**IDEA WRITTEN ADMINISTRATIVE COMPLAINT**

**# 19-47**

**Name of the school system:**

Tipton County Schools (TCS)

**Description of the violation:**

TCS failed to provide evidence that teachers were made aware of a student’s IEP.

TCS failed to fully implement a student’s IEP accommodations.

TCS failed to meet and revise a student’s IEP to address a lack of progress.

TCS failed to provide a free and appropriate public education (FAPE) for a student.

**Description of the law or regulation determined to be violated:**

34 C.F.R. §300.323 When IEPs must be in effect

34 C.F.R. §300.324 Development, review, and revision of IEP

34 C.F.R. §300.17 FAPE

Tennessee SBOE 0520-01-09-.05. FAPE

TCS must correct these violations by implementing the following corrective actions:

1. Provide training for all appropriate staff on the aforementioned regulations no later than 4/1/2020;
2. Within ten (10) days of completion of training provide the department of the agenda, content, and sign-in sheets of participants as documentation of appropriate training content and appropriate staff participation;
3. TCS must convene at IEP team meeting within 10 days of receiving this letter and complete the following:

a. Review Student’s IEP to address a lack of goal progress, and revise the IEP as appropriate;

b. Complete a reevaluation packet to ensure that previous assessments and additional needs for program planning are discussed and documented;

c. Discuss the FAPE violation and the need for compensatory education;

1. Within fifteen (15) days after the IEP team meeting, provide documentation to the department of the IEP team decisions required under step #3;
2. If the team determines compensatory education is required, within ten (10) days of completion of all required compensatory services, TCS must send to the department final signed documentation from Complainant verifying completion.

**Final determination of the department:** The Department will monitor and document TCS compliance with corrective measures ordered.