

IDEA WRITTEN ADMINISTRATIVE COMPLAINT
22.23_43

Name of the school system:

Memphis-Shelby County Schools (MSCS)

Description of the violation:

MSCS failed to implement the Individualized Education Program (IEP) services.
MSCS failed to inform personnel of responsibilities associated with IEP.

Description of the law or regulation determined to be violated:

34 C.F.R. § 300.323(c)(2)	Provision of services
34 C.F.R. § 300.323(d)	Accessibility of child's IEP to teachers and others

The district must correct these violations by implementing the following corrective actions:

1. Review school procedures with school level personnel responsible for student scheduling to ensure schedules are created allowing services to be provided as written in IEPs.
2. Review school process for distribution of IEP accommodations to all teachers and service providers responsible for implementing IEPs.
3. Submit evidence of the school level review for items 1 and 2 to the department.
4. Provide evidence of compensatory services provided to Student by submitting intervention log to the department.

Final determination of the department: The department will monitor and document the district's compliance with corrective measures ordered.