

Textbook and Instructional Materials Quality Commission Meeting Minutes March 12, 2021

The meeting took place virtually out of necessity due to COVID-19, as permitted under the Governor Lee's Executive Order No. 71. The public had access to the meeting through the WebEx virtual link.

The Textbook Commission Meeting began immediately after the workshop.
Meeting called to order by Ms. Michele Bowman, Vice-Chairman
Meeting called to order at: 10:28 a.m. CST

Statement of Necessity for Virtual Meeting was read by Jonna Collins, Assistant General Counsel for Procurement, TN Department of Education

Roll call was taken by Pam Kimbrough, Recording Secretary

Mr. William "Billy" Bryan	Present
Ms. Laurie Cardoza-Moore	Present
Dr. Linda Cash	Present
Dr. John Combs	Present
Dr. Lisa Coons	Present
Dr. Charles Crowe	Present
Dr. Mark Gonyea	Absent
Ms. Marcia Rudd	Present
Ms. Michele Bowman	Present

A quorum was met. 8 members present, 1 absent

Introductions of Commission Members was led by Michele Bowman, Vice-Chairman

1. Consent Items (Voice Vote) for Adoption of Agenda

Motion to adopt agenda made by Laurie Cardoza-Moore
Motion Seconded by Charles Crowe

Mr. William "Billy" Bryan	Aye
Ms. Laurie Cardoza-Moore	Aye
Dr. Linda Cash	Aye
Dr. John Combs	Aye
Dr. Charles Crowe	Aye

Ms. Marcia Rudd	Aye
Ms. Michele Bowman	Aye

Adoption of Agenda passed unanimously.

2. Action Items (Roll Call Vote)

a. Election of 2021 Chairman

Nominations: Michele Bowman, Dr. Linda Cash

Michele Bowman, Vice-chairman, declined nomination due to the brief time left in her term to serve on this commission.

Call for cease of nominations made by Charles Crowe

Roll Call Vote to elect Linda Cash as 2021 Chairperson:

Mr. William "Billy" Bryan	Dr. Cash
Ms. Laurie Cardoza-Moore	Dr. Cash
Dr. Linda Cash	Yes
Dr. John Combs	Dr. Cash
Dr. Charles Crowe	Dr. Cash
Ms. Marcia Rudd	Dr. Cash
Ms. Michele Bowman	Dr. Cash

Election unanimously passed.

Meeting turned over to newly elected Chair Dr. Cash from Vice-Chair Michele Bowman

b. Math Publisher Contract Extensions **First and Final Read** by Ms. Virginia Mayfield, Senior Director of Math, Science, and Instructional Materials, Tennessee Department of Education

Motion to approve: John Comb

Motion seconded: Michele Bowman

Mr. William "Billy" Bryan	Yes
Ms. Laurie Cardoza-Moore	Yes
Dr. Linda Cash	Yes
Dr. John Combs	Yes
Dr. Charles Crowe	Yes
Ms. Marcia Rudd	Yes
Ms. Michele Bowman	Yes

Motion approved unanimously.

3. Notices made by Chair Linda Cash

- a. Notice to Commission Members: Tennessee Code Annotated § 49-6-2201(f) states “At the first regular meeting in each calendar year, the members of the commission shall elect a chair for a one-year term or until a successor is elected.” The Commission will need to vote on election of a chair again at the first regular called meeting of the year.
- b. Notice to Mathematics publishers of the Commission’s extension of existing contracts through June 30, 2022. The Commission is aware of the need to pursue an additional extension of the existing contracts through June 30, 2023, however at this time, the Commission’s ability to issue an additional extension is subject to legislative action.

c. 2021 Meeting Dates were scheduled for Spring and Fall 2021

Spring Meeting is scheduled for Thursday, April 22, 2021 at 10 a.m. CST

Fall Meeting is scheduled for Thursday, September 9, 2021 at 10 a.m. CST

Both Spring and Fall meetings are scheduled for this time and date regardless if the meetings are held in-person or virtual. Depending upon current circumstances, the spring meeting will most likely be held virtually; however, determination will be made at the discretion of Governor Lee.

4. Call for other business from the Commission was made by Chair Linda Cash

Dr. Lisa Coons, Dept of Education advised Commission that the timeline for the upcoming Math Adoption will be made available to members one week prior to the spring meeting.

5. Meeting adjourned by Chairperson Linda Cash at: 10:56 a.m. CST