

IDEA WRITTEN ADMINISTRATIVE COMPLAINT
25.26_208

Name of the school system:

Lenoir City Schools (LCS)

Description of the violation:

LCS failed to follow reevaluation procedures.

LCS failed to provide written notice.

LCS failed to provide educational records.

Description of the law or regulation determined to be violated:

34 C.F.R. § 300.303

Reevaluations

SBE Rule 0520-01-09-.15(4)

Written notice

34 C.F.R. § 300.613

Access rights

The district must correct these violations by implementing the following corrective actions:

1. Provide training for all appropriate staff on the aforementioned regulations.
2. Provide the Department with the agenda, content, and sign-in sheets of participants as documentation of appropriate training content and staff participation.
3. Develop a district process or procedure for documenting and processing special education records requests.
4. Provide documentation to the Department of the process or procedure developed for special education records requests.

Final determination of the Department: The Department will monitor and document the district's compliance with corrective measures ordered.