

**IDEA WRITTEN ADMINISTRATIVE COMPLAINT**  
**22-23\_81**

**Name of the school system:**

Rutherford County Schools

**Description of the violation:**

RCS failed to develop progress reports that meet minimum requirements.

**Description of the law or regulation determined to be violated:**

34 C.F.R. § 300.320(a)(3)

Progress Reports

The district must correct these violations by implementing the following corrective actions:

1. Provide Complainant a progress report that meets the minimum requirements.
2. Within ten (10) days of completing step #1, provide a copy of the progress report to the Department.
3. Provide training for all appropriate staff on measuring progress towards IEP goals and writing progress reports.
4. Provide the Department with the agenda, content, and sign-in sheets of participants as documentation of appropriate training content and staff participation.

**Final determination of the department:** The department will monitor and document the district's compliance with corrective measures ordered.