7) voting members present. One non-voting member present.

Ms. Lee Houston confirmed verbally that she was appointed by Cameron Sexton, has been sworn in, and has received her signed and notarized Oath of Office.

The reading of the Statement of Necessity for this virtual meeting.

Pursuant to Tennessee Code annotated TCA Section 8-44-108(b)(3), the Tennessee textbook and Instructional Materials Quality Commission, the Commission hereby has made a determination of necessity for a special called meeting to be held virtually, via Microsoft Teams, at 11:00 a.m. CT today, July 25th. TCA Section 49-6-2201(k)(4) permits the Commission to hold as many special meetings as it deems necessary. Pursuant to this authority, the Commission called a special meeting to deliberate on-time sensitive Commission business impacting textbooks and instructional materials for school districts in Tennessee.

The meeting is a workshop to review time-sensitive material and includes building a summary review of read preliminary report of textbook adoption. The agenda has no voting items. However, this meeting is critical, and we will move into a meeting thereafter. This meeting will help us review progress on the current math adoption cycle. It is time sensitive due to upcoming Commission and Tennessee State Board of Education meetings where votes on

approval for the proposed adoption list will need to occur. Any delays in meetings for this workshop would impact districts in terms of the adoption cycle.

A virtual meeting allowed the Commission to meet as challenges were encountered when scheduling an in-person meeting. The physical availability of members to meet in person was limited, due to various conflicts and travel plans. Therefore, due the time-sensitive nature of the matters of to be considered, coupled with the challenges of achieving a physical quorum, the Commission has determined that there is a necessity to conduct the meeting electronically.

Correction. There is a voting section of today's meeting.

2. July 25, 2022 Special Called Commission Workshop Agenda Item(s)

Dr. Linda Cash, Commission Chair

3. Summary Review for Preliminary Scores on Math Materials

Dr. Linda Cash, Commission Chair

Lisa Coons reviewed the components of the preliminary scoring reports including the spreadsheet column details: vendor name, grade, title of materials, reviewer number, presence of the TN Standards alignment guide in materials, TN Standards Analysis section, and quality indicator scoring section. Dr. Coons reviewed the columns and review format for each material within the K-2, 3-5, 6-8, traditional high school and integrated high school sheets. For detailed information, see attachment.

Reminder: This Commission reviewed and confirmed the advisory panelists in the Spring. These are the highest-qualified Math teachers in the state. The panelists were trained for multiple days and were considered highly-qualified. Dr. Cash attended that training with the Math panelists.

Public Comment Summary One – Diane Henry – Public School Teacher

- Our school system has used the Pearson Blitzer books for a few years now. We have never had enough Precalculus textbooks to even make a classroom set. She described her interest in having full access to all materials from this publisher.

Public Comment Summary Two – Lisa Reeves – Public School Teacher

- She expressed her appreciate of the McGraw Hill TN Reveal materials including the “reorganized” format. There are measurement lessons in the beginning. The beginning lessons consist of strong items, and the items that have more testing items (per the TN Ready Blueprint) are at the beginning of the curriculum, instead of the end.

4. Question and Answers on Preliminary Scores of Math Materials

Dr. Lisa Coons, Chief Academic Officer

No additional questions were asked other than the ones during the presentation.

5. Discuss Appeals Process for September 22nd Meeting
Dr. Linda Cash, Commission Chair

Dr. Cash asked Dr. Coons to review the proposed appeals process. This proposed process includes four sections: Publisher's Preliminary Score Reports; Publisher Revision of Materials; Publisher Notice of Intent to Appeal; and Publisher Appeal.

If these preliminary scores are approved during the voting section of the agenda, this list would move over to the preliminary adoption list for the State Board. Publishers will be sent the preliminary adoption scoring list to see what they passed or did not pass, based in the Standards, Quality Indicators, and to review comments to submit an appeal. Publishers not on this list can choose to go through an appeals process.

One commission member had a question regarding the Savvas Math textbook, Teacher's Edition, has Common Core stamped on the cover. The district felt this violated the law and removed them from classrooms. She was concerned that reviewers received materials with this branding.

Dr. Coons notified the commission that publishers have been made aware of the statutory requirements for this adoption. They have been made aware of this requirement in two different publisher meetings as well in their bid process. Dr. Coons also mentioned that materials purchased prior to that statute being put in place are allowed to be used until this local adoption.

The commission did not ask any additional questions about the proposal.

6. Review Process for Adoption – Schedule B
Dr. Linda Cash, Commission Chair

The commission chair indicated that this schedule was reviewed earlier in the meeting. If the commission did not have additional questions, the commission would move forward to the next item. There were no additional questions.

7. 2022-23 Meeting Dates
Commission Chair

Next Regular Meeting: September 22, 2022 (Mandated, in-person)

2023 Regular Meeting: January 19, 2023

Special Called meetings are possible given our new legislation around the new TN Textbook Commission library review requirements.

***The Textbook Commission Meeting will begin immediately after the workshop. The Commission will adjourn (if needed) at the time announced during the workshop or meeting.**

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**Textbook and Instructional Materials Quality Commission Meeting Minutes
July 25, 2022**

1. Welcome & Introductions

a. Call to Order

Dr. Linda Cash, Commission Chair

The reading of the Statement of Necessity for this virtual meeting.

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A virtual meeting will allow the Commission to meet as challenges were encountered when scheduling an in-person meeting. The physical availability of members to meet in person was limited, due to various conflicts and travel plans. Therefore, due the time sensitive nature of the matters of to be considered, coupled with the challenges of achieving a physical quorum, the Commission has determined that there is a necessity to conduct the meeting electronically.

b. Roll Call

Tabatha Siddiqi, Recording Secretary, Tennessee Department of Education

Mr. William "Billy" Bryan	Present
Dr. Linda Cash	Present
Ms. Deborah "Deb" Chancellor	Present
Dr. John Combs	Present
Dr. Mark Gonyea	Present
Dr. Kathy Hickie	Present
Ms. Lee Houston	Present
Dr. Lisa Coons	Present



(Commissioner Designee)	
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- c. Introductions of Commission Members
Dr. Linda Cash, Commission Chair

2. Consent Items (Voice Vote)

- a. Adoption of Agenda
Dr. Linda Cash, Commission Chair

Motion to Approve: Dr. John Combs

Motion seconded: Dr. Kathy Hickie

Mr. William "Billy" Bryan	Aye
Dr. Linda Cash	Aye
Ms. Deborah "Deb" Chancellor	Aye
Dr. John Combs	Aye
Dr. Mark Gonyea	Aye
Dr. Kathy Hickie	Aye
Ms. Lee Houston	Aye
Dr. Lisa Coons (Commissioner Designee)	Non-voting member

The agenda was unanimously adopted.

3. Action Items (Roll Call Vote)

- a. Approval of Minutes, March 21, 2022
Dr. Linda Cash, Commission Chair

Motion to Approve: Dr. John Combs

Motion seconded: Mr. Billy Bryan

Mr. William "Billy" Bryan	Aye
Dr. Linda Cash	Aye
Ms. Deborah "Deb" Chancellor	Aye
Dr. John Combs	Aye
Dr. Mark Gonyea	Aye
Dr. Kathy Hickie	Aye
Ms. Lee Houston	Aye
Dr. Lisa Coons (Commissioner Designee)	Non-voting member

The minutes, for the March 21, 2022 meeting, were unanimously approved.

- b. Approval to send preliminary approval list from review to state board
Dr. Linda Cash, Commission Chair

Motion to Approve: Dr. John Combs



Motion seconded: Mr. Billy Bryan

Mr. William "Billy" Bryan	Aye
Dr. Linda Cash	Aye
Ms. Deborah "Deb" Chancellor	Aye
Dr. John Combs	Aye
Dr. Mark Gonyea	Aye
Dr. Kathy Hickie	Aye
Ms. Lee Houston	Aye
Dr. Lisa Coons (Commissioner Designee)	Non-voting member

The approval to send the preliminary approval list, from review to state board, was unanimously approved.

c. Math Appeal Process

Dr. Linda Cash, Commission Chair

Motion to Approve: Dr. Kathy Hickie

Motion seconded: Ms. Deb Chancellor

Mr. William "Billy" Bryan	Aye
Dr. Linda Cash	Aye
Ms. Deborah "Deb" Chancellor	Aye
Dr. John Combs	Aye
Dr. Mark Gonyea	Aye
Dr. Kathy Hickie	Aye
Ms. Lee Houston	Aye
Dr. Lisa Coons (Commissioner Designee)	Non-voting member

The Math Appeal Process was unanimously approved.

d. Revisions to Schedule B

Dr. Linda Cash, Commission Chair

Districts have until June 30, 2023 to submit their local adoptions.

Motion to Approve: Dr. John Combs

Motion seconded: Mr. Kathy Hickie

Mr. William "Billy" Bryan	Aye
Dr. Linda Cash	Aye
Ms. Deborah "Deb" Chancellor	Aye
Dr. John Combs	Aye
Dr. Mark Gonyea	Aye
Dr. Kathy Hickie	Aye



Ms. Lee Houston	Aye
Dr. Lisa Coons (Commissioner Designee)	Non-voting member

The revisions to Schedule B were unanimously approved.

4. 2022-2023 Meeting Dates

Dr. Linda Cash, Commission Chair

Next Regular Meeting: September 22, 2022 – 10:00 A.M. CST

2023 Regular Meeting: January 19, 2023

All Commission meetings are mandated to be in-person, unless otherwise stipulated.

5. Adjournment

Dr. Linda Cash, Commission Chair

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