

IDEA WRITTEN ADMINISTRATIVE COMPLAINT
25-26-190

Name of the school system:

Hamilton County Schools

Description of the violation:

Hamilton County Schools failed to meet initial eligibility evaluation timelines.
Hamilton County Schools failed to meet initial eligibility determination timelines.

Description of the law or regulation determined to be violated:

34 C.F.R. § 300.301(c)(1) Initial Eligibility Evaluation Timeline

State Board of Education Rule 0520-01-09-.05 Eligibility Determination Timeline

Hamilton County Schools must correct these violations by implementing the following corrective actions:

1. Provide training for all appropriate staff on the aforementioned regulations.
2. Provide the Department with the agenda, content, and sign-in sheets of participants as documentation of appropriate training content and staff participation.
3. Offer to convene an IEP team meeting to determine the need for compensatory services to be provided to Student as a result of HCS's failure to timely complete Student's initial evaluation/eligibility for special education and related services.
4. If an IEP team meeting is convened, HCS must provide meeting documentation (invitation, PWN, and any other relevant documents) to the Department within ten (10) days following the meeting date..

Final determination of the department: The Department will monitor and document compliance with corrective measures ordered.