



Technology Leader Change Form

ALL FIELDS MUST BE COMPLETED

District Name: _____

District Number: _____

Outgoing Technology Leader	
Name:	_____
Departing Effective Date:	_____
Email:	_____

Incoming Technology Leader	
Name:	_____
Effective Date:	_____
Email:	_____
Phone Number:	_____

Secondary Technology Contact	
Name:	_____
Email:	_____
Phone Number:	_____

The below authorizes TDOE to change the Technology Leader on record:

Please note, TDOE only requires one signature. It can be the outgoing Technology Leader or an "Authorizing" signature.

By entering my name below, I attest to the accuracy of information provided on this form. In addition, I understand that by virtue of employment with the TDOE, I may have access to confidential student and teacher data, including personally identifiable information (PII). I understand that the unauthorized disclosure of PII is prohibited by federal and state law, including the Federal Educational Rights and Privacy Act of 1974 ("FERPA"), the Tennessee Data Accessibility, Transparency and Accountability Act ("DATAA"), Individuals with Disabilities Education Act ("IDEA"), and the National School Lunch Act.

I acknowledge that I fully understand that improper disclosure of PII to any unauthorized person could subject me to criminal and civil penalties imposed by law. I further acknowledge that improper disclosure of PII violates TDOE policy and could constitute just cause for disciplinary action, including termination of my employment, regardless of whether criminal or civil penalties are imposed.

Typing your name below serves as your signature:

Authorizing Signature

Date

Please submit this form via email to DT.Support@tn.gov.