

**IDEA WRITTEN ADMINISTRATIVE COMPLAINT  
23-24-63**

**Name of the school system:**

Sumner County Schools

**Description of the violation:**

Sumner County Schools failed to follow proper Individualized Education Program (IEP) team procedures.

Sumner County Schools failed to implement IEP services.

Sumner County Schools failed to provide an appropriate IEP to meet Student's needs.

**Description of the law or regulation determined to be violated:**

34 C.F.R. § 300.101	FAPE
34 C.F.R. § 300.322(b)(1)(i)	IEP Meeting Invitation
34 C.F.R. § 300.323(c)(2)	Provision of IEP Services
34 C.F.R. § 300.324(b)	Review and Revision of IEP
34 C.F.R. § 300.503(a)	Prior Written Notice
SBE Rule 0520-01-09-.12(3)	Provision of IEP Services
SBE Rule 0520-01-09-.12(4)	IEP Requirements
SBE Rule 0520-01-09-.15(4)	Prior Written Notice

Sumner County Schools must correct these violations by implementing the following corrective actions:

1. SCS must train appropriate district- and school-level staff on the aforementioned regulations.
2. SCS must submit documentation of training (sign-in sheets and training materials) to the Department.
3. SCS must offer to provide Student compensatory services.
4. SCS must submit documentation to the Department of the offer of compensatory services to Student.
5. SCS must offer to convene an IEP meeting to discuss the need for additional compensatory services due to SCS's failure to revise Student's annual IEP in a timely manner and to ensure that all previously agreed upon team decisions from prior IEP team meetings are reflected in the most current IEP.
6. SCS must submit documentation to the Department of the offer to convene an IEP meeting.

**Final determination of the department:** The department will monitor and document compliance with corrective measures ordered.