

IDEA WRITTEN ADMINISTRATIVE COMPLAINT
25.26_240

Name of the school system:

Memphis-Shelby County Schools(MSCS)

Description of the violation:

BCS failed to complete a functional behavior assessment.
BCS failed to provide progress reports.

Description of the law or regulation determined to be violated:

34 C.F.R. § 300.303	Reevaluations
SBE Rule 0520-01-09-.24	Functional Behavior Assessments
34 C.F.R. § 300.320(a)(3)	Progress reports

MSCS must correct these violations by implementing the following corrective actions:

1. Provide training for all appropriate staff on the aforementioned regulations.
2. Provide the Department with the agenda, content, and sign-in sheets of participants as documentation of appropriate training content and staff participation.
3. Offer to convene an IEP meeting to review the status of the FBA, review provision of FAPE, and, if appropriate, develop BIP.
4. Provide documentation to the Department of the offer of the IEP meeting as well as the prior written notice as evidence of any outcomes.

Final determination of the Department: The Department will monitor and document the district's compliance with corrective measures ordered.