**IDEA WRITTEN ADMINISTRATIVE COMPLAINT**

**# 19-3**

**Name of the school system:**

Metro Nashville Public Schools (MNPS)

**Description of the violation:**

MNPS failed to implement Student’s behavior intervention plan (BIP)

**Description of the law or regulation determined to be violated:**

34 C.F.R. §300.324(a)(2)(i) Development, review and revision of the IEP: Consideration of special factors

MNPS must correct these violations by implementing the following corrective actions:

1. Provide training for all appropriate staff on the aforementioned regulations no later than 11/22/19; and
2. Within ten (10) days of completion of training, provide the department an agenda, content, and sign-in sheets of participants as documentation of appropriate training content and appropriate staff participation;
3. Create a written procedure to ensure ESY summer staff members review student IEPs and supporting documents including BIPs and Safety Plans, if relevant. Provide the Department a copy of the procedures by 3/01/19;
4. Provide the Department with documentation that all MNPS staff have been provided with the new procedures by 4/01/20.

**Final determination of the department:** The Department will monitor and document MNPS compliance with corrective measures ordered.