

IDEA ADMINISTRATIVE COMPLAINT
18-12

Name of the school system:

Union County Public Schools (UCPS)

Description of the violations:

Failure to review Student's IEP at least annually

Description of the laws or regulations determined to be violated:

34 CFR 300.324 "Development review, and revision of IEP"

Corrective measures ordered by the department:

UCPS must correct this violation by implementing the following corrective actions:

1. Within 60 days of receipt of this report, conduct training on the abovementioned regulation for all appropriate staff. UCPS must inform the department of the training date as soon as it is selected.
2. Provide the department with documentation of the training, including the agenda, content, and staff attendance list within 10 days of completion.
3. Convene an IEP team meeting to conduct the annual review of Student's IEP within 10 days of receipt of this report. This review should include discussion of achievement of annual goals, progress made since the beginning of the current school year, and whether compensatory services are warranted. The revised IEP should include all required components and be designed to ensure that Student receives a FAPE.
4. Provide the department with documentation of this meeting having occurred and decisions made within 10 days of its completion.

Final determination of the department:

The Department will monitor and document UCPS compliance with corrective measures ordered.