

IDEA WRITTEN ADMINISTRATIVE COMPLAINT
23-24-76

Name of the school system:

Hamilton County Schools

Description of the violation:

Hamilton County Schools failed to follow proper individualized education program (IEP) team procedures by not convening an IEP team meeting within 10 days of parent request.

Hamilton County Schools failed to provide access to inspect and review student records.

Description of the law or regulation determined to be violated:

SBE Rule 0520-01-09-.12(4)

IEP Requirements

34 C.F.R. § 300.613(a)

Education Records

Hamilton County Schools must correct these violations by implementing the following corrective actions:

1. Hamilton County Schools must train appropriate district- and school-level staff on the aforementioned regulations.
2. Hamilton County Schools must submit documentation of training (sign-in sheets and training materials) to the department.

Final determination of the department: The department will monitor and document compliance with corrective measures ordered.