

**IDEA WRITTEN ADMINISTRATIVE COMPLAINT  
23-24 #70**

**Name of the school system:**

Memphis-Shelby County Schools (MSCS)

**Description of the violation:**

MSCS failed to implement IEP as written.

MSCS failed to provide appropriate written notice.

**Description of the law or regulation determined to be violated:**

SBE Rule 0520-01-09-.05(2)	FAPE
SBE Rule 0520-01-09-.15(4)	Prior written notice
34 C.F.R. § 300.101	FAPE
34 C.F.R. § 300.323(c)(2)	When IEPs must be in effect
34 C.F.R. § 300.323(d)(2)	Accessibility of IEPs
34 C.F.R. § 300.503	Prior written notice

MSCS must correct these violations by implementing the following corrective actions:

1. MSCS must provide training for all appropriate staff on the aforementioned regulations.
2. MSCS must provide the Department with documentation of training and staff participation.
3. MSCS is required to review Student's educational record during the 2023-24 school year to determine the impact of failing to implement the IEP services and accommodations and provide remedies as appropriate.
4. MSCS must provide the Department documentation of the review and remedies.

**Final determination of the department:** The department will monitor and document MSCS compliance with corrective measures ordered.