**IDEA WRITTEN ADMINISTRATIVE COMPLAINT**

**# 19-46**

**Name of the school system:**

Tennessee School for the Deaf (TSD)

**Description of the violations:**

TSD failed to provide homebound services in accordance with Student’s individualized education program (IEP).

**Description of the law or regulation determined to be violated:**

TN State Rule 0520-01-09-.13 IEP timeline

TN State Rule 0520-01-09-.07 Placements

34 C.F.R. §300.101 FAPE

 34 C.F.R. §300.17 FAPE

 SBOE Rule 0520-01-09-.05. FAPE

TSD must correct these violations by implementing the following corrective actions:

1. TSD must communicate potential dates to the department for hosting a training provided by the Tennessee Department of Education (TDOE) on the aforementioned regulations for relevant TSD staff as determined by the department. Training must be completed no later than 5/20/2020. TSD must provide sign-in sheets for participants as documentation of staff participation;
2. Schedule an IEP meeting within 10 days of receipt of this letter in order to discuss the schedule and arrangements for the delivery of 26 compensatory hours of homebound services. TSD, UCS, and Complainants shall agree to reasonable options for the delivery of these services. All compensatory hours must be completed before the start of the 2020-21 school year;
3. Within ten (10) days after the IEP meeting, provide documentation (PWN, meeting minutes, etc.) to the department regarding the IEP team decisions and discussions required under step #3; and
4. Within ten (10) days of completion of all required compensatory services, TSD must provide the department with documentation of completed services.

**Final determination of the department:** The Department will monitor and document TSD compliance with corrective measures ordered.