

IDEA WRITTEN ADMINISTRATIVE COMPLAINT
22-23-75

Name of the school system:

Hamilton County Schools

Description of the violation:

HCS failed to conduct proper child-find procedures.

Description of the law or regulation determined to be violated:

34 C.F.R. § 300.101	Free appropriate public education
State Board of Education Rule 0520-01-09-.05(2)	
34 C.F.R. § 300.111	Child find
State Board of Education Rule 0520-01-09-.05(1)	
34 C.F.R. § 300.503(a)	Prior written notice
State Board of Education Rule 0520-01-09-15(4)	
34 C.F.R. § 300.504(a)	Procedural safeguards

The district must correct these violations by implementing the following corrective actions:

1. HCS must train appropriate district- and school-level staff on the appropriate procedures following a referral for an initial evaluation.
2. HCS must submit documentation of training (sign-in sheets and training materials) to the department.
3. HCS must offer to provide Student with prescribed compensatory services:
 - If the offer of compensatory services is accepted by Student's parents, HCS must complete the provision of compensatory services.
 - If the offer of compensatory services is accepted by Student's parents, HCS must notify the Department once HCS has completed the provision of compensatory services. If the offer of compensatory services is declined by Student's parents, HCS must notify the Department when the offer is declined.

Final determination of the department: The department will monitor and document the district's compliance with corrective measures ordered.