High School RTI² – Implementation Checklist

January	□ **Create school-based RTI² Leadership Team[1]** ▪ Consult with district RTI² leads for general support & guidance □ Research Universal Screener and/or Early Warning System Data □ Determine Master Schedule based on anticipated tiers (using prior year data (EXPLORE, PLAN, EOCs)) and staffing priorities [2]

February	□ **RTI² Leadership Team Meeting #1**: The Why of RTI² & the School/District Vision
	   ▪ Orientation for Universal Screener
	   ▪ Brainstorm themes and goals for enrichment, remediation, and intervention opportunities in the context of your school
	   ▪ Assess space and staff capacities for enrichment & intervention based on schedule, student needs, and tiers

March	□ **All Staff Meeting** - The Why of RTI² & the School-Level Vision
	□ **RTI² Leadership Team Meeting #2** –
	   ▪ Create Expectations for Staff and Non-negotiables
	   ▪ Gather research-based intervention tools and materials
	   ▪ Plan communication strategy for students & families

April	□ **RTI² Leadership Team Meeting #3:** District & School-Level Data Teams
	   ▪ Set protocols and training for data meetings
	   ▪ Review forms and documentation for monitoring
	□ Request proposals for enrichment offerings (if applicable)
	□ **Staff PD** – Training for Universal Screener

May	□ **RTI² Leadership Team Meeting #4:** Fidelity Monitoring □ **Staff PD** – Training and resources for interventionists □ Communicate RTI² vision and rollout to students & families before summer □ Enrichment proposals due; reviewed by RTI² Leadership Team
June	□ **RTI² Leadership Team Meeting #5** – Logistics for Rollout □ **Staff PD:** Data Team Meetings with support of CORE or District RTI² Team
JULY 1, 2016 – FULL IMPLEMENTATION OF RTI²	

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[1] Please see applicable documents in the *RTI² Implementation Guide*: District Leadership Team, School Level Team
[2] Please see schedule examples in *RTI² Implementation Guide*: Appendix A

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Full implementation looks like...

- The master schedule protects at least 30 minutes daily for Tier II and/or 45 minutes for Tier III (or Tier III is a full class period and scheduled as a class)
- A universal screener and/or Early Warning System is being used to identify students needing support; at-risk students are screened to identify *specific* skill deficits
- All teachers, staff, students and parents know the **what** and **why** of RTI²
- Research-based interventions are being provided in Tier II and Tier III
- Data teams are meeting to review student progress every 4.5 weeks and students are moving in and out of tiers as appropriate
- Interventions are being regularly monitored for fidelity
- Enrichment activities are aligned to academic and postsecondary readiness goals
- Interventionists, teachers, and staff receive continuing professional development on best practices for their specific roles within your RTI² program

Educators know and believe...

- RTI² is for every student – every student can benefit from RTI²
- RTI² is everyone's job (and all staff are meaningfully engaged in its execution)
- The goal of RTI² is to problem-solve to support the success of our school(s) and of every student
- RTI² fully aligns with our vision and goals for student readiness for postsecondary