**IDEA WRITTEN ADMINISTRATIVE COMPLAINT**

**# 19-12**

**Name of the school system:**

Metro Nashville Public Schools (MNPS)

**Description of the violation:**

MNPS failed to inform Complainant of all individuals invited to participate in Student’s IEP team meeting.

**Description of the law or regulation determined to be violated:**

34 C.F.R. §300-322 Parent Participation

MNPS must correct these violations by implementing the following corrective actions:

1. Provide training for all appropriate staff at Student’s elementary school on the aforementioned regulations no later than 12/1/2019;
2. Within ten (10) days of completion of training provide the department of the agenda, content, and sign-in sheets of participants as documentation of appropriate training content and appropriate staff participation.

**Final determination of the department:** The Department will monitor and document MNPS compliance with corrective measures ordered.