

**IDEA WRITTEN ADMINISTRATIVE COMPLAINT  
22-23-18**

**Name of the school system:**

Clarksville-Montgomery County Schools

**Description of the violation:**

CMCSS failed to implement the IEP services as written and failed to follow proper restraint reporting procedures.

**Description of the law or regulation determined to be violated:**

34 C.F.R. § 300.101	Free appropriate public education (FAPE)
34 C.F.R. § 300.323	When IEPs must be in effect
SBE Rule 0520-01-09-.23(10)(b)	Isolation and Restraint: Reporting

The district must correct these violations by implementing the following corrective actions:

1. Provide training for all appropriate staff on SBE Rule 0520-01-09-.23(10);
2. Provide the Department with the agenda, content, and sign-in sheets of participants as documentation of appropriate training content and staff participation;
3. Offer to convene an IEP meeting to review data and address any compensatory services;
4. Provide to the department documentation of the IEP team meeting outcomes after convening. The outcomes should include the number of compensatory education hours determined, a plan for providing the hours, as well as the proposed date for completion of these hours, not to exceed one year. If Complainant declines/rejects compensatory services, document accordingly with Complainant's signature and provide to the department for review; and,
5. If the team provides compensatory education, within ten (10) days of completion of all required compensatory services, CMCSS must send to the department final signed documentation from Complainant verifying completion of the compensatory services.

**Final determination of the department:** The department will monitor and document the district's compliance with corrective measures ordered.