

## Definitions

### **IFSP: Individualized Family Service Plan**

An IFSP is the plan written by a team, including the parents, for a child eligible for TEIS. A family may invite family members, friends, and/or advocates to the meeting. Outcomes, measurable goals expected to be achieved for the child and family, are written and monitored in the months ahead. Supports and/or services are identified at this meeting. It is the responsibility of the Department of Education to determine the appropriate provider of a particular early intervention service, including how service will be delivered.

**Service Coordinator:** A service coordinator is an early intervention professional assigned to a family to coordinate their early intervention experience with TEIS.

### **TEIDS: Tennessee's Early Intervention Data System**

All TEIS records are maintained electronically on a web-based system called TEIDS. Only staff and providers working with your child and family or in a leadership position may access your records.

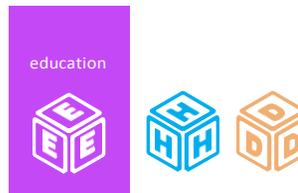
**TEIS: Tennessee's Early Intervention System** is a voluntary education program. The program is governed by Part C of the Individuals with Disabilities Education Act (IDEA). Every state has a Part C program and establishes its own eligibility rules. Please refer to the TEIS Questions & Answers brochure for additional information.

**Transition:** Three to nine months before a child's third birthday, every family will have time with their service coordinator to discuss options for when their child turns three years of age and exits TEIS. This is also the time for families to participate in a meeting with their local education agency (LEA) if they are interested in pursuing the possibility of special education services. A meeting with the LEA must take place 90 days before the child's third birthday.

For more information, visit the sites below:

[www.tn.gov/education/teis](http://www.tn.gov/education/teis)

[www.kidcentraltn.com](http://www.kidcentraltn.com)



## Tennessee's Early Intervention System: Growing Together... Little by Little

What to expect if your child is eligible for Tennessee's Early Intervention System.

Early intervention is crucial for providing an educational foundation for children with special needs.



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Learn more and contact us:  
[tn.gov/education/teis](http://tn.gov/education/teis)  
1-800-852-7157

# Traveling Through Tennessee's Early Intervention System (TEIS)

