

To: Special Education
Directors and School
Psychologists
From: Theresa Nicholls, Director of Special Education Eligibility
Date: July 23, 2015

Subject: Updated Guidance on the use of the Assessment Documentation Form for Specific Learning Disabilities (SLD)

The *SLD Assessment Documentation Form* is used to document all aspects of an RTI² evaluation to ensure quality evaluations that comply with state guidelines. After the first year of use, revisions were suggested to improve the functionality of this form. These revisions are now reflected in the updated form to include:

- Improved functionality that allows for the inclusion of charts and graphs as well as spell check
- Additional shading to highlight report narratives for improved readability
- Collapsible headings for Tier II, Tier III, and Special Education interventions. This alleviates the need for two separate forms for initial and re-evaluations
- Additional demographic information
- Header and page numbers
- Recommendations section
- Revised signature page

In addition, the “Additional Considerations” section no longer has the option to include secondary disability information. If the assessment team suspects a disability other than SLD, a traditional psycho-educational report must be written to document all evaluation procedures. If SLD is also suspected, the *SLD Assessment Documentation Form* must be completed; however, information from the written report may be copied into the *SLD Assessment Documentation Form* to ensure all components of the evaluation are complete. **The *SLD Assessment Documentation Form* is required for all SLD evaluations and may replace the traditional, written psychoeducational report if SLD is the only area of suspected disability.**

If you have questions, please email Theresa Nicholls at Theresa.Nicholls@tn.gov.